
Agenda posted on the front door of City Hall and the bulletin board in the lobby of City Hall at 5:00 P.M., Thursday, December 28, 2017. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL



TUESDAY, JANUARY 2, 2018
7:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST, BETHANY, OKLAHOMA

Call to Order
Invocation
Flag Salute

1. Consent Docket:
 - A. Approval of Minutes from the December 19, 2017 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. Presentation by Parks, Recreation and Tree Board and possible adoption of Resolution No. 1495 authorizing an application for a grant under the Oklahoma City Community Foundation Parks & Public Space Initiative Grant Program.
3. Discussion and possible action regarding Southwest Christian University's Occupancy Permit.
4. **PROPOSED EXECUTIVE SESSION:** For purposes of review of performance of City Manager, J.D. Cox and discussion of continued employment of City Manager as authorized by 25 Oklahoma Statutes, Section 307 B1 of the Oklahoma Open Meeting Act for purposes of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.
5. Call to the Public.
6. City Attorney's Report.
7. City Manager's Report.
8. Council Members Announcements, Comments, and Proposals.
9. New Business.

10. Adjourn until January 16, 2018.

BETHANY PUBLIC WORKS AUTHORITY

1. Consent Docket:
 - A. Approval of Minutes from the December 19, 2017 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until January 16, 2018.

BETHANY HOSPITAL TRUST

1. Consent Docket:
 - A. Approval of Minutes from the December 19, 2017 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until January 16, 2018.

BETHANY DEVELOPMENT AUTHORITY

1. Consent Docket:
 - A. Approval of Minutes from the December 19, 2017 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until January 16, 2018.

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Thursday, December 14, 2017.

MINUTES

BETHANY CITY COUNCIL

TUESDAY, DECEMBER 19, 2017

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Curtis Moore	Councilmember
	Paul Todd	Councilmember
	Arlita Harris	Councilmember
	Steve Palmer	Councilmember
	John Herren	Councilmember
	Robert McCutchen	Councilmember
	Phill Shirey	Councilmember
	Jeff Knapp	Councilmember

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Deputy City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	J.R. Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Mayor Westmoreland called the Bethany City Council meeting to order at 7:30 P.M.

Councilmember Knapp introduced Dennis and Tabitha Nixon with their children Shiloh, Gracie and Samantha. Dennis Nixon is 14 years active duty Air Force currently serving at Tinker Air Force Base as a Staff Sergeant. Tabitha is an Air Force Veteran.

The Flag Salute was conducted by the Nixon Family.

The Invocation was given by Santa Clause.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the December 5, 2017 Regular Meeting.
- B. Approval of Minutes from the December 12, 2017 Special Called Meeting.
- C. Acceptance of Municipal Court Report.
- D. Approval of Claims.
- E. Adoption of Resolution No. 1492 amending Resolution No. 1477 to correct a typographical error made by ACOG on original document regarding the Assignment of 9-1-1 Fees to 9-1-1 ACOG.

Motion was made by Councilmember Palmer, seconded by Councilmember Harris to approve the consent docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **SECOND PUBLIC HEARING FOR PROJECT PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1 ALSO KNOWN AS WATERSIDE PROJECT PLAN LOCATED ON THE SOUTH SIDE OF NW 39TH EXPRESSWAY AND BOUNDED ON THE WEST BY OVERHOLSER DRIVE; THE PUBLIC HEARING WILL BE FOR THE CITY COUNCIL TO HEAR AND TO ALLOW ANY INTERESTED PERSONS THE OPPORTUNITY TO EXPRESS THEIR VIEWS ON THE FEASIBILITY OF DESIRABILITY OF ADOPTION OF THE PROJECT PLAN AND BETHANY TAX INCREMENT FINANCING DISTRICT NO. 1 COMMENTS FROM THE PUBLIC WILL BE HEARD PRIOR TO ANY ACTION TO ADOPT THE PROJECT PLAN AND TAX INCREMENT FINANCING DISTRICT.**

Steve Allen, Allenton Homes presented the project plan for Tax Increment Financing District No. 1 also known as Waterside Project Plan.

Stacey Hanson, unknown address
Kent Price, 4608 N. Wheeler
Kathy Larsen, 8021 Brownsville
Kimberly Willis, unknown address
Marilyn McPhail, 3301 N Wilburn

ITEM NO. 3 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE NO. 1951, AS FOLLOWS:**

