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Agenda posted on the front door of City Hall and the bulletin board in the lobby of City Hall on Friday, October 11, 2019 at or before 4:59 p.m. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

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# AGENDA

## BETHANY CITY COUNCIL



**TUESDAY, OCTOBER 15, 2019**  
**7:30 P.M.**

**BETHANY CITY HALL COUNCIL CHAMBER**  
**6700 NW 36<sup>TH</sup> ST, BETHANY, OKLAHOMA**

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Call to Order  
Invocation  
Flag Salute

Oath of Office

1. Consent Docket:
  - A. Approval of Minutes from the October 1, 2019 Regular Meeting.
  - B. Approval of Minutes from the October 1, 2019 Special Called Meeting.
  - C. Approval of Minutes from the September 24, 2019 Special Called Meeting.
  - D. Approval of Minutes from the October 7, 2019 Special Called Meeting.
  - E. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
  - F. Adoption of Resolution No. 1571, a resolution of the City Council of the City of Bethany Oklahoma establishing the nine-one-one emergency telephone fee rate for calendar year 2020.
2. Consideration and possible approval of an Interlocal Agreement between the City of Bethany, City of Warr Acres, and the City of Yukon concerning the establishment of a joint administrative board and funding for a private non-profit entity to manage the operations and programming for a Historic Route 66 District in the environs of the 39<sup>th</sup> Expressway between the eastern city limits of the City of Warr Acres and Frisco Road.

3. **PROPOSED EXECUTIVE SESSION:** Consideration and possible action to enter into executive session for confidential communication with legal counsel regarding ADA Complaint 19 DRS-07-28 2OK166 Shirey vs. City of Bethany filed with the U.S. Department of Justice. ***(Proposed Executive Session recommended by City Attorney for discussion as authorized by the Oklahoma Open Meeting Act Section 307B(4) which provides that executive sessions are permitted for confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.)***
4. Update, discussion, and possible action concerning the water contamination/water well efforts.
5. Citizens' opportunity to address the Council on general topics related to City business or services *(3-minute limit - no action may be taken on matters under this item).*
6. City Attorney's Report.
7. City Manager's Report.
8. Mayor and Council Members Announcements, Comments, and Proposals.
9. New Business.
10. Adjourn until November 5, 2019.

## **BETHANY PUBLIC WORKS AUTHORITY**

1. Consent Docket:
  - A. Approval of Minutes from the October 1, 2019 Regular Meeting.
  - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 5, 2019.

# **BETHANY HOSPITAL TRUST**

1. Consent Docket:
  - A. Approval of Minutes from the October 1, 2019 Regular Meeting.
  - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 5, 2019.

# **BETHANY DEVELOPMENT AUTHORITY**

1. Consent Docket:
  - A. Approval of Minutes from the October 1, 2019 Regular Meeting.
  - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 5, 2019.

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Public Participation Note: The City Council and Staff of the City of Bethany strongly encourages the input and involvement of the citizens to help ensure that the City government provides the highest level of services to meet the public needs and desires. If you have any concerns or comments about an agenda item, or any other issue, please contact the Mayor, your Ward Council Members or City Hall Staff. You may also contact the City Manager's office if you would like to have an item placed on a future agenda to address the Council as a whole. (Guidelines are available in the Council Chambers and in City Hall Lobby.)

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NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Friday, September 27, 2019.

**MINUTES**

**BETHANY CITY COUNCIL**

**TUESDAY, OCTOBER 1, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Council Member  
Matthew Goodwin Council Member  
Amanda Sandoval Council Member  
Jeff Knapp Council Member  
John Herren Council Member  
S.R. Hunter Council Member  
Kathy Larsen Council Member

MEMBERS ABSENT: None

OTHERS PRESENT: Ken Smart Interim City Manager  
Claudia Conner City Attorney  
Hank Moore Asst. City Manager  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
Amanda McCellon Director of CD & Planning & Zoning  
(See Roster)

Mayor Westmoreland called the Bethany City Council meeting to order at 7:39 P.M.

The Invocation was given by Councilmember Herren.

The Flag Salute was conducted by Councilmember Knapp.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE**

**AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

**F. APPROVAL OF STATE CONTRACT PURCHASE OF A 2020 DODGE DURANGO PURSUIT AWD POLICE VEHICLE FOR \$31,412.00.**

Motion was made by Councilmember Larsen seconded by Councilmember Knapp to approve the Consent Docket. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2 on the agenda was SPECIAL PRESENTATION: GOVERNOR'S PROCLAMATION FOR HISPANIC HERITAGE MONTH PRESENTED BY FRED MENDOZA OF GOVERNOR STITT'S TRANSITION TEAM.**

Fred Mendoza on behalf of Governor Stitt read the proclamation for Hispanic Heritage Month.

**ITEM NO. 3 on the agenda was PRESENTATION FROM THE YMCA, CONSIDERATION AND POSSIBLE APPROVAL OF CONTRACT BETWEEN THE CITY OF BETHANY AND THE YMCA OF GREATER OKLAHOMA CITY-BETHANY YMCA FOR THE OPERATION OF THE MUNICIPAL SWIMMING POOL 2020 SEASON.**

Nathan Donald, District Executive Director for the YMCA reported a breakeven year for the swimming pool. Nathan explained how in the 2019 contract the city is responsible for reimbursing the YMCA any lost revenue however, under the contract proposed for this year they have included a set management fee of \$5,000.00.

Hank Moore, Assistant City Manager reported how the city in the past has lost between \$20,000 and \$25,000 each year. He detailed the expenses the city incurs with or without the contract with the YMCA on the pool each year such as: mowing, maintaining equipment, insurance, chemicals and utilities. He also informed the council that staff was not involved with operation of the pool.

Motion was made by Councilmember Knapp seconded by Councilmember Larsen to approve the contract between the City of Bethany and the YMCA. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 4 on the CONSIDERATION AND POSSIBLE APPROVAL OF PROPOSAL FOR PROFESSIONAL SERVICES WITH TROY D. RHODES & COMPANY, INC. FOR BETHANY CITY HALL RENOVATIONS.**

Troy Rhodes gave a summary of the initial plans that began in 2017 and how the plans have changed over the last two years with staff changes. Mr. Rhodes highlighted areas that would be addressed first. Plans could be ready to go to bid by the end of the year and possibly earlier.

Amanda McCellon spoke on the process and approval of ADA grants.

Hank Moore suggested we begin the project and come back around February and reallocate some of the contingency funds aside for matching fund grants that might be available.

Mayor Westmoreland added a committee will be formed to add input and help to oversee the project.

Motion was made by Councilmember Palmer seconded by Councilmember Herren to approve the professional services with Troy D. Rhodes & Company, Inc. for Bethany city hall renovations. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 5 on the agenda PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1570, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY OKLAHOMA APPROVING A SITE PLAN FOR DEVELOPMENT AT 7100 NW 39<sup>TH</sup> EXPRESSWAY FOR SCOOTERS DRIVE-THRU COFFEE SHOP WITH CERTAIN CONDITIONS TO BE MET BEFORE ISSUANCE OF A PERMIT FOR CONSTRUCTION ON THE PROPERTY.**

Amanda McCellon provided a slideshow and explained the conditions that were developed by the Planning and Zoning Committee. Planning and Zoning unanimously voted to approve the project. Staff recommends approval also.

There was discussion on the conditions that were to be met.

Dan Forslund, with Scooters development team went over the layout and plan for the coffee shop and answered council questions. Mr. Forslund explained the extensive excavation that would need to take place in order to install the sidewalks that are needed.

Hank Moore suggests that we strike the sidewalk condition and when we begin the TIF we will install 10-foot sidewalks and enter into an agreement that they cost share a percentage of that with us.

Crystal Davis, 7720 NW 20<sup>th</sup> St, Bethany, commented that it was not safe for those in a wheelchair to cut through the parking. She also was concerned about the traffic creating a bottleneck and affecting the fire station on Rockwell.

Chris Powell, 6211 NW 31<sup>st</sup> Terrace, Bethany, expressed that it looks like the area will be more traversable than it is at present.

Motion was made by Councilmember Larsen that we approve Resolution No. 1570 with the Planning and Zoning recommendations. Motion died with a lack of second.

Motion was made by Councilmember Knapp seconded by Councilmember Palmer to approve Resolution No. 1570 without the six-foot wide sidewalk standard specifications. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 6 on the agenda was CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1572, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY OKLAHOMA APPROVING THE INCREASE OF SOLID WASTE RATES.**

Hank Moore shared a slideshow presenting new rates and gave a report on the leaf task force recommendations. The rate increase would be an increase of \$3.40 earmarking the fund increase as follows:

\$1.50 for truck and equipment to provide services  
\$1.00 to sustain departmental expenses  
.90 supplemental revenue to the general fund

Mr. Moore explained the need for dividing the monies into these specific areas.1 He also reiterated that the last solid waste increase was 11 years ago. There is also a recommendation that the city maintain a 2% increase. Educational programs for mulching, composting and services offered along with their costs to the citizens now were also discussed.

A town hall meeting will be held October 17, 2019 to discuss the budget and the increase in solid waste rates.

Motion was made by Councilmember Palmer seconded by Councilmember Hunter to table Resolution No. 1572 until November 19<sup>th</sup>, 2019. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 7 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1980, AN ORDINANCE ADOPTING A NEW REVISED TITLE V, CHAPTER 51 OF THE BETHANY CODE OF ORDINANCES WHICH IS A CODE OF SOLID WASTE REGULATIONS; PERTAINING TO PICK UP OF SOLID WASTE; USE OF CITY OF BETHANY PROVIDED WASTE CONTAINERS; PROVIDING FOR EXTRA WASTE REQUIREMENTS FOR THE PICK UP OF BULKY WASTE AND**

**TREE LIMBS; PROVIDING A CHARGE FOR LATE PICK UP OF HOUSEHOLD SOLID WASTE; PROVIDING FOR CODIFICATION, REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

Motion was made by Councilmember Palmer seconded by Councilmember Herren to table Ordinance 1980 to November 19, 2019. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 8 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF NEW WATER RIGHTS LEASE WITH OKLAHOMA CITY AIRPORT TRUST FOR 1200+ ACRES OF WATER RIGHTS ON THE OKLAHOMA CITY WILEY POST AIRPORT PROPERTY.**

Ken Smart, Interim City Manager, informed the council that this comes recommended from Attorney David Davis.

