

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Thursday, February 13, 2020.

**MINUTES**

**BETHANY CITY COUNCIL**

**TUESDAY, FEBRUARY 18, 2020**

**7:00 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Council Member  
Chris Powell Council Member  
Matthew Goodwin Council Member  
Amanda Sandoval Council Member  
Jeff Knapp Council Member  
John Herren Council Member  
S.R. Hunter Council Member  
Kathy Larsen Council Member

MEMBERS ABSENT: None

OTHERS PRESENT: Bradd Brown City Manager  
Michael Vaughn City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
(See Roster)

Mayor Westmoreland called the meeting to order at 7:00 p.m.

The Invocation was given by Councilmember Goodwin.

The Flag Salute was conducted by Councilmember Sandoval.

The meeting opened with a Presentation of Service Awards from Oklahoma Municipal League Director Mike Fina. City Manager Bradd Brown and Mayor Westmoreland also recognized employees for their years of service.

Berkeley Penner, Jimmy Mayberry, Maurice James, Billy Greenwood, and Lonnie Compton were OML 25-year Honor Roll of Service Award recipients.

City of Bethany Service Award recipients were Randy Spohn-10 years, DeAnn Henthorn-25 years, Jimmy Mayberry-25 years, Maurice James-25 years, and Valente Perez- 30 years.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. **APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2020 REGULAR MEETING.**
- B. **APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2020 SPECIAL CALLED MEETING.**
- C. **APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- D. **APPROVAL OF RESOLUTION NO. 1583, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, PROVIDING FOR AUTHORIZED SIGNERS ON BUSINESS BANK ACCOUNTS ON ALL CITY OF BETHANY ACCOUNTS, INCLUDING INVESTMENT ACCOUNTS. (CLAUDIA CONNER, CITY ATTORNEY)**
- E. **APPROVAL OF SPILLMAN/MOTOROLA SOFTWARE AGREEMENT RENEWAL IN THE AMOUNT OF \$33,329.65. (BRADD BROWN, CITY MANAGER)**

Motion was made by Councilmember Palmer seconded by Councilmember Herren to approve the Consent Docket. Yes votes: Westmoreland, Palmer, Powell, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2 on the agenda UPDATE, DISCUSSION, AND POSSIBLE ACTION CONCERNING THE WATER CONTAMINATION/WATER WELL EFFORTS. (KP WESTMORELAND, MAYOR)**

No update at this time.

**ITEM NO. 3 on the agenda UPDATE ON BUDGET. (KP WESTMORELAND, MAYOR)**

City Manager Bradd Brown reported that financials were continuing to be brought current. The emergency spending and hiring freeze is still being enforced. There is projection of a 2-million-dollar deficit by year end in the General Fund and Public Works Fund. Department heads are to have projections on percentage of cuts in their departments by end of day tomorrow. Steve Katen is continuing to work on the utility rate study and will present his findings to council at the next meeting. There is continued work on the 2021 budget and will look at working that budget into this fiscal year as much as possible.

**ITEM NO. 4** on the agenda **CITIZEN'S OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (3 MINUTE LIMIT-NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

**ITEM NO. 11** on the agenda **CITY ATTORNEY'S REPORT.**

**ITEM NO. 12** on the agenda **CITY MANAGER'S REPORT.**

**ITEM NO. 13** on the agenda **COUNCIL MEMBERS ANNOUCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 14** on the agenda was **NEW BUSINESS.**

**ITEM NO. 15** on the agenda was **ADJOURN UNTIL MARCH 3, 2020.**

Mayor Westmoreland adjourned the Bethany City Council meeting at 7:27 P.M. until March 3, 2020.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**MINUTES**

**BETHANY PUBLIC WORKS AUTHORITY**

**TUESDAY, FEBRUARY 18, 2020**

**7:00 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Chris Powell Trustee  
Matthew Goodwin Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Bradd Brown City Manager  
Michael Vaughn City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
(See Roster)

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 7:27 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2020 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- C. APPROVAL OF RESOLUTION NO. 1586, A RESOLUTION OF THE TRUSTEES OF THE BETHANY DEVELOPMENT AUTHORITY PROVIDING FOR AUTHORIZED SIGNERS ON BUSINESS BANK ACCOUNTS ON ALL BETHANY DEVELOPMENT AUTHORITY ACCOUNTS, INCLUDING INVESTMENT ACCOUNTS.**

Motion was made by Trustee Palmer and seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Powell, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS.**

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL MARCH 3, 2020.**

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 7:28 P.M. until March 3, 2020.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY

**MINUTES**

**BETHANY HOSPITAL TRUST**

**TUESDAY, FEBRUARY 18, 2020**

**7:00 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Matthew Goodwin Trustee  
Chris Powell Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Bradd Brown City Manager  
Michael Vaughn City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
(See Roster)

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 7:28 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2020 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- C. APPROVAL OF RESOLUTION NO. 1585, A RESOLUTION OF THE TRUSTEES OF THE BETHANY HOSPITAL TRUST PROVIDING FOR AUTHORIZED SIGNERS ON BUSINESS BANK ACCOUNTS ON ALL BETHANY HOSPITAL TRUST ACCOUNTS, INCLUDING INVESTMENT ACCOUNTS.**

Motion was made by Trustee Palmer seconded by Trustee Goodwin to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Powell,

PAGE 2  
BHT  
FEBRUARY 18, 2020

Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 3** on the agenda **NEW BUSINESS.**

**ITEM NO. 4** on the agenda was **ADJOURN UNTIL MARCH 3, 2020.**

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 7:29 P.M. until March 3, 2020.

---

CHAIRMAN

---

SECRETARY

**MINUTES**

**BETHANY DEVELOPMENT AUTHORITY**

**TUESDAY, FEBRUARY 18, 2020**

**7:00 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Steve Palmer Trustee  
Chris Powell Trustee  
Matthew Goodwin Trustee  
Amanda Sandoval Trustee  
Jeff Knapp Trustee  
John Herren Trustee  
S.R. Hunter Trustee  
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Bradd Brown City Manager  
Michael Vaughn City Clerk/Treasurer  
Lesa LaMar Deputy City Clerk  
(See Roster)

Chairman Westmoreland called the Bethany Development Authority meeting to order at 7:29 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE FEBRUARY 4, 2020 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- C. APPROVAL OF RESOLUTION NO. 1586, A RESOLUTION OF THE TRUSTEES OF THE BETHANY DEVELOPMENT AUTHORITY PROVIDING FOR AUTHORIZED SIGNERS ON BUSINESS BANK ACCOUNTS ON ALL BETHANY DEVELOPMENT AUTHORITY ACCOUNTS, INCLUDING INVESTMENT ACCOUNTS.**

Motion was made by Trustee Palmer seconded by Trustee Herren to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Powell,



PAGE 2  
BDA  
FEBRUARY 18, 2020

Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **ADJOURN UNTIL MARCH 3, 2020.**

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 7:29 P.M. until March 3, 2020.

---

CHAIRMAN

---

SECRETARY