AN ORDINANCE OF THE CITY OF BETHANY, OKLAHOMA APPROVING AND ADOPTING THE WATERSIDE ECONOMIC DEVELOPMENT PROJECT PLAN PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT ACT; DESIGNATING AND ADOPTING PROJECT AREA AND INCREMENT DISTRICT BOUNDARIES; ESTABLISHING A DATE FOR THE CREATION OF INCREMENT DISTRICT NO. 1, CITY OF BETHANY; ADOPTING CERTAIN FINDINGS; AUTHORIZING THE CITY OF BETHANY TO CARRY OUT AND ADMINISTER THE PROJECT PLAN; ESTABLISHING A TAX APPORTIONMENT FUND; DECLARING APPORTIONED FUNDS TO BE SPECIAL FUNDS OF THE CITY OF BETHANY OR THE BETHANY DEVELOPMENT AUTHORITY; AUTHORIZING THE USE OF INCREMENT REVENUES FOR THE PAYMENT OF CERTAIN PROJECT COSTS; AUTHORIZING THE BETHANY DEVELOPMENT AUTHORITY TO CARRY OUR CERTAIN PROVISIONS OF THE PROJECT PLAN; RATIFYING AND CONFIRMING THE ACTIONS, RECOMMENDATIONS AND FINDINGS OF THE REVIEW COMMITTEE AND BETHANY PLANNING COMMISSION; DIRECTING CONTINUING APPORTIONMENT; PROVIDING FOR SEVERABILTIY; AND DECLARING AN EMERGENCY.

A. APPROVAL OF ORDINANCE NO. 1951 ON READING BY TITLE ONLY.

Motion was made by Councilmember Palmer, seconded by Councilmember McCutchen to approve Ordinance No. 1951 on reading by title only. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

B. APPROVAL OF SECTIONS 1-15 OF ORDINANCE NO. 1951.

Motion was made by Councilmember Palmer, seconded by Councilmember Harris to approve sections 1-15 of Ordinance No. 1951. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

C. APPROVAL OF SECTION 16 OF ORDINANCE NO. 1951, THE EMERGENCY SECTION.

Motion was made by Councilmember Shirey, seconded by Councilmember Moore to approve section 16 of Ordinance No. 1951, the emergency section. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

J.D. Cox, City Manager congratulated Steve Allen and the Council on approval of the Waterside Project Plan.

Mayor Westmoreland recessed the Council meeting at 8:23 P.M.
Mayor Westmoreland reconvened the Council meeting at 8:29 P.M.

ITEM NO. 4 on the agenda was **ADOPTION OF RESOLUTION NO. 1491 APPROVING A CONTRACT FOR ENGINEERING SERVICES WITH GARVER, LLC TO CONDUCT A WATER LOSS STUDY FOR THE BETHANY PUBLIC WATER SYSTEM.**

Steve Katen, City Engineer presented the staff report.

Motion was made by Councilmember Harris, seconded by Councilmember Shirey to adopt Resolution No. 1491 approving a contract for engineering services with Garver, LLC to conduct a water loss study for the Bethany Public Water System. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

ITEM NO. 5 on the agenda was **ADOPTION OF RESOLUTION NO. 1493 APPROVING CHANGE ORDER FOR LIBRARY CONSTRUCTION CONTRACT WITH SHILOH CONSTRUCTION; APPROVING CHANGE ORDER WITH DEWBERRY ARCHITECTS FOR DESIGN SERVICES FOR PLAYGROUND AREA AROUND LIBRARY ENVIRONS; AND APPROVING BUDGET UPDATE FOR LIBRARY CONSTRUCTION PROJECT.**

Katy King, Kelly Johnson, Susan Westmoreland, Library Playground Sub-Committee to the Library Committee presented possible conceptual designs for the Library Park.

Todd Olberding, Library Project Manager presented the update for the Library Construction Project.

Joe Howell, RLA President Howell & Vancuren Landscape Architects presented the park landscape plan.

Motion was made by Councilmember Harris, seconded by Councilmember Herren to adopt Resolution No. 1493 approving change order for Library Construction Contract with Shiloh Construction; approving change order with Dewberry Architects for design services for playground area around library environs; and approving Budget Update for Library Construction Project. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: Shirey. Motion passed.

ITEM NO. 6 on the agenda was **CALL TO THE PUBLIC.**

ITEM NO. 7 on the agenda was **CITY ATTORNEY'S REPORT.**

Nothing was presented.

ITEM NO. 8 on the agenda was **CITY MANAGER'S REPORT.**

J.D. Cox, City Manager wished everyone a very Merry Christmas and looks forward to a great 2018

ITEM NO. 9 on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

ITEM NO. 10 on the agenda was **NEW BUSINESS.**

ITEM NO. 11 on the agenda was **ADJOURN UNTIL JANUARY 2, 2018**

Mayor Westmoreland adjourned the Bethany City Council meeting at 9:46 P.M. until January 2, 2018.

MAYOR

CITY CLERK

NARRATIVE

AGENDA: 01/02/2018

ITEM: Consent 1 (B)

CITY OF BETHANY

CLAIMS LIST

GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operation Fund	\$54,401.18
Public Safety	\$0.00
Capital Improvement Fund	\$0.00
Library GO Fund	\$7,948.23
Municipal Court Fund	\$0.00
TOTAL	\$62,349.41

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$62,349.41
Bethany Public Works Authority	\$407,714.84
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$1,512.01
TOTAL	\$471,576.26

RECOMMENDATION:

Approve the claims as presented.