Motion was made by Councilmember Larsen seconded by Councilmember Palmer to approve the water rights lease with Oklahoma City Airport Trust for 1200+ acres of water rights on the Oklahoma City Wiley Post Airport property. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 9 on the agenda CONSIDERATION AND POSSIBLE APPROVAL TO ACCEPT PROJECT CIP 15-01 (SANITARY SEWER EXTENSION-NW 46<sup>TH</sup>-NW48<sup>TH</sup> BETWEEN COLLEGE AND CENTRAL) AS A PUBLIC IMPROVEMENT, AUTHORIZE FINAL PAYMENT IN THE AMOUNT OF \$172,072.65, AND PLACE THE MAINTENANCE BOND INTO EFFECT.**

Motion was made by Councilmember Palmer seconded by Councilmember Larsen to approve Project CIP 15-01 (Sanitary Sewer Extension-NW 46<sup>th</sup>-NW48<sup>th</sup> between College and Central) as a public improvement, authorize final payment in the amount of \$172,072.65, and place the maintenance bond into effect. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 10 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF REQUEST FOR LUMP SUM WITHDRAWAL FROM RETIREMENT ACCOUNT BY RETIREE MARLA NIX.**

Motion was made by Councilmember Larsen seconded by Councilmember Herren to approve request for lump sum withdrawal from retirement account by retiree



Marla Nix. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 11 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF EMPLOYMENT CONTRACT WITH CITY ATTORNEY CLAUDIA CONNER.**

Councilmember Palmer commented there is an issue with the contract that can be worked out at the six-month evaluation.

Motion was made by Councilmember Larsen seconded by Councilmember Goodwin to approve the employment contract with City Attorney Claudia Conner. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 12 on the agenda UPDATE, DISCUSSION, AND POSSIBLE ACTION CONCERNING THE WATER CONTAMINATION/WATER WELL EFFORTS.**

Mayor Westmoreland has asked that this be placed on each agenda for an update and keeping everyone aware of our water situation.

Ken Smart reported that we have taken water samples from two private wells on the Stinchcomb property and Fisher to the south. Results will be back from the testing in a week or two. If the contaminates have not moved that far then we can drill test wells there and possibly have new water wells online before next summer. Mr. Smart also informed the public that we will continue to be at a Level 1 which is odd/even watering.

**ITEM NO. 13 on the agenda CITIZEN'S OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (3 MINUTE LIMIT- NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

Crystal Davis- 7720 NW 20<sup>th</sup> St., Bethany.  
Marvel Whitehurst- 6600 NW 29<sup>th</sup> St., Bethany.

**ITEM NO. 14 on the agenda CITY ATTORNEY'S REPORT.**

**ITEM NO. 15 on the agenda CITY MANAGER'S REPORT.**

**ITEM NO. 16 on the agenda COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 17 on the agenda was NEW BUSINESS.**

**ITEM NO. 18** on the agenda was **ADJOURN UNTIL OCTOBER 15, 2019.**

Mayor Westmoreland adjourned the Bethany City Council meeting at 10:17 P.M. until October 15, 2019.

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MAYOR

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CITY CLERK

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Thursday, September 26, 2019.

**MINUTES**

**SPECIAL MEETING**

**BETHANY CITY COUNCIL**

**TUESDAY, OCTOBER 1, 2019**

**6:00 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Council Member arrived 6:10  
Matthew Goodwin Council Member arrived 6:13  
Amanda Sandoval Council Member  
John Herren Council Member  
Jeff Knapp Council Member  
S.R. Hunter Council Member  
Kathy Larsen Council Member

MEMBERS ABSENT: None

OTHERS PRESENT: Claudia Conner City Attorney  
Lesa LaMar Deputy City Clerk  
Jeremy Frazier  
Michael Taylor  
(See Roster)

Mayor Westmoreland called the Bethany City Council Special Meeting to order at 6:06 P.M.

**ITEM. 1 on the agenda was CONDUCT INTERVIEWS IN EXECUTIVE SESSION WITH POTENTIAL CITY MANAGER CANDIDATES LARRY MITCHELL AND BRADD BROWN AND DISCUSSION AMONG CITY COUNCIL MEMBERS AND MAYOR FOR EVALUATION OF INTERVIEWS AND PATH FORWARD FOR SELECTION OF A CITY MANAGER. (PROPOSED EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING THE EMPLOYEMNT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDAU SALARIED PUBLIC OFFICER OR EMPLOYEE AS PROVIDED IN THE OKLAHOMA OPEN MEETING ACT 25 OKLAHOMA STATUTES SECTION 307B1.)**

Motion was made to enter Executive Session at 6:06 p.m. by Councilmember Knapp and seconded by Councilmember Hunter. Yes votes: Westmoreland, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

Mayor Westmoreland recessed the Special Meeting at 6:06 p.m.

Discussion only. No action was taken.

**ITEM NO. 2 on the agenda ADJOURN FROM EXECUTIVE SESSION**

Motion was made by Councilmember Larsen seconded by Councilmember Hunter to adjourn from Executive Session. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

Mayor Westmoreland reconvened the Special Meeting at 7:34 p.m.

**ITEM NO. 3 on the agenda CONSIDERATION AND POSSIBLE VOTE TO OFFER CITY MANAGER POSITION TO AN INTERVIEWED CANDIDATE SUBJECT TO ACCEPTABLE AGREEMENT REGARDING TERMS OF EMPLOYMENT.**

Motion was made by Councilmember Hunter seconded by Councilmember Herron to extend an offer for city manager position to Bradd Brown subject to acceptable agreement regarding terms of employment. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

Mayor Westmoreland adjourned the Bethany City Council Special Meeting at 7:39 p.m.

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MAYOR

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CITY CLERK

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Wednesday, September 18, 2019.

**MINUTES**

**SPECIAL MEETING**

**BETHANY CITY COUNCIL**

**TUESDAY, SEPTEMBER 24, 2019**

**6:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Council Member  
Matthew Goodwin Council Member  
John Herren Council Member  
Jeff Knapp Council Member  
S.R. Hunter Council Member  
Kathy Larsen Council Member

MEMBERS ABSENT: Amanda Sandoval Council Member

OTHERS PRESENT: Claudia Conner City Attorney  
Jeremy Frazier  
Michael Taylor  
(See Roster)

Mayor Westmoreland called the Bethany City Council Special Meeting to order at 6:33 P.M.

**ITEM. 1** on the agenda was ***PROPOSED EXECUTIVE SESSION FOR PURPOSES OF INTERVIEWING TWO (2) CANDIDATES FOR THE POSITION OF CITY MANAGER, AND DISCUSSING ACTUAL CANDIDATES FOR THE POSITION OF CITY MANAGER, AS WELL AS ALL ASPECTS OF EMPLOYMENT, AS AUTHORIZED BY 25 OKLAHOMA STATUTES, SECTION 307 (B) (1), WHICH PROVIDES AUTHORIZATION FOR AN EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE. IN THE OPINION OF THE INTERIM CITY ATTORNEY, THIS EXECUTIVE SESSION IS AUTHORIZED BY LAW.***

Motion was made to enter Executive Session at 6:33 p.m. by Councilmember Knapp and seconded by Councilmember Larsen. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

Mayor Westmoreland recessed the Special Meeting at 6:33 p.m.

Mayor Westmoreland reconvened the Special Meeting at 9:23 p.m.

Discussion only. No action was taken.

Mayor Westmoreland adjourned the Bethany City Council Special Meeting at 9:23 p.m.

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MAYOR

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CITY CLERK

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Friday, October 4, 2019.

**MINUTES**

**SPECIAL MEETING**

**BETHANY CITY COUNCIL**

**MONDAY, OCTOBER 7, 2019**

**6:00 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Steve Palmer	Council Member
	Matthew Goodwin	Council Member arrived 6:05
	Jeff Knapp	Council Member
	John Herren	Council Member
	S.R. Hunter	Council Member
MEMBERS ABSENT:	Amanda Sandoval	Council Member
	Kathy Larsen	Council Member
OTHERS PRESENT:	Lesa LaMar	Deputy City Clerk
	Claudia Conner	City Attorney
	Berkeley Penner	City Clerk
	Bradd Brown	
	Chris Powell	

Mayor Westmoreland called the Bethany City Council Special Meeting to order at 6:00 P.M.

**ITEM NO. 1 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF EMPLOYMENT AGREEMENT WITH BRADD BROWN AS CITY MANAGER.**

Motion was made by Councilmember Palmer seconded by Councilmember Hunter to approve the employment agreement with Bradd Brown with \$50,000 life insurance. Yes votes: Westmoreland, Palmer, Knapp, Herren, Hunter. No votes: None. Motion passed.

**ITEM NO. 2 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1981, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY MANAGER FOR THE CITY OF BETHANY, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF BETHANY, OKLAHOMA; PERTAINING TO THE DEFINITION OF COMPENSATION; PERTAINING TO PLAN DESIGN; PERTAINING TO ALLOCATION OF FORFEITURES AVAILABLE;**

**PROVIDING FOR VESTING OPTIONS; PROVIDING FOR EMPLOYER PICKUP OF REQUIRED CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

**A. APPROVAL OF ORDINANCE NO. 1981, ON READING BY TITLE ONLY.**

Motion was made by Councilmember Knapp seconded by Councilmember Herren to approve Ordinance No. 1981 by title only. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**B. APPROVAL OF SECTIONS 1-5 OF ORDINANCE NO. 1981.**

Motion was made by Councilmember Hunter seconded by Councilmember Herren to approve Sections 1-5 of Ordinance No. 1981. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No votes: None. Motion passed.

**C. APPROVAL OF THE EMERGENCY CLAUSE.**

Motion was made by Councilmember Herren seconded by Councilmember Hunter to approve the Emergency Clause of Ordinance No. 1981. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No votes: None. Motion passed.

