

NOTICE: Amended Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Thursday, December 27, 2018.

**MINUTES**

**BETHANY CITY COUNCIL**

**THURSDAY, JANUARY 3, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Council Member  
John Herren Council Member  
Robert McCutchen Council Member  
Jeff Knapp Council Member

MEMBERS ABSENT: Curtis Moore Council Member  
Paul Todd Council Member  
Arlita Harris Council Member  
Phill Shirey Council Member

OTHERS PRESENT: Phil Cole Acting City Manager  
Amanda McCellon Director of CD & Planning  
Danielle Barker Asst. CD Director  
Phil Stowell Community Image & Services Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesla LaMar Municipal Accountant  
(See Roster)

Mayor Westmoreland called the called the Bethany City Council meeting to order at 7:30 P.M.

The Invocation was given by Mayor Westmoreland.

The Flag Salute was conducted by Acting City Manager Phil Cole.

**ITEM NO. 1 on the agenda was CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 SPECIAL CALLED MEETING.**

- C. **APPROVAL OF MINUTES FROM THE DECEMBER 20, 2018 SPECIAL CALLED MEETING AT 6:00 P.M.**
- D. **APPROVAL OF MINUTES FROM THE DECEMBER 20, 2018 SPECIAL CALLED MEETING AT 7:00 P.M.**
- E. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- F. **APPROVAL TO TERMINATE SERVICE AGREEMENT WITH INSTITUTE FOR BUILDING TECHNOLOGY AND SAFETY (IBTS) PER THE TERMS OF THE AGREEMENT.**
- G. **RATIFICATION OF AN ENGAGEMENT LETTER BETWEEN THE CITY OF BETHANY AND MCDONALD HOPKINS, A BUSINESS ADVISORY AND ADVOCACY LAW FIRM, TO PROVIDE LEGAL SERVICES, AND TO ANALYZE AND RESPOND TO A SUSPECTED RANSOMWARE INCIDENT AT THE CITY OF BETHANY.**
- H. **RATIFICATION OF LETTER AGREEMENT BETWEEN THE CITY OF BETHANY AND LODESTONE SECURITY, LLC, TO PROVIDE A DIGITAL FORENSIC INCIDENT ASSESSMENT OF THE SUSPECTED RANSOMWARE INCIDENT AT THE CITY OF BETHANY.**

Motion was made by Council Member Palmer, seconded by Council Member Knapp to approve the Consent Docket with Item F tabled. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1965 AMENDING THE PLANNED UNIT DEVELOPMENT ORDINANCE AND FINAL DEVELOPMENT PLAN OF THE CITY OF BETHANY, OKLAHOMA FOR THE PROPERTY DESCRIBED AS BLOCK 3, WEST AVENUE ADDITION TO BETHANY, OKLAHOMA COUNTY, OKLAHOMA AND DECLARING AN EMERGENCY.**

Danielle Barker reported the changes made for the site plan was the removal of the second story.

- A. **APPROVAL OF ORDINANCE NO. 1965 ON READING BY TITLE ONLY.**

Motion was made by Council Member Herren, seconded by Council Member Palmer to approve Ordinance No. 1965 on reading by title only. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**B. APPROVAL OF SECTIONS 1-4 OF ORDINANCE NO. 1965.**

Motion was made by Council Member Palmer, seconded by Council Member Knapp to approve Sections 1-4 of Ordinance No. 1965. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**C. APPROVAL OF SECTION 5 OF ORDINANCE NO. 1965, THE EMERGENCY SECTION.**

Motion was made by Council Member Palmer, seconded by Council Member Knapp to approve Section 5 of Ordinance No. 1965, the emergency section. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**ITEM NO. 3** on the agenda was **PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE APPROVAL OF AN ORDINANCE AMENDING THE ZONING ORDINANCES, MAP AND COMPREHENSIVE PLAN OF THE CITY OF BETHANY, OKLAHOMA, BY INCLUDING IN C-G, COMMERCIAL-GENERAL USE DISTRICT THE PROPERTY DESCRIBED AS NORTH 205.52 FEET OF WEST 200 FEET OF SCHAFFERS SUBURBS ADDITION, 004 IN BETHANY, OKLAHOMA COUNTY, OKLAHOMA AS MORE PARTICULARLY DESCRIBED HEREINAFTER AND DECLARING AN EMERGENCY. (NOTE: ON DECEMBER 21, 2018 THE APPLICANT SUBMITTED A FORMAL REQUEST TO THE DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT TO REMOVE THEIR APPLICATION FOR REZONING CONSIDERATION AT THIS TIME.)**

The applicant requested this item be removed from the agenda.