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01.0 MANAGEMENT						
18-27315	10-004790	HARVEY JANITORIAL SALES	JANITORIAL SUPPLIES	12/2017	106667	180.05
18-27542	10-3196	IMAGENET CONSULTING, LLC	COPIER MAINTENANCE	12/2017	CNIN193166BMI	403.14
DEPARTMENT TOTAL:						583.19
DEPARTMENT: 02.0 FINANCE						
18-27477	10-005242	CARD SERVICES/JON ROBINSON NO. 9 ENVEPLOES		12/2017	27477	97.50
18-27542	10-3196	IMAGENET CONSULTING, LLC	COPIER MAINTENANCE	12/2017	CNIN193166BMI	170.90
DEPARTMENT TOTAL:						268.40
DEPARTMENT: 03.0 COURT						
18-27362	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27362	395.62
18-27247	10-0378	COWAN PRINTING	CIT COMP FORMS	12/2017	21582	98.00
DEPARTMENT TOTAL:						493.62
DEPARTMENT: 05.0 POLICE						
18-26582	10-0003	ACOG	LANGUAGE LINE USAGE/NOV	12/2017	2264	153.30
18-27194	10-004410	COLOSSUS, INC. DBA INTERACT	ANNUAL MAINTENANCE	12/2017	#MN0000011731	4,711.07
18-26710	10-004685	SALTUS TECHNOLOGIES, LLC	DIGITICKET FEE/DEC	12/2017	1712-37	2,300.00
18-27471	10-005072	DEVILLE LAUNDRY	JAIL LAUNDRY SERVICES	12/2017	I171215512	33.90
18-27478	10-005072	DEVILLE LAUNDRY	JAIL LAUNDRY SERVICES	12/2017	I171218522	53.40
18-27536	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27536	1,164.58
18-27489	10-005334	MATTHEW BRANSCUM	TUITION REIMBURSEMENT	12/2017	27489	1,848.15
18-27416	10-005404	CARD SERVICES/J.D. REID	SUPPLIES	12/2017	27416	65.83
18-27476	10-005404	CARD SERVICES/J.D. REID	TOOL SET	12/2017	27476	65.08
18-27340	10-005407	CARD SERVICES/P3	MEAL EXPENSES	12/2017	27340	79.39
18-27318	10-005472	CARD SERVICES/ANGELO OREFIC	TRAINING/LT. OREFICE	12/2017	27318	700.00
18-26373	10-0465	OK DEPT OF PUBLIC SAFETY	OLETS USER FEE/DEC	12/2017	#01-1801136	350.00
18-27128	10-1054	OFFICE DEPOT	OFFICE SUPPLIES	12/2017	INVOICE 9851627170	558.87
18-27291	10-1054	OFFICE DEPOT	SUPPLIES	12/2017	988028879001	554.72
18-26317	10-1501	T & W TIRE LLC	(4) NEW TIRES/DREW	12/2017	5935475	478.40
18-27081	10-1643	WIN-HY FOODS INC	DOG FOOD/SHELTER	12/2017	#000988879	189.76
18-26920	10-2697	AUTOZONE	WINDSHIELD WIPERS	12/2017	0501081135	51.66
DEPARTMENT TOTAL:						13,358.11

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06.0 FIRE						
18-27495	10-004778	HERC RENTALS INC.	AUGER RENTAL	12/2017	29679209-001	74.09
18-27315	10-004790	HARVEY JANITORIAL SALES	JANITORIAL SUPPLIES	12/2017	106667	17.10
18-27532	10-004889	GUARANTEED PEST SERVICE	PEST CONTROL	12/2017	31712054	45.00
18-27208	10-004919	ARROW WRECKER SERVICE	RESCUE-1 TOW	12/2017	507888	309.76
18-27496	10-004985	B & B ELECTRIC	ELECTRICAL WORK	12/2017	13867	654.49
18-27498	10-004986	CITY OF YUKON FIRE DEPARTMET	TRAINING	12/2017	20170831	150.00
18-27499	10-005139	EMSA 2015	MEDICAL DIRECTOR ADVANCE	12/2017	27499	375.00
18-27533	10-005140	FERRARA FIRE APPARATUS INC.	CLEAR ENDCAP KIT	12/2017	87714	164.55
18-27501	10-005207	SIMMONS AUTOMOTIVE		12/2017	10322	785.81
18-27316	10-005401	CARD SERVICES/SHAUM JENNING	FLUIDS	12/2017	27316	60.68
18-27497	10-005401	CARD SERVICES/SHAUM JENNING	MEDICAL SUPPLIES	12/2017	27497	53.35
18-27515	10-005401	CARD SERVICES/SHAUM JENNING	ANNUAL CALIBRATION MONITO	12/2017	27515	325.00
18-27419	10-0225	GENUINE PARTS	MISC PARTS	12/2017	2616-140891	117.42
18-27531	10-0395	CINTAS CORP	RAG & RUG SERVICE	12/2017	64807514	79.30
18-27530	10-0883	LOCKE SUPPLY CO.	PLUMBING SUPPLIES	12/2017	33062776-00	34.89
18-27528	10-3655	EMSA	EMSA SUBSIDY	12/2017	27528	17,990.00
18-27241	10-4279	C.O.P.S. PRODUCTS LLC	UNIFORM	12/2017	201710382	56.29
DEPARTMENT TOTAL:						21,292.73
DEPARTMENT: 07.0 COMMUNITY DEV						
18-27542	10-3196	IMAGENET CONSULTING, LLC	COPIER MAINTENANCE	12/2017	CNIN193166BMI	170.90
18-27232	10-4215	OKLAHOMA CODE ENFORCEMENT	AOCEA MEMBERSHIP	12/2017	066716	35.00
DEPARTMENT TOTAL:						205.90
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
18-27276	10-004417	MCLAIN-CHITWOOD OFFICE	OFFICE SUPPLIES	12/2017	226342	364.36
18-27359	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27359	354.54
18-27537	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27537	142.65
18-27133	10-005427	CARD SERVICES/PEDRO DELOER	ABREAKROOM SUPPLIES	12/2017	27133	98.04
DEPARTMENT TOTAL:						959.59

