

NOTICE: Amended Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Thursday, January 31, 2019.

MINUTES

BETHANY CITY COUNCIL

TUESDAY, FEBRUARY 5, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Mayor
Curtis Moore Council Member
Arlita Harris Council Member
Steve Palmer Council Member
John Herren Council Member
Robert McCutchen Council Member
Jeff Knapp Council Member
Paul Todd Council Member

MEMBERS ABSENT: Phill Shirey Council Member

OTHERS PRESENT: Phil Cole Acting City Manager
Beth Anne Childs Acting City Attorney
Amanda McCellon Director of CD & Planning
Phil Stowell Community Image & Services Dir.
Berkeley Penner City Clerk/Treasurer
Lesa LaMar Municipal Accountant
Hank Moore Economic Development
Danielle Barker Asst. Community Development Dir
(See Roster)

The meeting began with a Service Award presentation for Phill Shirey.

Mayor Westmoreland called the called the Bethany City Council meeting to order at 7:46 P.M.

The Invocation was given by Mayor Westmoreland.

The Flag Salute was conducted by Phil Cole.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

A. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 REGULAR MEETING.

- B. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- D. ACCEPTANCE OF PAYROLL REPORT.**

Motion was made by Council Member Todd, seconded by Council Member McCutchen to approve the Consent Docket. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1534 AMENDING THE COMPREHENSIVE LAND USE PLAN OF THE CITY OF BETHANY BY DESIGNATING CERTAIN PROPERTY AT 6001 NW 32ND STREET FROM SINGLE FAMILY RESIDENTIAL TO COMMERCIAL GENERAL.

Amanda McCellon presented a slide show and gave details of the property. This area abuts an already existing commercial area. The applicant has no direct plans as of now for this piece of property. The property does have a water line however, does not have a sewer line. Planning and Zoning Committee does recommend approval of the rezoning and amendment to the Comprehensive Plan 2030.

Motion was made by Council Member Todd, seconded by Council Member Moore to approve adoption of Resolution No.1534 amending the Comprehensive Land Use Plan of the City of Bethany by designating certain property at 6001 NW 32nd Street from Single Family Residential to Commercial General. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 3 on the agenda was PUBLIC HEARING ITEM: CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1967 AMENDING THE COMPREHENSIVE PLAN BY INCLUDING IN C-G, COMMERCIAL-GENERAL USE DISTRICT THE PROPERTY LOCATED AT 6001 NW 32ND STREET IN BETHANY, OKLAHOMA.

- A. APPROVAL OF ORDINANCE NO. 1967 ON READING BY TITLE ONLY.**

Motion was made by Council Member Palmer, seconded by Council Member Harris to approve Ordinance No. 1967 on reading by title only. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

- B. APPROVAL OF SECTION 1 OF ORDINANCE NO. 1967.**

Motion was made by Council Member Harris, seconded by Council Member

Knapp to approve Section 1 of Ordinance No. 1967. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

C. APPROVAL OF SECTION 2 OF ORDINANCE NO. 1967, THE EMERGENCY SECTION.

Motion was made by Council Member Knapp, seconded by Council Member Harris to approve Section 2 of Ordinance No. 1967, the Emergency Section. Yes votes: Westmoreland, Harris, Palmer, McCutchen, Knapp. No votes: Moore, Todd, Herren. Motion did not pass.

ITEM NO. 4 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF CEMETERY REVITALIZATION AMENDED PLANS TO MOVE THE LOCATION OF THE FLAG PAVILION AND APPROVE ADDITIONAL FUNDING FOR THE ELECTRICAL WORK.

Councilman Knapp requested to have Item 4 separated into two items for separate votes. The first motion being to amend the plans to move the location of the flag pavilion and the second motion for approval of the City Manager and Staff to research the cost of the electrical and obtain quotes for two lights at the entrance gates and for lighting the flag pole and making a recommendation.

Phil Stowell presented a slideshow and explained the amended plans to move the location of the Flag Pavilion. Staff discovered that Section 4 of the Cemetery's usable area off the driving surface measured 7 feet in width before it infringed on sellable burial lots. East of Section 4 there is a section that is 10 ft. off the driving surface that is not platted for any lots that the Flag Pavilion would now be moved to if approved. The design is reduced from 325 square feet to 320 square feet. The cost will remain the same. The Cemetery Task Force, Planning and Zoning and Staff recommends approval of the amended design. The electrical expense was not included in the original project. The electrical will be for two lantern fixtures on the main gate and lighting the flag pole. The present contractor submitted a quote of \$22,000.000 to add the electrical. Councilman Herren recommends obtaining 3 quotes on the electrical.