**ITEM NO. 3 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1982, AN ORDINANCE ADOPTING AN EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE CITY ATTORNEY FOR THE CITY OF BETHANY, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIBIBLE EMPLOYEES OF CITY OF BETHANY, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MNICIPAL RETIREMENT FUND FOR MANAGEMENT AND INVESTMENT; PROVIDING FOR NON-ALIENATION OF BENEFITS AND LOSSS OF ; ADOPTING THOSE AMENDMENTS MANDATED BY THE ODE; PROVIDING**



**FOR EMPLOYER PICKUP OF REQUIRED CONTRIBUTIONS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

**A. APPROVAL OF ORDINANCE NO. 1982 ON READING BY TITLE ONLY.**

Motion was made by Councilmember Herren seconded by Councilmember Knapp to approve Ordinance No. 1982 by title only. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**B. APPROVAL OF SECTIONS 1-8 OF ORDINANCE NO. 1982.**

Motion was made by Councilmember Herren seconded by Councilmember Hunter to approve Section 1-8 of Ordinance 1982. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**C. APPROVAL OF THE EMERGENCY CLAUSE.**

Motion was made by Councilmember Herren seconded by Councilmember Knapp to approve the Emergency Clause of Ordinance No. 1982. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**ITEM NO. 4 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1983, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF BETHANY, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR LIGIBLE EMPLOYEES OF THE CITY OF BETHANY, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY AND PARTICIPATION; PROVIDING FOR NON-ALIENATION OF BENEFITS; LOSS OF BENEFITS FOR CAUSE AND LIMITATIONS OF BENEFITS; PROVIDING FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PRVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DAT; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, ART OF THE OKLAHOMA MUNICIPAL RETIREMENT**

**FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.**

**A. APPROVAL OF ORDINANCE NO. 1983 ON READING BY TITLE ONLY.**

Motion was made by Councilmember Knapp seconded by Councilmember Goodwin to approve Ordinance No. 1983 by title only. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**B. APPROVAL OF SECTION 1-6 OF ORDINANCE NO. 1983.**

Motion was made by Councilmember Herren seconded by Councilmember Knapp to approve Section 1-6 of Ordinance No. 1981. Yes votes: Westmoreland, Palmer, Goodwin, Knapp, Herren, Hunter. No. votes: None. Motion passed.

**C. APPROVAL OF THE EMERGENCY CLAUSE.**

The Emergency Clause died from lack of a motion.

Mayor Westmoreland adjourned the Bethany City Council Special Called Meeting at 6:17 P.M.

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MAYOR

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DEPUTY CITY CLERK

# NARRATIVE

AGENDA: 10/15/2019  
ITEM: Consent 1 (E)

CITY OF BETHANY

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## CLAIMS LIST

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### GENERAL OPERATIONS FUND

FUND	AMOUNT
General Operation Fund	\$141,426.05
Public Safety	\$2,278.95
Capital Improvement Fund	\$360,400.89
Library GO Fund	\$4,514.61
Municipal Court Fund	\$6,537.56
Cemetery Fund	\$0.00
<b>TOTAL</b>	<b>\$515,158.06</b>

### ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$515,158.06
Bethany Public Works Authority	\$256,495.15
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
<b>TOTAL</b>	<b>\$771,653.21</b>

### RECOMMENDATION:

Approve the claims as presented.

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FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
20-37024	10-005216	PERDUE BRANDON FIELDER COLL9-19	COLLECTION REPORT	10/2019	SEPT	4,204.75
					DEPARTMENT TOTAL:	4,204.75
DEPARTMENT: 01.0		MANAGEMENT				
20-36743	10-004417	MCLAIN-CHITWOOD OFFICE	COPY PAPER	10/2019	229023	363.93
20-36869	10-004417	MCLAIN-CHITWOOD OFFICE	FILE SORTER/TAPE/TONER	10/2019	229047	306.47
20-36991	10-004417	MCLAIN-CHITWOOD OFFICE	MISC OFFICE SUPPLIES	10/2019	229072	118.16
20-36972	10-004660	MOTHER NATURE'S INC.	PEST SVS	10/2019	1111357,1111353	80.00
20-36960	10-004736	OPTIMUM MAINTENANCE	WINDOW CLEANING	10/2019	20710	60.00
20-36834	10-004886	AGAPE PET CLINIC	SPAYS NUETERS SHOTS	10/2019	10/3/2019	253.92
20-35648	10-005084	JAN-PRO CLEANING SYSTEMS	CLEANING CITY HALL	10/2019	88386	813.00
20-36968	10-005084	JAN-PRO CLEANING SYSTEMS	CITY HALL CLEANING	10/2019	89377	813.00
20-36969	10-005084	JAN-PRO CLEANING SYSTEMS	CITY HALL CLEANING	10/2019	90400	813.00
20-36970	10-005084	JAN-PRO CLEANING SYSTEMS	CITY HALL CLEANING	10/2019	91357	813.00
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	1,356.45
20-36669	10-005374	CARD SERVICES/P2	GARNAND VEGAS	10/2019	F104	217.68
20-36831	10-005374	CARD SERVICES/P2	SCOTT GARNAND TRAINING	10/2019	20-36831	297.91
20-36668	10-005407	CARD SERVICES/P3	CULBREATH VEGAS	10/2019	9/15/2019	217.68
20-36832	10-005407	CARD SERVICES/P3	CULBREATH TRAINING	10/2019	20-36832	260.88
20-36770	10-005446	CARD SERVICES/KP WESTMORELAOML	CONF-HOTEL	10/2019	9/26/2019	559.28
20-37054	10-005446	CARD SERVICES/KP WESTMORELAOML	CONF EXPENSE	10/2019	20-37054	43.45
20-36574	10-005482	CARD SERVICES/PHILL STOWELLMINI	BLINDS	10/2019	25573	62.41
20-36988	10-005501	SPRINT	MONTHLY CELL PHONE	10/2019	667100666-013	145.30
20-36768	10-005606	HANK MOORE	OML CONF-MILEAGE REIMB	10/2019	20-36768	118.82
20-35910	10-005619	CARD SERVICES/HANK MOORE	DOUBLETREE-OML CONF	10/2019	91444131	259.20
20-36932	10-005619	CARD SERVICES/HANK MOORE	SONIC-BETHANY BREAKFAST	10/2019	20-36932	116.03
20-36871	10-005624	RAY ALBRIGHT STEEL PRODUCTS4	1/8 X 1 HR FLAT METAL	10/2019	19-4913	32.40
20-36489	10-005703	FLOOR-TECH JANITORIAL	HOUSEKEEPING SUPPLIES	10/2019	8368	99.75
20-36803	10-005703	FLOOR-TECH JANITORIAL	PAPER PRODUCT	10/2019	8272	165.55
20-37059	10-005708	INSURANCE PLACEMENT ALTERNALIBRARY	INSURANCE	10/2019	173180	12,564.00
20-36767	10-005747	CLAUDIA CONNER	OML CONF REIMBURSEMENT	10/2019	20-36767	393.00
20-36997	10-0458	DAVID A DAVIS	AUG-SEPT FEES	10/2019	AUG-SEPT	7,918.75
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 20-SEPT 19	85.40
20-35912	10-1069	OKLAHOMA MUNICIPAL LEAGUE	OML CONF-TULSA	10/2019	073314	1,190.00
20-36663	10-1069	OKLAHOMA MUNICIPAL LEAGUE	OML CONF SEPT 2019	10/2019	073552	350.00
20-36779	10-1069	OKLAHOMA MUNICIPAL LEAGUE	JOB AD-FINANCE DIRECTOR	10/2019	0473664	10.00
20-37040	10-1069	OKLAHOMA MUNICIPAL LEAGUE	OML PRE-CONF SEPT 17	10/2019	073656	85.00
20-36964	10-1083	OKLAHOMA COUNTY ELECTION BONOV.	PRE-ELECTION	10/2019	9/26/2019	1,542.00
20-36804	10-1622	WESTLAKE ACE HARDWARE	ART WALL FOR CITY HALL	10/2019	3501116	81.68
20-36805	10-1622	WESTLAKE ACE HARDWARE	HOUSEKEEPING SUPPLYS	10/2019	3501118	18.17
20-36993	10-1622	WESTLAKE ACE HARDWARE	HOBBY BRUSH ART	10/2019	3501157	2.39
20-37003	10-1622	WESTLAKE ACE HARDWARE	SPRAYPAINT & BIT DRILL	10/2019	3501142	8.98
20-37041	10-1622	WESTLAKE ACE HARDWARE	LOCK REPLACEMENT	10/2019	3501168	16.99
20-36904	10-2123	HOME DEPOT CREDIT SVCS		10/2019	003592/7020862	4.27
20-36874	10-2187	CHANCE TO CHANGE	EMPL ASSISTANCE PROGRAM	10/2019	06302110	402.00
20-37016	10-2276	EUREKA WATER COMPANY	UPSTAIRS WATER	10/2019	156294	26.90
20-36989	10-2448	MARGARET MCMORROW-LOVE	LEGAL SERVICES	10/2019	SEPT	309.28