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.2		PUBLIC WORKS - STREETS				
18-27288	10-004778	HERC RENTALS INC.	TROWELL RENTAL	12/2017	29732104-001	50.99
18-27277	10-005028	METRO READY-MIX, INC.	3 YRDS CONCRETE ELW	12/2017	15835	342.00
18-27319	10-005403	CARD SERVICES/TIM RUPERT	2 COMPLETE STORM GRATES	12/2017	27319	850.00
18-27322	10-0225	GENUINE PARTS	STARTER FOR #554	12/2017	2616-140746	134.25
18-27016	10-0395	CINTAS CORP	UNIFORMS/SHIP TOWELS	12/2017	64815441	45.68
18-27323	10-0395	CINTAS CORP	UNIFORMS/SHOP TOWELS	12/2017	64823835	45.68
18-27287	10-0482	DOLESE BROS. CO.	13.5 YRDS CONCRETE	12/2017	RM17065185	1,626.76
18-27328	10-0482	DOLESE BROS. CO.	CONCRETE BLOCKS	12/2017	104660	194.10
18-27338	10-0482	DOLESE BROS. CO.	BRICKS FOR WATER BOX	12/2017	MA17023427	247.20
18-27329	10-0694	HASKELL LEMON CONST CO	2 LOADS GRAVEL	12/2017	01-1003-17170	682.92
18-27380	10-0694	HASKELL LEMON CONST CO	2 TON ASPHALT	12/2017	01-1002-25918	175.96
18-27143	10-1054	OFFICE DEPOT	PRT CART/PENS/MRKRS	12/2017	2136321462	92.43
18-27356	10-1063	OG&E	MONTHLY SERVICE	12/2017	27356	11,244.93
DEPARTMENT TOTAL:						15,732.90
DEPARTMENT: 08.4		PUBLIC WORKS - MAINT				
18-27365	10-0006	A WELDORS SUPPLY	DEMURRAGE/NOV	12/2017	231206	6.00
DEPARTMENT TOTAL:						6.00
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS				
18-27365	10-0006	A WELDORS SUPPLY	DEMURRAGE/NOV	12/2017	231206	6.00
18-27324	10-004790	HARVEY JANITORIAL SALES	FLOOR SWEEP	12/2017	106710	138.67
18-26885	10-004985	B & B ELECTRIC	REPAIR CITY HALL LIGHTS	12/2017	13848	382.27
18-27014	10-004985	B & B ELECTRIC	REPAIR LIGHTS-GARRISON	12/2017	13890	784.25
18-27537	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27537	28.22
18-27323	10-0395	CINTAS CORP	UNIFORMS/SHOP TOWELS	12/2017	64823834	53.96
18-27356	10-1063	OG&E	MONTHLY SERVICE	12/2017	27356	81.69
18-27538	10-1063	OG&E	MONTHLY SERVICE	12/2017	27538	25.68
DEPARTMENT TOTAL:						1,500.74
FUND TOTAL:						54,401.18

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0 NON-DEPARTMENTAL						
18-26735	10-005375	TERRACON CONSULTANTS, INC	MATERIAL TESTING	12/2017	T988582	7,948.23
DEPARTMENT TOTAL:						7,948.23
FUND TOTAL:						7,948.23

NARRATIVE

AGENDA: 01/02/2018

ITEM: 2

CITY OF BETHANY

RESOLUTION NO. 1495- APPLICATION FOR OKC COMMUNITY FOUNDATION GRANT

For months, the new Park, Recreation and Tree Advisory Board has been working on reviewing and discussing the possibility of improvements for the City's 106 acres of parks, which corresponds roughly to 238 ft² of park space per person. In addition, the group has met with Brian Dougherty of the OKC Community Foundation regarding possibilities of applying for a foundation grant to go toward park improvements.