A. APPROVAL OF CEMETERY REVITALIZATION AMENDED PLANS TO MOVE THE LOCATION OF THE FLAG PAVILION.

Motion was made by Council Member Harris, seconded by Council Member Palmer to approve Cemetery Revitalization amended plans to move the location of the flag pavilion. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

B. APPROVAL OF THE CITY MANAGER AND STAFF RESEARCHING THE COST OF THE ELECTRICAL AND OBTAINING QUOTES FOR TWO LIGHTS AT THE ENTRANCE GATES AND FOR LIGHTING THE FLAG POLE AND MAKING A RECOMMENDATION.

Motion was made by Council Member Knapp, seconded by Council Member Palmer for approval of Staff researching the cost of the electrical and obtaining quotes for two lights at the entrance gates and for lighting the flag pole and making a recommendation. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 5 on the agenda was **BOARD OF ADJUSTMENT APPOINTMENT:**

A. WARD III – SCOTT HOPKINS

Motion was made by Council Member McCutchen, seconded by Council Member Herren to appoint Scott Hopkins to the Board of Adjustment for Ward III. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 6 on the agenda was **CITIZENS' OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

Brian Maughan- Oklahoma County Commissioner expressed the honor of being part of Council Member Shirey's farewell and recognition of Council Member Moore and other outgoing Council Members.

ITEM NO. 7 on the agenda **CITY ATTORNEY'S REPORT.**

Acting City Attorney, Beth Anne reported she is continuing to work on the employee handbook. The handbook should be ready for Council in March or April of this year for final approval.

ITEM NO. 8 on the agenda **CITY MANAGER'S REPORT.**

ITEM NO. 9 on the agenda **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

ITEM NO. 10 on the agenda was **NEW BUSINESS.**

ITEM NO. 11 on the agenda was **ADJOURN UNTIL FEBRUARY 19, 2019.**

Mayor Westmoreland adjourned the Bethany City Council meeting at 8:24 P.M. until February 19, 2019.

MAYOR

CITY CLERK

MINUTES

BETHANY PUBLIC WORKS AUTHORITY

TUESDAY, FEBRUARY 5, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Chairman/Trustee
Curtis Moore Trustee
Arlita Harris Trustee
Steve Palmer Trustee
John Herren Trustee
Robert McCutchen Trustee
Jeff Knapp Trustee
Paul Todd Trustee

MEMBERS ABSENT: Phill Shirey Trustee

OTHERS PRESENT: Phil Cole Acting City Manager
Beth Anne Childs Acting City Attorney
Amanda McCellon Director of CD & Planning
Phil Stowell Community Image & Services Dir.
Berkeley Penner City Clerk/Treasurer
Lesa LaMar Municipal Accountant
Hank Moore Economic Development
Danielle Barker Asst. Community Development Dir
(See Roster)

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 8:24 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS.**

ITEM NO. 3 on the agenda was **ADJOURN UNTIL FEBRUARY 19, 2019.**

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 8:24 P.M. until February 19, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY HOSPITAL TRUST

TUESDAY, FEBRUARY 5, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Chairman/Trustee
Curtis Moore Trustee
Arlita Harris Trustee
Steve Palmer Trustee
John Herren Trustee
Robert McCutchen Trustee
Jeff Knapp Trustee
Paul Todd Trustee

MEMBERS ABSENT: Phill Shirey Trustee

OTHERS PRESENT: Phil Cole Acting City Manager
Beth Anne Childs Acting City Attorney
Amanda McCellon Director of CD & Planning
Phil Stowell Community Image & Services Dir.
Berkeley Penner City Clerk/Treasurer
Lesa LaMar Municipal Accountant
Hank Moore Economic Development
Danielle Barker Asst. Community Development Dir
(See Roster)

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 8:24 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Todd to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **ADJOURN UNTIL FEBRUARY 19, 2019.**

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 8:24 P.M. until February 19, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY DEVELOPMENT AUTHORITY

TUESDAY, FEBRUARY 5, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Chairman/Trustee
Curtis Moore Trustee
Paul Todd Trustee
Arlita Harris Trustee
Steve Palmer Trustee
John Herren Trustee
Robert McCutchen Trustee
Jeff Knapp Trustee

MEMBERS ABSENT: Phill Shirey Trustee

OTHERS PRESENT: Phil Cole Acting City Manager
Beth Ann Childs Acting City Attorney
Amanda McCellon Director of CD & Planning
Phil Stowell Community Image & Services Dir.
Berkeley Penner City Clerk/Treasurer
Lesa LaMar Municipal Accountant
Hank Moore Economic Development
Danielle Barker Asst. Community Development Dir
(See Roster)

Chairman Westmoreland called the Bethany Development Authority meeting to order at 8:25 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JANUARY 15, 2019 REGUALR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **ADJOURN UNTIL FEBRUARY 19, 2019.**

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 8:25 P.M. until February 19, 2019.

CHAIRMAN

SECRETARY