**ITEM NO. 4** on the agenda **PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE APPROVAL OF A REQUEST BY CESAR AND MARTHA D. GARCIA, APPLICANTS AND PROPERTY OWNERS FOR THE PURPOSE OF BUILDING A 1500 SQ. FT. ACCESSORY BUILDING AT 8117 NW 33<sup>RD</sup> STREET. (P&Z COMMISSION RECOMMENDS TERMINATING THE APPLICATION AND THE APPLICANT RE-APPLY AT A LATER DATE.)**

Applicant approved this item being terminated.

**ITEM NO. 5** on the agenda was **CITIZENS' OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

**ITEM NO. 6** on the agenda **CITY ATTORNEY'S REPORT.**

**ITEM NO. 7** on the agenda **CITY MANAGER'S REPORT.**

**ITEM NO. 8** on the agenda **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 9** on the agenda was **NEW BUSINESS.**

**ITEM NO. 10** on the agenda was **ADJOURN UNTIL JANUARY 15, 2019.**

Mayor Westmoreland adjourned the Bethany City Council meeting at 7:39 P.M. until January 15, 2019.

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MAYOR

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CITY CLERK

**MINUTES**

**BETHANY PUBLIC WORKS AUTHORITY**

**THURSDAY, JANUARY 3, 2019**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Chairman/Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Jeff Knapp	Trustee
MEMBERS ABSENT:	Curtis Moore	Trustee
	Phill Shirey	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
OTHERS PRESENT:	Phil Cole	Acting City Manager
	Amanda McCellon	Director of CD & Planning
	Danielle Barker	Asst. CD Director
	Phil Stowell	Community Image & Services Dir.
	Berkeley Penner	City Clerk/Treasurer
	Lesla LaMar	Municipal Accountant
	(See Roster)	

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 7:39 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS**.

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL JANUARY 15, 2019**.

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 7:40 P.M. until January 15, 2019.

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CHAIRMAN

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SECRETARY

**MINUTES**

**BETHANY HOSPITAL TRUST**

**THURSDAY, JANUARY 3, 2019**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Chairman/Trustee  
Steve Palmer Trustee  
John Herren Trustee  
Robert McCutchen Trustee  
Jeff Knapp Trustee

MEMBERS ABSENT: Curtis Moore Trustee  
Phill Shirey Trustee  
Paul Todd Trustee  
Arlita Harris Trustee

OTHERS PRESENT: Phil Cole Acting City Manager  
Amanda McCellon Director of CD & Planning  
Danielle Barker Asst. CD Director  
Phil Stowell Community Image & Services Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesla LaMar Municipal Accountant  
(See Roster)

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 7:40 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee McCutchen to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **ADJOURN UNTIL JANUARY 15, 2019.**

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 7:40 P.M. until January 15, 2019.

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CHAIRMAN

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SECRETARY



**MINUTES**

**BETHANY DEVELOPMENT AUTHORITY**

**THURSDAY, JANUARY 03, 2018**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Chairman/Trustee  
Steve Palmer Trustee  
John Herren Trustee  
Robert McCutchen Trustee  
Jeff Knapp Trustee

MEMBERS ABSENT: Curtis Moore Trustee  
Phill Shirey Trustee  
Paul Todd Trustee  
Arlita Harris Trustee

OTHERS PRESENT: Phil Cole Acting City Manager  
Amanda McCellon Director of CD & Planning  
Danielle Barker Asst. CD Director  
Phil Stowell Community Image & Services Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesla LaMar Municipal Accountant  
(See Roster)

Chairman Westmoreland called the Bethany Development Authority meeting to order at 7:40 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE DECEMBER 18, 2018 SPECIAL CALLED MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve the

Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **ADJOURN UNTIL JANUARY 15, 2019.**

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 7:40 P.M. until January 15, 2019.

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CHAIRMAN

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SECRETARY