Helping you help the community

OKC Foundation Parks & Public Space Initiative Grant

The Carolyn Watson Rural Oklahoma Community Foundation was established in 1995 to improve the quality of life in designated rural communities in southern Oklahoma. A grant program was adopted by the Trustees to support programs and projects in designated communities that will improve the quality of life and provide opportunities for citizens to improve themselves and their communities. The Oklahoma City Community Foundation is awarding grants through its Parks & Public Space Initiative/Margaret Annis Boys Trust to assist in the activation of parks, trails and school parks within Oklahoma County. Eligible projects and programs must demonstrate benefits to and collaboration with the surrounding community and include a plan for sustainability. This grant's highest priorities are wellness and parks.

Parks Committee Findings

With so much to address in the city's thirteen parks, the group worked on prioritization. It was determined that Eldon Lyon Park should be the primary, initial focus on the first beautification efforts with some attention also to Ripper Park.

Enhancing the experience in Eldon Lyon Park would be achieved by the removing of dead or dying trees and replacing the specimens with appropriate trees for the location(s). Another enhancement feature to Eldon Lyon Park would be to increase the amenities to the park. One of the priorities for this year's grant is the replacement of the Siberian Elm trees that line 36th Street, see pictures below. The elm trees are located directly under the overhead electric lines. The trees have been harshly and repeatedly pruned over the years to keep them out of the electric lines. This has resulted in the failing health of the trees as well as creating weakly attached branches that quickly grow back into the electric lines. The trees do provide a buffer between the park sidewalk and 36th Street as well as providing some shade to park patrons. The city would like to preserve those benefits while doing away with the negative aspects of unsightliness and

safety issues. The solution is to remove the elm trees and select appropriate trees to replace them. The new tree specimens have been selected based on site analysis. The reduced mature height and width of the new trees as well as their appropriate placement between the sidewalk and 36th St. will negate issues with the overhead electric lines but still provide the positive benefits of shade and buffering. The addition of a crepe myrtles will add colorful seasonal flowering for park patrons to enjoy. **Forty-four trees and thirty-one flowering crepe myrtles are in the design.** The following pages provide further information and pricing.



The board has determined that Eldon Lyon Park would also benefit from additional park amenities such as benches, bike racks and pet waste stations. Upon the completion of a site analysis the board recommended the number and placement of the additional park amenities. A total of **six benches, three bike racks, and two pet waste stations** are being requested within this grant.

The second park to be considered in this grant is C.H. Ripper. Several dead and declining tree specimens have been identified. The city does not wish to lose any ground in its park tree population. For this grant, Ripper Park is slated to receive **seventeen new trees** in three identified areas of the park. The new trees will not only replace the ones removed but will also increase the parks tree population over what is current.

The Park, Recreation and Tree Advisory Board desires to make a substantial positive impact in city parks to the enjoyment of its patrons. Partnering with this grant will allow a solid step towards fulfilling that desire.

Benches:

4' \$393.85

Sale Price: \$303.85

Buy 6 - \$276.85 each (Approx. \$1,661.10)

6' 572.85

Sale Price: \$482.85

Buy 6 - \$482.85 each (Approx. \$2,639.10)

Shipping: Approx. \$243.20

Approx. Total: \$2,882.30 (with 6' benches)



Bike racks:

Spiral Bike Rack

(36 1/8" H x 80 5/8" W)

Stainless Steel \$685.00 each (Approx. \$1,370)

Shipping: Approx. \$234.38

Approx. Total: \$1,604.38



Pet Waste Stations:

Our current stations come from ProPet Distributors out of Florida.

Pet Waster Station (Aluminum/Steel) – Approx. \$359.00 each

Shipping: Approx. \$78.15

Tax: Approx. \$50.26

Approx. Total \$846.41

Grant Information:

In order to be successful, two final deadlines must be met:

Jan 8: Contact to ensure project is within the scope of the Parks Initiative Grant criteria.

* Staff has already received confirmation that the project is within the grant criteria.

Jan 15: Grant application deadline.

Total Estimated Cost:

Trees:	\$30,000
Amenities (Approx.):	\$5,344.89

Total Estimated Grant: \$35,345

Total Estimated City Cost Share: \$2,168.60

* Does not include ongoing maintenance

Comp Plan & Budget

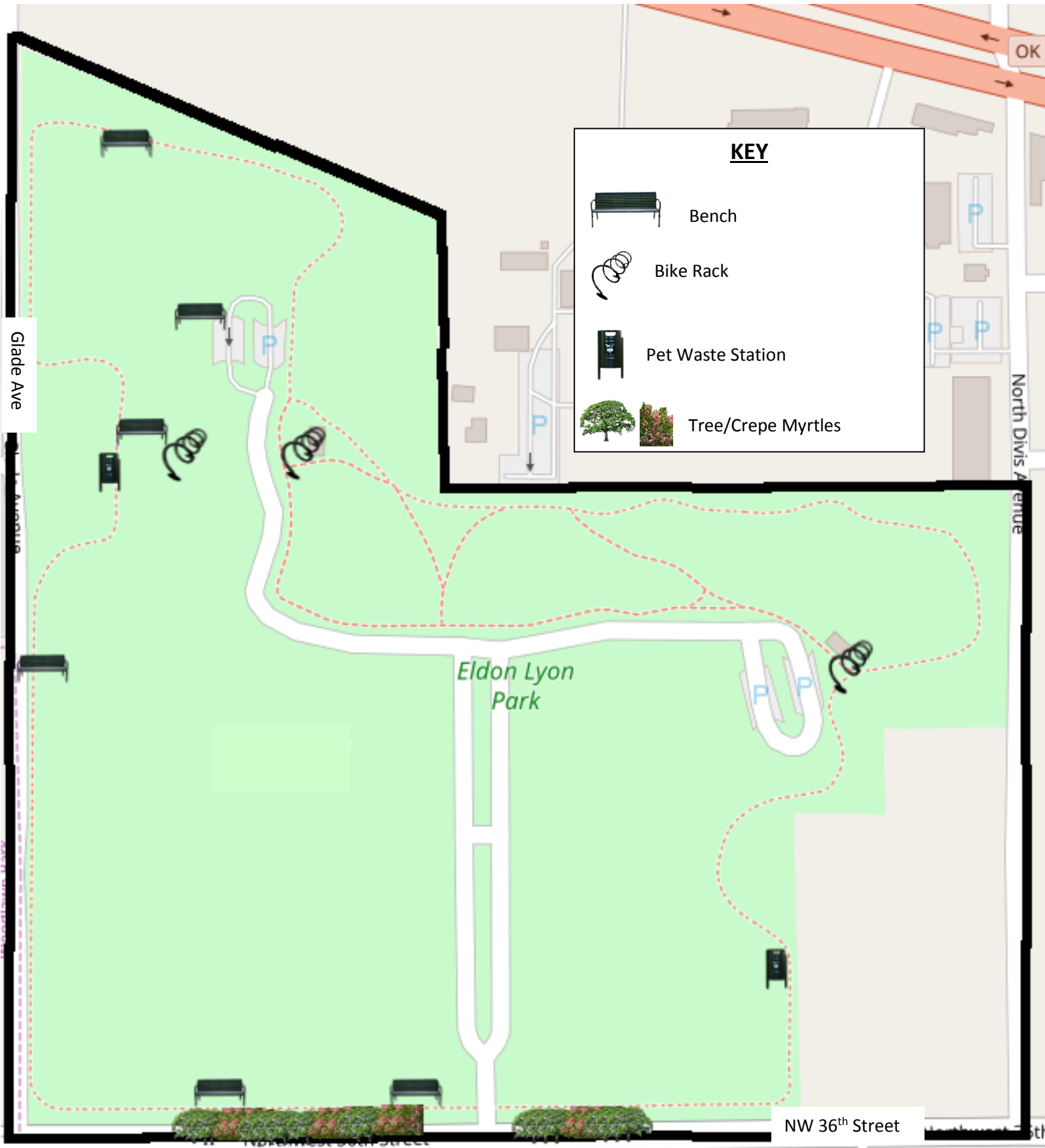
Improvements to our parks are further supported by the City's 2030 Comprehensive Plan. The City budgeted \$250,000 in fiscal year 2018 for Park Improvements.

Members of the Park, Recreation and Tree Board are Watzell Carlson (Chairman), Katie King (Vice Chairman), Robert Helton, Ken Hembree, Jessica Joslin, Rosemary Koelsch, and Stephen Hanscom.

RECOMMENDATION:

Approve Resolution No. 1495 as presented.

Eldon Lyon Park Proposed Improvements



RESOLUTION NO. 1495

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY
AUTHORIZING AN APPLICATION FOR A GRANT UNDER THE
OKLAHOMA CITY COMMUNITY FOUNDATION PARKS & PUBLIC
SPACE INITIATIVE GRANT PROGRAM.**

WHEREAS, the parks owned by the City of Bethany are in need of additional trees and improvements; and

WHEREAS, the Oklahoma City Community Foundation administers a grant program for funds to provide trees and public space improvements under certain conditions; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Bethany, Oklahoma that the City Manager or his designee is hereby authorized to file a grant application with the Oklahoma City Community Foundation under the Parks and Public Space Initiative Program seeking assistance in funding the location of trees and public space improvements for the City of Bethany Parks system.

END

This is to certify that the within and foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Bethany, Oklahoma and the Trustees of the Bethany Public Works Authority in regular session, this _____ day of _____, 2018, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

MAYOR/CHAIRMAN

ATTEST:

CITY CLERK/SECRETARY

Approved as to form and legality on _____, 2018

CITY ATTORNEY

MINUTES

BETHANY PUBLIC WORKS AUTHORITY

TUESDAY, DECEMBER 19, 2017

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Deputy City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 9:46 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the December 5, 2017 Regular Meeting.
- B. Approval of Claims.

Motion was made by Trustee Palmer, seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 2, 2018**.

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 9:47 P.M. until January 2, 2018.