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01.0 MANAGEMENT						
20-36878	10-2568	FIRST+AID EXPRESS	FIRST AID SUPPLIES	10/2019	39727-1	17.30
20-36798	10-3196	IMAGENET CONSULTING, LLC	SPECIAL PRINTER PAPER	10/2019	ARIN784587DMW	46.15
20-36955	10-3196	IMAGENET CONSULTING, LLC	MANAGED IT	10/2019	CNIN222264BMI	3,500.00
20-36956	10-3196	IMAGENET CONSULTING, LLC	LASERFICHE	10/2019	CNIN222233BMI	1,875.06
20-36962	10-3196	IMAGENET CONSULTING, LLC	PRINTERS	10/2019	CNIN221748BMI	292.49
20-36952	10-4310	AMERIFLEX	FSA ADMIN FEE	10/2019	INV279306	198.90
20-37014	10-4340	WORKS24	VIDEO LOBBY DISPLAY	10/2019	684300	2,388.00
DEPARTMENT TOTAL:						41,713.98
DEPARTMENT: 02.0 FINANCE						
20-36961	10-005519	CRAWFORD & ASSOCIATES, P.C.	PREP CONFIRMATION FY19	10/2019	12798	385.00
20-36110	10-005647	LESA A. LAMAR	INCODE TRAINING REIMB.	10/2019	20-36110	209.61
20-36959	10-005677	XEROX BUSINESS SOLUTIONS	SOKONICA BZ HUB C360	10/2019	IN2260796	65.19
20-35785	10-005710	CITY OF MCALESTER	INCODE TRAINING	10/2019	INCODE	300.00
20-36109	10-005714	JENNIFER BACON	INCODE TRAINING REIMB.	10/2019	20-36109	45.90
20-36951	10-005723	HAMPTON INN & SUITES	INCODE TRAINING	10/2019	308/SXQL	470.00
20-36963	10-1715	TYLER TECHNOLOGIES	INCODE YEARLY MAINT.	10/2019	025-272010	30,320.92
20-36962	10-3196	IMAGENET CONSULTING, LLC	PRINTERS	10/2019	CNIN221748BMI	179.99
20-36933	10-4352	MCBRIDE CLINIC	DRUG SCREENS	10/2019	28269	27.00
DEPARTMENT TOTAL:						32,003.61
DEPARTMENT: 03.0 COURT						
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	413.35
20-37012	10-005311	CARD SERVICES/STACI PECK	FABREEZE PLUG	10/2019	10/02	10.84
20-37015	10-005311	CARD SERVICES/STACI PECK	WINDOW TINT FOR COURTROOM	10/2019	5451906-698708	9.92
20-36645	10-005625	SHRED-IT	PAPER DESTRUCTION	10/2019	8128110863	50.00
20-36681	10-0378	COWAN PRINTING	CITIZEN COMPLAINT FORMS	10/2019	22753	198.00
20-37009	10-0596	FUZZELL'S BUSINESS	COPIER MAINT	10/2019	MM65321	35.68
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 20-SEPT 19	31.28
20-35620	10-2269	OKLAHOMA MUNICIPAL JUDGES	A2019-2020 OMJA MEMBERSHIP	10/2019	073151	50.00
20-37007	10-2276	EUREKA WATER COMPANY	WATER	10/2019	22176813	6.95
20-37026	10-2276	EUREKA WATER COMPANY	WATER COOLER RENTAL	10/2019	0738298	13.00
20-37010	10-2841	LANGUAGE ASSOCIATES, INC.	SPANISH INT COST	10/2019	51170	70.44
20-37008	10-3342	JANI-KING OF OKLAHOMA, INC.	OCT 2019 JANITOR	10/2019	OKC10190171	540.66
20-37020	10-3731	OKLAHOMA COUNTY SHERIFF'S	SEPTEMBER 2019 JAIL FEE'S	10/2019	21	535.32
DEPARTMENT TOTAL:						1,965.44

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05.0		POLICE				
20-36848	10-004660	MOTHER NATURE'S INC.	MONTHLY PEST CONTROL	10/2019	1111396	60.00
20-36351	10-004681	RICOH USA, INC	Monthly Maintenance Fee	10/2019	5057677186	10.99
20-36352	10-004763	ROBERTS ENTERPRISES, INC.	Veh Maintenance	10/2019	SEPT	3,752.64
20-36356	10-004789	TRADS, INC	Investigations Search	10/2019	SEPT 1-30	127.80
20-36841	10-005072	DEVILLE LAUNDRY	JAIL LAUNDRY	10/2019	191003851	70.70
20-36842	10-005072	DEVILLE LAUNDRY	JAIL LAUNDRY	10/2019	3852,7853	72.60
20-36843	10-005072	DEVILLE LAUNDRY	JAIL LAUNDRY	10/2019	7854,3849	47.41
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	1,034.02
20-36437	10-005215	STANARD & ASSOCIATES, INC.	50 POST Test	10/2019	SA000042110	295.00
20-36860	10-005227	WELLS FARGO VENDOR	MONTHLY FINANCING	10/2019	102756357	40.15
20-36399	10-005316	CARD SERVICES/PHIL COLE	First Aid Supplies	10/2019	EC2063318	48.41
20-36896	10-005316	CARD SERVICES/PHIL COLE	CAR WASH	10/2019	10/1/2019	7.00
20-36624	10-005408	CARD SERVICES/P4	Euthanasia Class for Welu	10/2019	65096110	209.00
20-36757	10-005408	CARD SERVICES/P4	OFFICE SUPPLIES	10/2019	112-8288589-085465	49.17
20-36766	10-005408	CARD SERVICES/P4	AMAZON-ENVELOPES	10/2019	112-2707284-846501	154.38
20-36451	10-005442	CELLEBRITE INC.	UFED Touch SW Renewal	10/2019	INVUS209020	3,700.00
20-35803	10-005473	CARD SERVICES/RICHARD LEMONT	Tablet Repair	10/2019	70727818	377.00
20-36852	10-005643	PERIMETER SECURITY	EVIDENCE ROOM ALARM	10/2019	12458431	19.95
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	9/10-10/7	17.72
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 22-SEPT 23	179.25
20-37038	10-1196	POSTMASTER	Post Office Box	10/2019	20-37038	234.00
20-35792	10-1210	BETHANY DRY CLEANERS	Uniform Cleaning	10/2019	3 MONTHS	476.50
20-36764	10-1509	TOM'S SPEEDY LOCK & KEY SER	JAIL REPAIR	10/2019	66478	87.50
20-36892	10-1509	TOM'S SPEEDY LOCK & KEY SER	LOCK SET AC	10/2019	66494	130.50
20-36355	10-1643	WIN-HY FOODS INC	AC-Dog Food	10/2019	1016799	256.00
20-37048	10-1726	BETHANY COUNTRY STORE	CAT LITER	10/2019	232316	32.95
20-36720	10-1899	BOB BARKER COMPANY, INC.	Jail Supplies	10/2019	UT1000511147	590.59
20-36354	10-2194	TOTAL RADIO INC	Base Station & Console	10/2019	80001291	126.20
20-36863	10-2442	IMAGE WORKS OF OKLAHOMA	MONTHLY MAINTENANCE FEE	10/2019	437351129	209.28
20-35591	10-2697	AUTOZONE	Minor Veh Repairs	10/2019	0501087337	36.33
20-36357	10-3084	UTILITY DATA SERVICES, INC.	Invest. Search Tool	10/2019	9 2019-02793	12.50
20-36847	10-3342	JANI-KING OF OKLAHOMA, INC.	MONTHLY CLEANING CONTRACT	10/2019	OKC10190170	1,674.66
20-36704	10-3415	SPECIAL-OPS UNIFORMS, INC.	Replacement Pants for	10/2019	295767	62.99
20-37034	10-3415	SPECIAL-OPS UNIFORMS, INC.	3 pairs pants-Welu	10/2019	292266,295579	215.97
20-36361	10-4088	HAC, INC.	Bread for Jail	10/2019	589474	21.34
20-36721	10-4088	HAC, INC.	Toothbrushes and toothpas	10/2019	589466	15.43
DEPARTMENT TOTAL:						14,455.93

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06.0 FIRE						
20-36754	10-004889	GUARANTEED PEST SERVICE	PEST SERVICE BILL	10/2019	31909200	45.00
20-36716	10-005095	MUNIZ DIESEL CENTER	E2 WATER PUMP WORK	10/2019	1084	999.68
20-36505	10-005122	RDJ SPECIAL TIES, INC	FIRE PREVENTION SUPPLIES	10/2019	111818	862.29
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	544.89
20-36996	10-005510	SAMARITAN EMS	SEMS SUBSIDY	10/2019	BETHANY20190010	17,989.75
20-36595	10-005608	JUMPTRONICS PHONE RESCUE	REPLACEMENT IPADS	10/2019	I-7336	657.00
20-36998	10-0225	GENUINE PARTS	FLOOR DRY	10/2019	10/7/2019	59.94
20-36763	10-0324	CENTRAL POWER EQUIP. INC	NEW LAWN BLOWER	10/2019	272323	264.00
20-36895	10-0395	CINTAS CORP	RAGS/MOPS BILL	10/2019	064323280	30.51
20-36756	10-0919	MAIL DROP	POSTAGE/SHIPPING	10/2019	41660	15.83
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	8/24-9/24	102.68
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 20-SEPT 19	177.77
20-36890	10-1210	BETHANY DRY CLEANERS	DRY CLEANING BILL	10/2019	JULY/AUGUST	383.00
20-37056	10-1841	REYNOLDS FORD	HOOD CYLINDERS FOR C3	10/2019	501842	66.80
20-36891	10-2513	RISK MANAGEMENT DEPARTMENT	FY20 GENERAL LIABILITY	10/2019	RS00004202	250.00
20-36753	10-4090	AT&T MOBILITY	MOBILE DATA BILL	10/2019	287287519606x0919	90.08
DEPARTMENT TOTAL:						22,539.22
DEPARTMENT: 07.0 COMMUNITY DEV						
20-37039	10-005482	CARD SERVICES/PHILL STOWELL	CODE ENFORCEMENT TRAINING	10/2019	10/3	96.00
20-36879	10-005591	CARD SERVICES/AMANDA MCCCEL	HOTEL EXPENSES	10/2019	418	125.00
20-36990	10-005591	CARD SERVICES/AMANDA MCCCEL	LUNCH AND LEARN EVENT	10/2019	1090088319	30.00
20-37057	10-005591	CARD SERVICES/AMANDA MCCCEL	MAINTENANCE SUPPLIES	10/2019	10/08	67.55
20-37058	10-005591	CARD SERVICES/AMANDA MCCCEL	ECONOMIC DEV/SPEC EVENT	10/2019	20-37058	144.20
20-36959	10-005677	XEROX BUSINESS SOLUTIONS	SOKONICA BZ HUB C360	10/2019	IN2260796	65.19
20-37017	10-005689	ROBERT T. ROWE	ABATEMENT-6611 NW 33	10/2019	8/23	50.00
20-36962	10-3196	IMAGENET CONSULTING, LLC	PRINTERS	10/2019	CNIN221748BMI	90.00
DEPARTMENT TOTAL:						667.94
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
20-37064	10-004417	MCLAIN-CHITWOOD OFFICE	PAPER, LABELS, & MISC	10/2019	229087	133.83
20-36867	10-004535	STANDLEY SYSTEMS	COPIER SERVICE	10/2019	INV1033216	87.83
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	675.09
20-36777	10-005409	CARD SERVICES/P5	TIME CARD HOLDERS	10/2019	8529812-4705819	281.04
20-37018	10-005409	CARD SERVICES/P5	POSTAGE	10/2019	10/8/2019	23.79
20-36741	10-005410	CARD SERVICES/P6	NAIL BRUSH	10/2019	3388597-5914631	29.61
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 22-SEPT 23	231.38
DEPARTMENT TOTAL:						1,462.57

FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
20-36866	10-0007	A-1 LAWN MOWER SHOP INC	PARTS TO FIX MOWER	10/2019	16016	101.65
20-36811	10-004808	ADVANTAGE BATTERY OF OKLAHOBATTERY FOR UNIT #61		10/2019	064471	99.99
20-36948	10-005005	BRONCO POWER EQUIPMENT	1INCH SAW BLADE	10/2019	16281-0001	69.00
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	438.55
20-36818	10-005635	BENCO MACHINERY	PARTIAL PAYMENT	10/2019	18000973-	61.62
20-36191	10-005729	AG SOURCE INC.	50 TONS ROCK SALT	10/2019	PRO-334844	1,714.65
20-36796	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	064321529	71.10
20-36934	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	064324168	71.10
20-36775	10-0482	DOLESE BROS. CO.	PALLET OF PORTLAND CEMENT	10/2019	MA19015054	348.25
20-36776	10-0572	REDDY ICE CORP	ICE	10/2019	3850162609	123.22
20-36673	10-0694	HASKELL LEMON CONST CO		10/2019	01-1003-19604	110.24
20-36748	10-0694	HASKELL LEMON CONST CO	ASPHALT	10/2019	001-1002-30157	118.19
20-36819	10-0694	HASKELL LEMON CONST CO	5LB ALSPHALT	10/2019	01-1002-30202	260.76
20-36826	10-0694	HASKELL LEMON CONST CO	ASPHALT	10/2019	01-1002-30218	81.09
20-36747	10-0890	LUTHER SIGN CO	20 NO PARKING SIGNS	10/2019	12257	378.00
20-36759	10-0890	LUTHER SIGN CO	4- TURN SYMBOL 2R-2L	10/2019	12258	322.96
20-36813	10-0890	LUTHER SIGN CO	SCHOOL CROSSING	10/2019	12266	223.58
20-36868	10-0890	LUTHER SIGN CO	40 LSC 2.5 SIGN CLAMPS	10/2019	12267	149.20
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	9/04-10/01	10,753.53
20-36738	10-2123	HOME DEPOT CREDIT SVCS	LADDER	10/2019	024342/6073235	65.96
20-36760	10-2123	HOME DEPOT CREDIT SVCS	SIGN TOOLS	10/2019	025980/5152147	27.11
20-36782	10-3001	EASTON SOD	SOD	10/2019	0146753	70.00
20-36206	10-3196	IMAGENET CONSULTING, LLC	PC FOR STREET SUPERVISOR	10/2019	ARIN157130BMI	1,417.00
20-36641	10-4255	CRAFCO, INC	PAINTING CROSSWALKS	10/2019	26008256	270.00
DEPARTMENT TOTAL:						17,346.75
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
20-36787	10-004601	QUALITY PETROLEUM	55 GAL D.E.F.	10/2019	06234020-001	138.58
20-36740	10-004790	HARVEY JANITORIAL SALES	TISSUE	10/2019	113381	52.60
20-36741	10-005410	CARD SERVICES/P6	NAIL BRUSH	10/2019	3388597-5914631	4.59
20-36722	10-0225	GENUINE PARTS	OIL FIILTER & WINDSHIELD	10/2019	6107-102677	157.23
20-36797	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	064321525	41.15
20-36674	10-1245	RAM PRODUCTS INC	CHEMICALS WASH BARN	10/2019	39636	784.00
20-35756	10-2305	HOIDALE CO INC	REPAIR FUEL MASTER	10/2019	1080688	632.00
20-36203	10-3196	IMAGENET CONSULTING, LLC	PC PURCHASE FOR FLEET	10/2019	ARIN157787BMI	1,656.00
DEPARTMENT TOTAL:						3,466.15



FUND: 010- GENERAL FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT	
DEPARTMENT: 08.5		PUBLIC WORKS - PARKS					
20-37002	10-0006	A WELDORS SUPPLY	CYLINDER RENTAL	10/2019	242680	24.00	
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	27.69	
20-36636	10-0289	CENTRAL NEW HOLLAND, INC.	WATER PUMP	10/2019	166645	100.32	
20-36677	10-0289	CENTRAL NEW HOLLAND, INC.	GASKET	10/2019	16656	4.84	
20-36907	10-0289	CENTRAL NEW HOLLAND, INC.	MOWER BLADES	10/2019	166845	742.40	
20-36794	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	164321528	82.31	
20-36935	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	064324167	38.55	
20-37072	10-0395	CINTAS CORP	TOWELS & UNIFORMS	10/2019	0643216765	82.31	
20-36724	10-0883	LOCKE SUPPLY CO.	RUBBER TEST CAP	10/2019	38301018-00	9.84	
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	9/04-10/01	133.23	
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 20-SEPT 19	41.25	
20-36810	10-1094	O'REILLY AUTOMOTIVE STORES	FUEL HOSE & ELECT TAPE	10/2019	0215-401354	66.78	
20-36791	10-1509	TOM'S SPEEDY LOCK & KEY SER4	DUP KEYS	10/2019	66515	8.00	
20-36801	10-1622	WESTLAKE ACE HARDWARE	FLAG POLEREPAIR	10/2019	3501125	18.28	
20-36802	10-1622	WESTLAKE ACE HARDWARE	CHOPSAW WHL FOR SHOP	10/2019	3501109	9.99	
20-37044	10-1622	WESTLAKE ACE HARDWARE	GARBAGE BAG	10/2019	3501161	19.98	
20-36904	10-2123	HOME DEPOT CREDIT SVCS		10/2019	003592/7020862	39.94	
19-34785	10-2499	COUNCIL STAINLESS STEEL	REPAIRS AT POOL	10/2019	0010693	150.00	
DEPARTMENT TOTAL:						1,599.71	
FUND TOTAL:						141,426.05	

FUND: 021- PUBLIC SAFETY FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
20-36644	10-005311	CARD SERVICES/STACI PECK	MICROSOFT 365 LICENSE	10/2019	SEPT 13	69.99
20-36033	10-1771	ADVENTURE OUT	Emergency Equip	10/2019	554356	1,885.00
20-36452	10-3415	SPECIAL-OPS UNIFORMS, INC.	Shirts for Belknap	10/2019	295630	223.96
20-36732	10-3722	STACY'S CUSTOM STRIPES	DECALS DODGE DUR	10/2019	44802	100.00
DEPARTMENT TOTAL:						2,278.95
FUND TOTAL:						2,278.95

FUND: 031- CAPITAL IMPROVE PROJECTS

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 40.0		PROJECTS >\$25,000				
19-33653	10-005053	GARVER	LIFT STATION 1901	10/2019	18078960-6	914.40
20-36409	10-3196	IMAGENET CONSULTING, LLC	LINDA COMPUTER	10/2019	ARIN157136BMI	1,158.00
20-36389	10-3245	KRAPFF REYNOLDS CONST CO	CIP19-01 EMERG SEWER	10/2019	19127	186,252.25
20-36388	10-3380	URBAN CONTRACTORS INC	CIP15-01 SANITARY SEWER	10/2019	CIP-15-01	172,072.65
DEPARTMENT TOTAL:						360,397.30
DEPARTMENT: 40.1		PROJECTS <=\$25,000				
20-36876	10-1622	WESTLAKE ACE HARDWARE	LIGHTS FOR CITY HALL	10/2019	3501129	3.59
DEPARTMENT TOTAL:						3.59
FUND TOTAL:						360,400.89

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
19-34857	10-005150	DEWBERRY ARCHITECTS, INC.	DESIGN	10/2019	1736324	84.61
20-37005	10-005150	DEWBERRY ARCHITECTS, INC.	PUNCH LIST/DRIVEWAY	10/2019	1736324	4,430.00
DEPARTMENT TOTAL:						4,514.61
FUND TOTAL:						4,514.61

FUND: 072- MUNICIPAL COURT FUND

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
20-37021	10-1869	CLEET	9-19 CLEET REPORT	10/2019	SEPT -	2,322.44
20-37022	10-1970	OSBI	9-19 AFIS REPORT	10/2019	SEPT 2019	2,144.12
20-37023	10-1970	OSBI	9-19 FORENSIC REPORT	10/2019	SEPT-	2,071.00
DEPARTMENT TOTAL:						6,537.56
FUND TOTAL:						6,537.56
GRAND TOTAL:						771,653.21



# NARRATIVE

CITY OF BETHANY

AGENDA: 10/15/2019  
ITEM: Consent 1 (F)

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## RESOLUTION NO. 1571 – A RESOLUTION OF THE CITY OF BETHANY OKLAHOMA ESTABLISHING THE NINE-ONE-ONE EMERGENCY TELEPHONE FEE RATE FOR CALENDAR YEAR 2020

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The City Council must approve a resolution on an annual basis to enable collection of the locally authorized 911 service fee on landline telephone bills.



The attached resolution was received from ACOG. It provides for **THE NUMBER TO KNOW** a three percent (3%) service fee for the 2020 calendar year. This is the current rate.

### **RECOMMENDATION:**

Approve Resolution No. 1571 and authorize the Mayor to sign the document.



**RECEIVED**

OCT 03 2019

**CITY MANAGER'S OFFICE**

Dear 9-1-1 ACOG Member,

I am requesting that your City Council/Board of Trustees or Board of County Commissioners consider the attached Resolution/Ordinance relating to providing 9-1-1 service during the calendar year 2020. The Resolution pertains to the establishment of the 9-1-1 telephone service fee rate to be collected through the landline (traditional) telephone bills for the calendar year 2020.

Fees collected by wireless and VoIP phone companies are established under a separate statute and are not covered by this Resolution/Ordinance.

Each local government must approve a Resolution/Ordinance to enable the collection of the locally authorized service fee on landline telephone bills to pay for E9-1-1 service, on an annual basis, to set the actual fee *and* through 9-1-1 ACOG, notify the appropriate ILEC or CLEC telephone companies.

Please provide a signed copy of your approved Resolution by email, [ssapp@acogok.org](mailto:ssapp@acogok.org), or U.S. mail, Shana Sapp, 9-1-1 Association of Central Oklahoma Governments, 4205 N. Lincoln Boulevard, Oklahoma City, OK 73105. If you have any questions, please contact Brent Hawkinson or Shana Sapp.

