

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at or before 4:59 P.M., Tuesday, February 26, 2019.

**MINUTES**

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY**

**THURSDAY, MARCH 28, 2019**

**11:45 A.M.**

**BETHANY CITY HALL**

MEMBERS PRESENT: Mark Privott Chairman  
Ken Smart Vice Chair  
Gilbert Carlson Trustee  
Kent Shellenberger Trustee  
Phillip Suarez Trustee

MEMBERS ABSENT:

OTHERS PRESENT: Amanda McCellon Director of Planning & CD  
Hank Moore Economic Development Director  
Greg Banta Community Consultants

Chairman Privott called the Bethany Economic Development Authority meeting to order at 11:53 A.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

**A. APPROVAL OF MINUTES FROM THE MARCH 14, 2019 REGULAR MEETING.**

Motion was made by Trustee Suarez, seconded by Trustee Shellenberger to approve the minutes from the March 14, 2019 Regular Meeting as presented. Yes votes: Privott, Carlson, Shellenberger, Suarez. No votes: none. Abstain: Smart. Motion passed.

**ITEM NO. 2** on the agenda was **OLD BUSINESS**

**A. REPORT FROM HANK MOORE.**

Mr. Moore reported he met on the Blue Goose and shooting for a July 4, 2019 installation date with a back up date of Veterans Day; Route 66 Cruise happening Memorial Day weekend; update on intern; update on reconciling the 23<sup>rd</sup> Street funds.

**B. REPORT FROM GREG BANTA (COMMUNITY CONSULTANTS).**

23<sup>rd</sup> and Rockwell property is reaching out to potential new business.

**C. DISPOSITION OF WESTERN OAKS SIGNS.**

Survey for the right-of-way needs done; Pinto Horse Association and Western Oaks Tower willing to cost share the cost of updated with assistance of the grant program.

**ITEM NO. 3 on the agenda was DISCUSSION AND POSSIBLE APPROVAL OF PURCHASING A 4' X 4' SIGN TO PROMOTE BETHANY BIG PROGRAM.**

Motion was made by Trustee Shellenberger, seconded by Trustee Carlson approved the purchase of a sign to not exceed \$350. Yes votes: Privott, Carlson, Shellenberger, Suarez. No votes: none. Abstain: Smart. Motion passed.

**ITEM NO. 4 on the agenda was DISCUSSION AND POSSIBLE RECOMMENDATION FOR FUTURE INTERN PROGRAMS INCLUDING A REVIEW OF BEDA'S FIRST PROGRAM AND CONSIDERATION OF JOB DESCRIPTION(S) FOR FUTURE INTERNS.**

Motion was made by Trustee Shellenberger, seconded by Trustee Suarez to approve the job description with verbal changes made and use for potential recruiting and hiring. Yes votes: Privott, Carlson, Shellenberger, Suarez. No votes: none. Abstain: Smart. Motion passed.

**ITEM NO. 5 on the agenda was DISCUSSION AND POSSIBLE ACTION ON THE JOINT POSITION NOW HELD BY KEN SMART AS BOTH TRUSTEE AND ACTING CITY MANAGER WHOSE TITLE IS DESIGNATED AS GENERAL MANAGER BY BEDA'S ENABLING DOCUMENTS.**

Motion was made by Trustee Shellenberger, seconded by Trustee Privott to let Mayor Westmoreland decide who will be appointed in Ken Smart's place; Trustee Suarez becomes Vice Chair in Trustee Smart's absence; Trustee Carlson will sign checks. Yes votes: Privott, Carlson, Shellenberger, Suarez. No votes: none. Abstain: Smart. Motion passed.

**ITEM NO. 6 on the agenda was PROPOSED EXECUTIVE SESSION: BETHANY ECONOMIC DEVELOPMENT AUTHORITY TRUSTEES WILL ENTER INTO DISCUSSIONS IN EXECUTIVE SESSION FOR PURPOSES OF CONFERRING ON MATTERS PERTAINING TO ECONOMIC DEVELOPMENT, INCLUDING THE TRANSFER OF PROPERTY, FINANCING, OR THE CREATION OF A PROPOSAL TO ENTICE A BUSINESS TO REMAIN OR TO LOCATE WITHIN THEIR JURISDICTION IF PUBLIC DISCLOSURE OF THE MATTER DISCUSSED WOULD INTERFERE WITH THE DEVELOPMENT OF**

**PRODUCTS OR SERVICES OR IF PUBLIC DISCLOSURE WOULD VIOLATE THE CONFIDENTIALITY OF THE BUSINESS; THIS EXECUTIVE SESSION IS AUTHORIZED BY SECTION 307B10 OF THE OKLAHOMA OPEN MEETING ACT.**

**ITEM NO. 7** on the agenda was **CITY MANAGER’S REPORT.**

**ITEM NO. 8** on the agenda was **MAYOR’S REPORT.**

**ITEM NO. 9** on the agenda was **ROUNDTABLE AND DISCUSSION.**

Amanda McCellon updated on April 27 Library Playground Grand Opening; and update on SUTU Soccer Wall.

**ITEM NO. 10** on the agenda was **NEW BUSINESS.**

**ITEM NO. 11** on the agenda was **ADJOURN.**

Motion was made by Trustee Carlson, seconded by Trustee Shellenberger to adjourn the meeting. Yes votes: Privott, Carlson, Shellenberger, Suarez. No votes: none. Abstain: Smart. Motion passed.

Chairman Privott adjourned the Bethany Economic Development Authority meeting at 1:09 P.M.

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CHAIRMAN

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CITY CLERK