CHAIRMAN

SECRETARY

NARRATIVE

AGENDA: 01/02/2018
ITEM: Consent 1 (B)

BETHANY PUBLIC WORKS AUTHORITY

CLAIMS LIST

BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$407,714.84
TOTAL	\$407,714.84

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND AMOUNT	
General Operations Fund	\$62,349.41
Bethany Public Works Authority	\$407,714.84
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$1,512.01
TOTAL	\$471,576.26

RECOMMENDATION:

Approve the claims as presented.

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
18-27535	10-005053	GARVER	SEWER PROJECT CIP 13-01	12/2017	15078400-20	18,478.00
18-27534	10-005451	MATTHEWS TRENCHING CO.,	INCSANITARY SEWER CP 13-01	12/2017	6	292,959.00
DEPARTMENT TOTAL:						311,437.00
DEPARTMENT: 02.0		FINANCE				
18-27266	10-0446	DATAMATIC, INC.	PARTS FOR METER READERS	12/2017	R11180	91.00
18-27529	10-1715	TYLER TECHNOLOGIES	VERIFICATION AND PRESORT	12/2017	025-209307	1,200.00
18-26646	10-2442	IMAGE WORKS OF OKLAHOMA	INK AND ENVELOPES	12/2017	148007 & 147531	3,920.00
DEPARTMENT TOTAL:						5,211.00
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
18-27211	10-004630	BAD BRAD'S BAR-B-Q	CHRISTMAS LUNCH	12/2017	27211	1,808.70
18-27332	10-004906	NORTHERN SAFETY COMPANY,	INCOLD WEATHER GEAR	12/2017	902733458	542.78
18-27337	10-005410	CARD SERVICES/P6	TABLE COVERS-XMAS LUNCH	12/2017	27337	16.99
DEPARTMENT TOTAL:						2,368.47
DEPARTMENT: 08.3		PUBLIC WORKS - SANIT				
18-27323	10-0395	CINTAS CORP	UNIFORMS/SHOP TOWELS	12/2017	64823831	77.17
18-27145	10-1053	GCR TIRES & SERVICE	SANITATION RECAPS	12/2017	60858529	2,513.53
DEPARTMENT TOTAL:						2,590.70
DEPARTMENT: 12.1		UTILITY - WATER				
18-27365	10-0006	A WELDORS SUPPLY	DEMURRAGE/NOV	12/2017	231206	12.00
18-27275	10-004725	RUCKER ELECTRIC INCORPORATED	REP ELEC SVC WELL #7	12/2017	7064	175.00
18-27270	10-004790	HARVEY JANITORIAL SALES	PAPER TOWELS/TP	12/2017	106649	159.36
18-27525	10-004929	LINDA ANN MERZ	WATER LEASE #12 FY 2018	12/2017	27525	998.65
18-27526	10-004930	DAVE EUGENE MERZ	WATER LEASE #13 FY 2018	12/2017	27526	998.65
18-27527	10-004931	DOUGLAS EDWARD MERZ	WATER LEASE #14 FY 2018	12/2017	27527	998.65
18-27359	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27359	190.10
18-27537	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27537	309.36
18-27371	10-005507	JOSE RODRIGUEZ	REIMB TRAINING LUNCHES	12/2017	27371	34.59
18-27154	10-00091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	12/2017	BSW912788	619.95
18-27219	10-00091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	12/2017	BSW912789	619.95
18-27326	10-00091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	12/2017	BSW915459	619.95
18-27327	10-00091	BRENNTAG SOUTHWEST INC	AMMONIA	12/2017	BSW915458	447.06
18-27523	10-0198	MARTHA A BLACKWOOD LIVING	TWATER LEASE #9 FY 2018	12/2017	27532	6,126.89
18-27323	10-0395	CINTAS CORP	UNIFORMS/SHOP TOWELS	12/2017	64823830	89.82
18-27519	10-0576	MARVIN BUEL FLETCHER	WATER LEASE #4 FY 2018	12/2017	27519	2,279.49
18-27520	10-0576	MARVIN BUEL FLETCHER	WATER LEASE #5 FY2018	12/2017	27520	4,558.96
18-27279	10-0669	HACH COMPANY	LAB CHEMICALS	12/2017	10756833	315.89
18-27336	10-1054	OFFICE DEPOT	TONER/OFFICE SUPPLIES	12/2017	2140279342	98.30
18-27356	10-1063	OG&E	MONTHLY SERVICE	12/2017	27356	10,493.87
18-27538	10-1063	OG&E	MONTHLY SERVICE	12/2017	27538	4,938.42
18-27284	10-1066	OKLAHOMA CONTRACTOR'S SUPPLCK	VALVE/GASKET/FLANGE	12/2017	0345706	68.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.1 UTILITY - WATER						
18-27289	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	COUPLING & CURBSTOP	12/2017	0345704	240.00
18-27320	10-1066	OKLAHOMA CONTRACTOR'S SUPPL1"	COUPLING/BACKSIDE	12/2017	0345705	44.00
18-27331	10-1066	OKLAHOMA CONTRACTOR'S SUPPL2	METER BOXES	12/2017	0345848	400.00
18-27539	10-1068	ONG	MONTHLY SERVICE	12/2017	27539	36.73
18-27522	10-1128	OKC WATER UTILITIES TRUST	WATER LEASE #7 FY 2018	12/2017	27522	8,237.00
18-27517	10-1400	GLS FAMILY TRUST	WATER LEASE #2 FY 2018	12/2017	27517	8,876.10
18-27516	10-1402	PHILLIP STINCHCOMB	WATER LEASE #1 FY 2018	12/2017	27516	7,803.69
18-27280	10-1844	AM SUPPLY	DRILL BITS	12/2017	1720704	40.95
18-27518	10-2111	LARRY K STINCHCOMB	WATER LEASE #3 FY 2018	12/2017	27518	2,995.96
18-27521	10-2111	LARRY K STINCHCOMB	WATER LEASE #10 FY2018	12/2017	27521	1,735.90
18-27131	10-2123	HOME DEPOT CREDIT SVCS	LADDER/WING NUTS/JANIT	12/2017	9014919	61.53
18-27273	10-2123	HOME DEPOT CREDIT SVCS	DRILL BITS	12/2017	7010229	40.95
18-27274	10-2123	HOME DEPOT CREDIT SVCS	COUPLING NUTS/FASTENERS	12/2017	7010239	14.83
18-27335	10-2123	HOME DEPOT CREDIT SVCS	CINDER BLOCKS	12/2017	4025183	41.00
18-27271	10-2557	CORE & MAIN LP	2" COMPOUND METER	12/2017	1226026	1,266.35
18-27524	10-2842	RONALD STINCHCOMB	WATER LEASE #11 FY 2018	12/2017	27524	7,803.69
18-27381	10-3042	ACCURATE ENVIRONMENTAL	BAC T SAMPLES	12/2017	7L19085	225.00
18-27217	10-3919	MISSISSIPPI LIME	LOAD OF LIME	12/2017	1351454	6,636.13
18-26339	10-3940	J & E SUPPLY	4 LRG BOLTS-LOW LIFT #2	12/2017	1087064	42.76
18-27374	10-4090	AT&T MOBILITY	ON CALL CELL PHONE	12/2017	27374	46.50
18-25492	10-4265	KINSER CONSTRUCTION CO.	SKYLIGHT IN PUMP BLDG	12/2017	620-17442-2	2,040.00
DEPARTMENT TOTAL:						83,781.98
DEPARTMENT: 12.2 UTILITY - SEWER						
18-27359	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27359	84.66
18-27537	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	12/2017	27537	141.10
18-27543	10-005493	BURTON CONTROLS INC.	TRANSFER 31ST & PENIEL	12/2017	P11004-1	71.56
18-27323	10-0395	CINTAS CORP	UNIFORMS/SHOP TOWELS	12/2017	64823833	13.84
18-27356	10-1063	OG&E	MONTHLY SERVICE	12/2017	27356	1,929.41
18-27538	10-1063	OG&E	MONTHLY SERVICE	12/2017	27538	85.12
DEPARTMENT TOTAL:						2,325.69
FUND TOTAL:						407,714.84