Sincerely,

Mark W. Sweeney, AICP  
Executive Director

Chair  
**Mark Hamm**  
Moore Councilmember

Vice-Chair  
**Rod Cleveland**  
Cleveland County  
Commissioner

Secretary/Treasurer  
**Carrie Blumert**  
Oklahoma County  
Commissioner

Executive Director  
**Mark W. Sweeney, AICP**

association of central oklahoma governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | Fax: 234.2200 | [acogok.org](http://acogok.org)

RESOLUTION NO. 1571

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY  
OKLAHOMA ESTABLISHING THE NINE-ONE-ONE EMERGENCY  
TELEPHONE FEE RATE FOR CALENDAR YEAR 2020

WHEREAS, the voters and or/governing body of the City of Bethany, Oklahoma have approved the acquisition and operation of an emergency telephone service together with the levy or imposition of user fee/tax for such services; and

WHEREAS, said approving authority, service and fee are authorized pursuant to the Nine-One-One Emergency Act, 63 O.S. Supp., 1987, §2811 et seq., as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Bethany, Oklahoma that it does, hereby establish the rate for the Nine-One-One Emergency Telephone Service Fee for the calendar year 2020 at three percent (3%) of the recurring charges as designated by the tariff for exchange telephone service or its equivalent within said city in accordance with said Act beginning January 1, 2020.

END

This is to certify that the within and foregoing Resolution was duly adopted and approved by the Mayor and City Council of the City of Bethany, Oklahoma, in regular session, this 15<sup>th</sup> day of October, 2019, after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.).

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

Approved as to form and legality on \_\_\_\_\_, 2019

\_\_\_\_\_  
City Attorney



**INTERLOCAL AGREEMENT BETWEEN THE CITY OF BETHANY, CITY OF WARR ACRES, AND THE CITY OF YUKON CONCERNING THE ESTABLISHMENT OF A JOINT ADMINISTRATIVE BOARD AND FUNDING FOR A PRIVATE NON-PROFIT ENTITY TO MANAGE THE OPERATIONS AND PROGRAMMING FOR A HISTORIC ROUTE 66 DISTRICT IN THE ENVIRONS OF THE 39<sup>TH</sup> EXPRESSWAY BETWEEN THE EASTERN CITY LIMITS OF THE CITY OF WARR ACRES AND FRISCO ROAD.**

**WITNESSETH:**

**WHEREAS**, the Interlocal Cooperation Act (the Act), 74 O.S. § 1001 et seq., permits local government units and public agencies to cooperate and enter into agreements with one another to provide services for the needs and development of local communities; and

**WHEREAS**, the local governmental units of The City of Bethany (Bethany), The City of Warr Acres (Warr Acres), and The City of Yukon (Yukon) are authorized by § 1008 of the Act to enter into this Interlocal Agreement (the Agreement) through appropriate action pursuant to the laws of their governing bodies for the purpose of performing any governmental service, activity, or undertaking which the public agency is authorized by law to perform; and

**WHEREAS**, the municipalities, as represented by their respective mayors and/or city managers have been meeting regularly regarding the Route 66 corridor since Spring 2018; and

**WHEREAS**, the mayors and/or city managers of the municipalities that are a party to the Agreement recommend that the municipalities take action necessary to support the establishment and funding for a new private non-profit entity (Route 66 Entity) to manage the operations and programming for a Historic Route 66 District in the environs of the NW 39<sup>th</sup> Expressway between the eastern city limits of the City of Warr Acres and Frisco Road, which is contained within the municipal limits of Bethany, Warr Acres, and Yukon; and

**WHEREAS**, each of the cities that are a party to the Agreement is a municipality governed by a City Charter established and enacted according to the provisions thereof, the Oklahoma Constitution, and the laws of the State of Oklahoma; and

**WHEREAS**, in support of the discussions and recommendations of the mayors and/or city managers of the cities that are a party to the Agreement, there has been discussion with the Oklahoma Department of Transportation (ODOT) with a request for ODOT to convey, to each respective City, the respective NW 39<sup>th</sup> Expressway roadway and respective right of way located in each City's jurisdiction to that City; and

**WHEREAS**, each of the three municipalities, subject to annual appropriations consistent with the laws of the State of Oklahoma, agree to pursue and support a \$25,000 per year commitment for a period of three years, for a total of \$75,000 per year, to establish and fund the Route 66 Entity; and

**WHEREAS**, as further set forth in this Agreement, each of the three cities agrees to encourage and support, in an advisory capacity, the establishment and initial operations of the Route 66 Entity; and

**WHEREAS**, the mayors and/or city managers of the participating municipalities herein recommend that each participating municipality support the formation of a Joint Administrative Board (Board) created for the purposes of carrying out the goals and objectives of this Agreement by contracting with the Route 66 Entity to carry out contractual terms related to the management, operations, and programming for a Historic Route 66 District in the environs of the NW 39<sup>th</sup> Expressway between the eastern city limits of Warr Acres and Frisco Road; and

**WHEREAS**, the mayors and/or city managers of the participating municipalities herein recommend that the Route 66 Entity be designated to serve as the fiscal agent on behalf of the Board by receiving and distributing the funds contributed by the participating municipalities and any other individual or entity contributing funds for the purposes set forth in this Agreement, or with the Route 66 Entity; and

**WHEREAS**, the mayors and/or city managers of the participating municipalities herein recommend that the establishment of the Route 66 Entity, its Board of Directors, staff, and other start-up activities be administered and contracted by resolution of the Board; and

**WHEREAS**, pursuant to 74 O.S. § 1004 this Agreement sets forth the provisions for the Board to administer this cooperative undertaking and the manner of acquiring, holding, and disposing of real and personal property used in the undertaking; and

**WHEREAS**, pursuant to 74 O.S. § 1004(F), this Agreement shall, prior to and as a condition precedent to its entry into force, be submitted to the Attorney General, who by law shall determine whether the Agreement is in proper form and compatible with the laws of the State of Oklahoma; and

**WHEREAS**, pursuant to 74 O.S. § 1005, this Agreement shall be filed with the County Clerk in each County wherein one or more of the participating municipalities lies and shall be filed with the Oklahoma Secretary of State prior to its entry into force.

**NOW THEREFORE, BE IT RESOLVED**, that in consideration of the mutual agreements and conditions herein described, the parties agree to the following:

**1) Parties:**

a) The parties to the Agreement are the chartered municipalities of: 1) The City of Bethany, 2) The City of Warr Acres, and 3) The City of Yukon.

**2) Effective Date and Duration of Agreement:**

a) Subject to annual appropriations and the municipal finance laws of the State of Oklahoma, the parties agree to pursue and support a funding commitment of \$25,000 per city per year for a period of up to three service years beginning with this year's Agreement: September 2019 – August 2020; September 2020 – August 2021; September 2021 – August 2022. The parties hereby commit to and agree to provide funding for the current fiscal year in the amount of \$25,000 each.

b) Performance of the obligations undertaken by the Board through this Agreement is contingent on transfer of appropriated funds by all parties to the Route 66 Entity, as fiscal agent. The Route 66 Entity, as the designated fiscal agent, agrees, upon the effective date of this Agreement, to submit an invoice to each municipality in the amount of \$25,000 for the services to be provided under this Agreement. Said invoices shall be paid within 30 days of receipt by the municipality.

c) The parties agree that this Agreement shall be presented to each city in accordance with its required procedures and executed by all the parties prior to September 30, 2019, and will become effective after it is approved by the Attorney General as required by 74 O.S. § 1004(F) and on the day it is duly filed with the County Clerks and Secretary of State as required by 74 O.S. § 1005.

d) Should two or more parties desire to continue the progress on the cooperative undertaking for the Route 66 corridor after the end of the term of this Agreement, the parties may continue the undertaking by appropriate action pursuant to the law of the governing bodies of the participating municipalities and the Interlocal Cooperation Act (Act), 74 O.S. § 1001 et seq.

### **3) Purposes of Agreement:**

a) To the extent allowed under the law, each party agrees to provide certain services to the community for the revitalization of the Route 66 corridor in the environs of the NW 39<sup>th</sup> Expressway between the eastern city limits of Warr Acres and Frisco Road, which area is contained within the municipal limits of the participating municipalities. Such services must be requested by the Board, approved by the participating municipality providing the service, and rendered for fair market value.

b) To encourage the formation and creation of a new non-profit entity (Route 66 Entity) whose not-for-profit mission shall be to manage the operations and programming for a Historic Route 66 District on the Route 66 corridor area as described herein.

c) To engage the Route 66 Entity to encourage the solicitation of private funding from businesses and members in the Historic Route 66 District to fund the required activities of the Route 66 Entity.

d) The mayors and/or city managers of the participating municipalities agree to make recommendations to the participating municipalities regarding the establishment of a joint board (Board) responsible for administering this Agreement and the agreement with the Route 66 Entity, which Entity shall be responsible for encouraging the cooperative undertaking of the

revitalization of the Route 66 corridor, and making recommendations to the participating municipalities; and

e) The Board shall be responsible for oversight and administration of the agreement with the Route 66 Entity, and any other private contractors regained by the Board.

#### **4) Equipment, Real Property, and Employees:**

a) All equipment and real property provided by the participating municipalities in carrying out this Agreement will, at the time of action hereunder, be owned by or retained under the jurisdiction of each party, respectively.

b) It is not the intent of this Agreement to acquire, transfer, or dispose of any real or personal property in the execution thereof.

c) All personnel acting for a party to this Agreement will, and at the time of such action, remain and be considered an employee or agent of their respective employing municipality. At no time shall such employee be considered an employee of the Route 66 Entity, the Board, or any other participating municipality.

#### **5) Administration of Agreement:**

a) The Board shall be comprised of representatives who shall be nominated by the respective mayor and/or city manager and confirmed by the respective city council of each participating municipality. The Board shall consist of six (6) members with two members being nominated and appointed by each participating municipality. The appointed Board Members shall elect a chairman and vice-chairman. A quorum shall consist of four (4) appointed members. The Board will be responsible for administering this Agreement, and any agreement

with the Route 66 Entity. The appointed Board Members are accountable to the municipality which appointed them.

b) The Board may, but is not required to do so, adopt bylaws and make amendments as needed to ensure compliance with this Agreement.

c) This Agreement does not provide for the creation of a separate legal entity with powers to administer the terms of this Agreement.