MINUTES

BETHANY HOSPITAL TRUST

TUESDAY, DECEMBER 19, 2017

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Deputy City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 9:47 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the December 5, 2017 Regular Meeting.
- B. Approval of Claims.

Motion was made by Trustee Palmer, seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 2, 2018**.

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 9:48 P.M. until January 2, 2018.

CHAIRMAN

SECRETARY

NARRATIVE

AGENDA: 01/02/2018

ITEM: Consent 1 (B)

BETHANY HOSPITAL TRUST

CLAIMS LIST

BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$0.00
TOTAL	\$0.00

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND AMOUNT	
General Operations Fund	\$62,349.41
Bethany Public Works Authority	\$407,714.84
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$1,512.01
TOTAL	\$471,576.26

RECOMMENDATION:

Approve the claims as presented.

MINUTES

BETHANY DEVELOPMENT AUTHORITY

TUESDAY, DECEMBER 19, 2017

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Deputy City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Development Authority meeting to order at 9:48 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the December 5, 2017 Regular Meeting.
- B. Approval of Claims.
- C. Adoption of Resolution No. 1494 approving the ratification of Ordinance No. 1951 creating Bethany Tax Increment Financing District No. 1.

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve the Consent Docket as presented. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JANUARY 2, 2018**.

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 9:49 P.M. until January 2, 2018.

CHAIRMAN

SECRETARY

NARRATIVE

AGENDA: 01/02/2018

ITEM: Consent 1 (B)

BETHANY DEVELOPMENT AUTHORITY

CLAIMS LIST

BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$1,512.01
TOTAL	\$1,512.01

ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$62,349.41
Bethany Public Works Authority	\$407,714.84
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$1,512.01
TOTAL	\$471,576.26

RECOMMENDATION:

Approve the claims as presented.

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
18-27502	10-4341	QUIK PRINT	VISION & SURVEY WARD II	12/2017	734801	1,512.01
DEPARTMENT TOTAL:						1,512.01
FUND TOTAL:						1,512.01
GRAND TOTAL:						471,576.26