**6) Method of Financing and Budget:**

a) The Route 66 Entity is hereby granted the powers to serve as the fiscal agent to manage the receipt and disbursement of any funds approved by the Board for the purposes of executing this Agreement and any amendments hereto, which may include supplying financial reports, conducting financial activities, and reporting that extend beyond the end date of this Agreement.

b) The parties to this Agreement shall appropriate, approve, and allocate funds to support this Agreement in the minimum amount of \$25,000 annually to be paid to the Route 66 Entity upon receipt of an invoice as authorized by appropriate action by the city council of each municipality.

c) The parties to this Agreement agree to commit to pursue funding on an annual basis to continue this cooperative undertaking for two additional consecutive years in the amount of \$25,000 for each year per participating municipality.

d) The Board shall adopt and manage a budget annually and may authorize amendments to ensure compliance with this Agreement and other obligations.

e. If the parties to this Agreement desire to continue a subsequent year of this undertaking, the Board may direct the Route 66 Entity, as fiscal agent, to preserve remaining funds for the next year's agreement.

**7) Termination of this Agreement:**

a) Should one or more parties desire to terminate this Agreement during the service year, the party(s) shall request termination in writing to the Board. The Board shall review and recommend an amendment to this Agreement and direct the Route 66 Entity, as fiscal agent, to pro-rate and disburse unencumbered funds in a timely manner to the terminating party(s). However, providing the Board resolves to fully terminate this Agreement with all parties, the Board will direct the Route 66 Entity, as fiscal agent, to pro-rate and disburse unencumbered funds in a timely manner to all parties, and to any other entity or individual who provided funds for the purposes of this Agreement.

b) Amendments and terminations, partial or complete, to this Agreement will require appropriate action pursuant to the law of the governing bodies of the participating municipalities.

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SIGNATURE PAGE FOR THE CITY OF BETHANY

Approved by the Mayor and Council of The City of Bethany this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

THE CITY OF BETHANY, an Oklahoma municipality

ATTEST:

\_\_\_\_\_  
CITY CLERK

By: \_\_\_\_\_  
MAYOR

Reviewed for form and legality.

\_\_\_\_\_  
City Attorney

SIGNATURE PAGE FOR THE CITY OF WARR ACRES

Approved by the Mayor and Council of The City of Warr Acres this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

THE CITY OF WARR ACRES, an Oklahoma municipality

ATTEST:

\_\_\_\_\_  
CITY CLERK

By: \_\_\_\_\_  
MAYOR

Reviewed for form and legality.

\_\_\_\_\_  
City Attorney

SIGNATURE PAGE FOR THE CITY OF YUKON

Approved by the Mayor and Council of The City of Yukon this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

THE CITY OF YUKON, an Oklahoma municipality

ATTEST:

\_\_\_\_\_  
CITY CLERK

By: \_\_\_\_\_  
MAYOR

Reviewed for form and legality.

\_\_\_\_\_  
City Attorney

**MINUTES**

**BETHANY PUBLIC WORKS AUTHORITY**

**TUESDAY, OCTOBER 1, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Matthew Goodwin Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Ken Smart Interim City Manager  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
Claudia Conner City Attorney  
Hank Moore Asst. City Manager  
Amanda McCellon Director of CD & Planning & Zoning  
(See Roster)

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 7:43 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2019 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Larsen to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1570, A RESOLUTION RELATING TO THE FINANCING OF**

**CAPITAL IMPROVEMENTS TO THE WATER SYSTEM OF THE BETHANY PUBLIC WORKS AUTHORITY; AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE.**

Chris Byrom with Johanning & Byrom PC explained the necessity of the Resolution No. 1570 with the water well lines that will be needed. This allows the city when doing financing for water wells in the future to reimburse itself for expenses incurred prior to obtaining the financing.

Motion was made by Councilmember Palmer seconded by Councilmember Knapp to approve Resolution No. 1570. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS**.

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL OCTOBER 15, 2019**.

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 10:21 P.M. until October 15, 2019.

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CHAIRMAN

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SECRETARY

# NARRATIVE

AGENDA: 10/15/2019

ITEM: Consent 1 (B)

BETHANY PUBLIC WORKS AUTHORITY

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## CLAIMS LIST

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### BETHANY PUBLIC WORKS AUTHORITY

FUND	AMOUNT
Bethany Public Works Authority	\$256,495.15
<b>TOTAL</b>	<b>\$256,495.15</b>

### ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$515,158.06
Bethany Public Works Authority	\$256,495.15
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
<b>TOTAL</b>	<b>\$771,653.21</b>

### RECOMMENDATION:

Approve the claims as presented.

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A		NON-DEPARTMENTAL				
20-36957	10-3436	BANCFIRST	2012 REVENUE BONDS	10/2019	OCT.	33,956.67
20-36958	10-3436	BANCFIRST	2013 REVENUE BONDS	10/2019	OCT.	38,333.33
DEPARTMENT TOTAL:						72,290.00
DEPARTMENT: 02.0		FINANCE				
20-36959	10-005677	XEROX BUSINESS SOLUTIONS	SOKONICA BZ HUB C360	10/2019	IN2260796	65.19
20-36953	10-005702	TPS TECHNICAL PROGRAMMING	MONTHLY UTILITY BILLING	10/2019	104610,104684	2,341.20
20-35785	10-005710	CITY OF MCALESTER	INCODE TRAINING	10/2019	INCODE	300.00
20-36963	10-1715	TYLER TECHNOLOGIES	INCODE YEARLY MAINT.	10/2019	025-272010	30,320.93
20-37011	10-1715	TYLER TECHNOLOGIES	UTILITY ONLINE PYMT SVC	10/2019	025-274070	7,306.25
DEPARTMENT TOTAL:						40,333.57
DEPARTMENT: 08.1		PUBLIC WORKS - ADMIN				
20-36550	10-3042	ACCURATE ENVIRONMENTAL	VOC 7 & 10	10/2019	BI11134	328.00
DEPARTMENT TOTAL:						328.00
DEPARTMENT: 08.3		PUBLIC WORKS - SANIT				
20-36513	10-004996	GOODYEAR COMMERCIAL TIRE & 8	RECAP STOCK	10/2019	255-1017750	960.00
20-36670	10-005482	CARD SERVICES/PHILL STOWELLS	SAFETY GLASSES SANITATION	10/2019	11134850970185038	25.79
20-36931	10-0202	WASTE CONNECTIONS, INC	ROLLOFF SEPTEMBER 2019	10/2019	2149849	3,868.74
20-36793	10-0395	CINTAS CORP	UNIFORMS	10/2019	064321524	70.01
20-36936	10-0395	CINTAS CORP	UNIFORMS	10/2019	064324164	70.01
20-36467	10-0812	J & R EQUIPMENT LLC	UNIT 993 DX/REPAIR	10/2019	01W1447	498.96
20-36478	10-0812	J & R EQUIPMENT LLC	#994 REPAIR LIGHTS ON UNI	10/2019	01W1399	1,393.99
20-36639	10-0812	J & R EQUIPMENT LLC	TIPPERS ADJUSTMENT	10/2019	01W1478	297.00
20-36806	10-1622	WESTLAKE ACE HARDWARE	WASP SPRAY	10/2019	3501113	7.98
20-36950	10-3081	PREMIER TRUCK/ATC FREIGHTLI	HOOD LATCH	10/2019	120463686	166.04
20-36205	10-3196	IMAGENET CONSULTING, LLC	PC FOR SANITATION SUPV.	10/2019	ARIN157133BMI	1,408.00
20-36160	10-3226	INTERSTATE BILLING SERVICE,	SEAL FOR #991	10/2019	3016611247	530.00
20-36783	10-3226	INTERSTATE BILLING SERVICE,	UNIT #994 FOR BRAKE KIT	10/2019	3016686282	659.36
20-36940	10-4012	WASTE CONNECTIONS, INC	LANDFILL 09/30/2019	10/2019	26139	24,238.77
20-37043	10-4208	OKLAHOMA CITY TREASURY	HAZARDOUS WASTE SEPTEMBER	10/2019	100919	750.50
20-36893	10-4247	WASTE CONNECTIONS-RECYCLE	EMPTY RECYCLE DUMPSTERS	10/2019	2149586	652.60
20-36894	10-4247	WASTE CONNECTIONS-RECYCLE	EMPTY RECYCLE DUMPSTERS	10/2019	2149689	772.68
DEPARTMENT TOTAL:						36,370.43

FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
20-36472	10-004891	DOMINO EQUIPMENT COMPANY	REMOVE WATER DIESEL TANKS	10/2019	108961	314.00
20-36495	10-0225	GENUINE PARTS	BRAKE PADS	10/2019	6107-101010	79.54
20-36496	10-0225	GENUINE PARTS	SHOP SUPPLIES	10/2019	6107-101014	284.84
20-36697	10-0225	GENUINE PARTS	MOTOR OIL AND FILTERS	10/2019	6107-102346	343.37
20-36887	10-0225	GENUINE PARTS	SUPPLIES	10/2019	6107-103769	501.75
20-36449	10-0289	CENTRAL NEW HOLLAND, INC.	#488 TRANSMISSION FLUID	10/2019	166426	74.70
20-36875	10-1622	WESTLAKE ACE HARDWARE	STENCILS AND MARKERS	10/2019	3501139	6.38
20-36203	10-3196	IMAGENET CONSULTING, LLC	PC PURCHASE FOR FLEET	10/2019	ARIN157787BMI	1,656.00
DEPARTMENT TOTAL:						3,260.58
DEPARTMENT: 12.0 UTILITY - WATER PLANT						
20-36737	10-004725	RUCKER ELECTRIC INCORPORATE	BOSTER REPLACE	10/2019	8643	216.00
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	623.19
20-35676	10-0091	BRENNTAG SOUTHWEST INC	AMMONIA	10/2019	BSW121450	447.06
20-36622	10-0091	BRENNTAG SOUTHWEST INC	POLY PHOSHATE	10/2019	BSW139499	1,759.93
20-36637	10-0091	BRENNTAG SOUTHWEST INC	SODIUM HYPOCHLORITE	10/2019	BSW139038	4,650.53
20-36717	10-0091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	10/2019	BSW141835	619.95
20-36814	10-0091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	10/2019	BSW143596	619.95
20-36815	10-0091	BRENNTAG SOUTHWEST INC	AMMONIUM HYDROXIDE	10/2019	BSW143597	447.06
20-36999	10-0091	BRENNTAG SOUTHWEST INC	PHOSPHATE	10/2019	BSW107291	1,759.93
20-36684	10-0382	CITY OF OKLA CITY	250101040513 CROSSTIES	10/2019	20-36684	13,827.20
20-36800	10-0395	CINTAS CORP	SHOP TOWELS & UNIFORMS	10/2019	064321523	115.08
20-36939	10-0395	CINTAS CORP	UNIFORMS	10/2019	064324165	51.92
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	8/22-9/20	13,648.35
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 22-SEPT 23	85.74
20-36726	10-1509	TOM'S SPEEDY LOCK & KEY SER10-DUP KEYS		10/2019	66512	20.00
20-36077	10-3032	DEALERS ELECTRICAL SUPPLY C2 PHASE MONITORS		10/2019	5002026-01	511.50
20-36752	10-3032	DEALERS ELECTRICAL SUPPLY CWATER WELL FUSE		10/2019	5007310-00	316.80
20-36212	10-3042	ACCURATE ENVIRONMENTAL	FOR UCMR 4	10/2019	BH21001	275.00
20-36512	10-3042	ACCURATE ENVIRONMENTAL	UCMR 4,5	10/2019	BI09014	275.00
20-36552	10-3042	ACCURATE ENVIRONMENTAL	THM & HAA TESTING	10/2019	BI11137	800.00
20-36585	10-3042	ACCURATE ENVIRONMENTAL	LAB SUPPLIES	10/2019	SU30763	282.00
20-36719	10-3042	ACCURATE ENVIRONMENTAL	BACT	10/2019	BI23034	250.00
20-36762	10-3042	ACCURATE ENVIRONMENTAL	IOC	10/2019	BI26060	100.00
20-36786	10-3216	BINSWANGER GLASS #609	FIX WINDOW ON UNIT #46	10/2019	609088445	185.00
20-36510	10-3919	MISSISSIPPI LIME	25 TONS PEBBLE LIME	10/2019	1454435	6,675.06
20-36781	10-3919	MISSISSIPPI LIME	25 TONS LIME	10/2019	1457577	6,893.35
DEPARTMENT TOTAL:						55,455.60



FUND: 056- BETHANY PUBLIC WORKS AUTH

SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.1		UTILITY - WATER LINE				
20-37033	10-005162	INDUSTRIAL ELECTRONIC SUPPLY	TRUCK PRESSURE TRANS	10/2019	10015403	292.60
20-36749	10-005732	UTILITY TECHNOLOGY SERVICES	METER BOXES	10/2019	S103258003.001	900.00
20-36780	10-005732	UTILITY TECHNOLOGY SERVICES	PARTS FOR 7921 NW 21ST	10/2019	S103250023.001	738.90
20-36937	10-0395	CINTAS CORP	SHOP TOWELS	10/2019	064324163	63.16
19-35218	10-0696	HAYNES EQUIPMENT CO INC	REP OPER SYSTEM @ WTP	10/2019	8122113-IN	145.12
20-35893	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	2 TAPPING SLEEVES	10/2019	0356895-IN	370.00
20-36476	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	8 INCH TAPPING CLAP	10/2019	0356896-IN	210.00
20-36778	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	1 IN METER & 2 VALVE	10/2019	0356950-IN	828.00
20-36906	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	REPAIR CLAIM	10/2019	0573824	155.00
20-36808	10-1622	WESTLAKE ACE HARDWARE	MANHOLE REPAIR	10/2019	3501117	27.58
20-36986	10-1622	WESTLAKE ACE HARDWARE	LIGHTS FOR UTILITIES SHOP	10/2019	3501149	34.98
19-34953	10-1726	BETHANY COUNTRY STORE	FESCUE SEED	10/2019	228913	35.00
20-36167	10-2530	IMPROVED CONSTRUCTION METHO	REPAIR HYD POWER PACK	10/2019	40012390	735.00
19-34250	10-2660	ODEQ WATER QUALITY DIV	TEMP LIC-SOTELO	10/2019	TOC 4505917	124.00
20-36623	10-3919	MISSISSIPPI LIME	25 TONS OF LIME	10/2019	1455612	6,956.54
20-36933	10-4352	MCBRIDE CLINIC	DRUG SCREENS	10/2019	28269	54.00
DEPARTMENT TOTAL:						11,669.88
DEPARTMENT: 12.2		UTILITY - SEWER				
20-36947	10-004725	RUCKER ELECTRIC INCORPORATE	HOO UP MOTOR/50TH MCMILL	10/2019	8669	221.00
19-32872	10-004985	B & B ELECTRIC	19 & COLLEGE FLOAT REPAIR	10/2019	15728	210.00
19-32980	10-004985	B & B ELECTRIC	19TH & COLLEGE LIFT STN	10/2019	15728	161.30
19-32983	10-004985	B & B ELECTRIC	19TH & COLLEGE ELEC SYS	10/2019	15727	614.67
20-36186	10-004985	B & B ELECTRIC	MOTORS/STARTER BLOCKS	10/2019	15715	782.50
20-36211	10-004985	B & B ELECTRIC	INSTALL ELEC RECORDER 50	10/2019	15716	240.00
20-36310	10-004985	B & B ELECTRIC	DX/REP ELEC TO LIFT STNS	10/2019	15723	520.00
20-37102	10-005156	COX COMMUNICATIONS INC.	MONTHLY CHGS	10/2019	SEPT 1-30	269.74
20-36799	10-0395	CINTAS CORP	UNIFORMS	10/2019	064321527	19.45
20-36938	10-0395	CINTAS CORP	UNIFORMS	10/2019	064324166	19.45
19-34996	10-0696	HAYNES EQUIPMENT CO INC	DX/REP 25 & PENIEL	10/2019	8121672-IN	472.66
19-35134	10-0696	HAYNES EQUIPMENT CO INC	DX 25 & PENIEL	10/2019	8121673-IN	218.93
20-36795	10-0696	HAYNES EQUIPMENT CO INC	O-RING KITS	10/2019	8122130-IN	4,871.31
20-36635	10-0812	J & R EQUIPMENT LLC	UTILITIES SEWER JITTER	10/2019	01P2687	216.24
20-37042	10-0812	J & R EQUIPMENT LLC	2006 TRAILER JETTER	10/2019	1083	2,282.91
20-36965	10-1063	OG&E	MONTHLY CHGS	10/2019	8/24-9/24	2,887.24
20-36967	10-1068	ONG	MONTHLY CHGS	10/2019	AUG 22-SEPT 23	93.14
20-36807	10-1622	WESTLAKE ACE HARDWARE	REPAIRS UNIT #49C	10/2019	3501107	12.98
20-36992	10-1622	WESTLAKE ACE HARDWARE	28TH SHANNON REPAIR	10/2019	3501156	25.98
20-37001	10-1622	WESTLAKE ACE HARDWARE	BRACKETS	10/2019	3500673	2.28
20-36321	10-2530	IMPROVED CONSTRUCTION METHO	MARKING FLAGS	10/2019	40012384	104.40
20-36725	10-2530	IMPROVED CONSTRUCTION METHO	CAMERA AND CABLES	10/2019	40012526	250.00
20-36751	10-2530	IMPROVED CONSTRUCTION METHO	WATER LINE LOCATE & PAINT	10/2019	40012557	343.75
20-35730	10-2548	EMSCO ELECTRIC	REP WIRING 25 & PENIEL	10/2019	1939081	65.00
19-35208	10-3434	W & W ELECTRIC MOTOR SVC	REP PMP #1- 25 & PENIEL	10/2019	20374	4,601.00
19-34749	10-3488	CLIFFORD POWER SYSTEMS, INC	CK LIFT STN GENERATOR	10/2019	SVC-0087278	393.85
20-36954	10-4090	AT&T MOBILITY	STEVE KATEN PHONE	10/2019	10012019	37.14
DEPARTMENT TOTAL:						19,936.92

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 97.0		DEBT SERVICE				
20-36958	10-3436	BANCFIRST	2013 REVENUE BONDS	10/2019	OCT.	16,850.17
					DEPARTMENT TOTAL:	16,850.17
					FUND TOTAL:	256,495.15

**MINUTES**

**BETHANY HOSPITAL TRUST**

**TUESDAY, OCTOBER 1, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Matthew Goodwin Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Ken Smart Interim City Manager  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
Claudia Conner City Attorney  
Hank Moore Asst. City Manager  
Amanda McCellon Director of CD & Planning & Zoning  
(See Roster)

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 10:21 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2019 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer seconded by Trustee Herren to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **ADJOURN UNTIL OCTOBER 15, 2019.**

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OCTOBER 1, 2019

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 10:21 P.M. until October 15, 2019.

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CHAIRMAN

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SECRETARY

# NARRATIVE

AGENDA: 10/15/2019  
ITEM: Consent 1 (B)

BETHANY HOSPITAL TRUST

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## CLAIMS LIST

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### BETHANY HOSPITAL TRUST

FUND	AMOUNT
Bethany Hospital Trust	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$515,158.06
Bethany Public Works Authority	\$256,495.15
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
<b>TOTAL</b>	<b>\$771,653.21</b>

### RECOMMENDATION:

Approve the claims as presented.

**MINUTES**

**BETHANY DEVELOPMENT AUTHORITY**

**TUESDAY, OCTOBER 1, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Matthew Goodwin Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Ken Smart Interim City Manager  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
Claudia Conner City Attorney  
Hank Moore Asst. City Manager  
Amanda McCellon Director of CD & Planning & Zoning  
(See Roster)

Chairman Westmoreland called the Bethany Development Authority meeting to order at 10:21 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 16, 2019 REGULAR MEETING.**
  
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer seconded by Trustee Sandoval to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

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OCTOBER 1, 2019

**ITEM NO. 2** on the agenda was **ADJOURN UNTIL OCTOBER 15, 2019.**

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 10:21 P.M. until October 15, 2019.

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CHAIRMAN

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SECRETARY

# NARRATIVE

AGENDA: 10/15/2019  
ITEM: Consent 1 (B)

BETHANY DEVELOPMENT AUTHORITY

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## CLAIMS LIST

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### BETHANY DEVELOPMENT AUTHORITY

FUND	AMOUNT
Bethany Development Authority	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### ENTERPRISE-WIDE SUMMARY OF ALL CLAIMS:

FUND	AMOUNT
General Operations Fund	\$515,158.06
Bethany Public Works Authority	\$256,495.15
Bethany Hospital Trust	\$0.00
Bethany Development Authority	\$0.00
<b>TOTAL</b>	<b>\$771,653.21</b>

### RECOMMENDATION:

Approve the claims as presented.