

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 11:00 A.M., Tuesday, March 27, 2018.

**MINUTES**

**BETHANY ECONOMIC DEVELOPMENT AUTHORITY**

**THURSDAY, MARCH 29, 2018**

**11:45 A.M.**

**BETHANY CITY HALL**

MEMBERS PRESENT:	Mark Privott	Chairman
	Kent Shellenberger	Trustee
	Gilbert Carlson	Trustee
	Ken Smart	Trustee
	Phillip Suarez	Trustee

OTHERS PRESENT:	K.P. Westmoreland	Mayor
	Amanda McCellon	Community Dev. Dir.
	Susan Tate	Secretary
	Steve Palmer	Councilmember
	Jeff Knapp	Councilmember
	(See Roster)	

Chairman Privott called the Bethany Economic Development Authority meeting to order at 11:58 A.M.

**ITEM NO. 1** on the agenda was **APPROVAL OF MINUTES FROM THE MARCH 8, 2018 REGULAR CALLED MEETING.**

Motion was made by Trustee Shellenberger, seconded by Trustee Smart to approve minutes from the March 8, 2018 Regular Called Meeting. Yes votes: Privott, Carlson, Shellenberger, Smart, Suarez. Motion passed.

**ITEM NO. 2** on the agenda was **REVIEW, DISCUSSION AND POSSIBLE ACTION ON FINANCIAL STRUCTURE AND REPORTING.**

No action taken.

**ITEM NO. 3** on the agenda was **DISCUSSION, REVIEW AND POSSIBLE ACTION ON PROPOSED INTERNSHIP.**

Motion was made by Trustee Carlson, seconded by Trustee Privott to fund through the city, no less than 120 hours of documented intern time for Breena Sarver between March 28, 2018 and August 31, 2018 and to verify to SNU, her accomplishments in the scope of this project. Yes votes: Privott, Carlson, Shellenberger, Smart, Suarez. Motion passed.

**ITEM NO. 4** on the agenda was **DISCUSSION AND POSSIBLE ACTION ON PROPOSED PROPERTY PRESENTATION BY 7001 PARTNERS LLC.**

David Bohanan and Patrick Rooney, 7001 Partners LLC presented.

**ITEM NO. 5** on the agenda was **PROPOSED EXECUTIVE SESSION: BETHANY ECONOMIC DEVELOPMENT AUTHORITY TRUSTEES WILL ENTER INTO DISCUSSIONS IN EXECUTIVE SESSION FOR PURPOSES OF CONFERRING ON MATTERS PERTAINING TO ECONOMIC DEVELOPMENT, INCLUDING THE TRANSFER OF PROPERTY, FINANCING, OR THE CREATION OF A PROPOSAL TO ENTICE A BUSINESS A BUSINESS TO REMAIN OR TO LOCATE WITHIN THEIR JURISDICTION IF PUBLIC DISCLOSURE OF THE MATER DISCUSSED WOULD INTERFERE WITH THE DEVELOPMENT OF PRODUCTS OR SERVICES OR IF PUBLIC DISCLOSURE WOULD VIOLATE THE CONFIDENTIALITY OF THE BUSINESS; THIS EXECUTIVE SESSION IS AUTHORIZED BY SECTION 307B10 OF THE OKLAHOMA OPEN MEETING ACT.**

Motion was made by Trustee Suarez, seconded by Trustee Carlson to enter into executive session. Yes votes: Privott, Carlson, Shellenberger, Smart, Suarez. Motion passed.

Chairman Privott recessed the Bethany Economic Development Authority at 12:42 P.M.

Motion was made by Trustee Carlson, seconded by Trustee Shellenberger to leave executive session. Yes votes: Privott, Carlson, Shellenberger, Smart, Suarez. Motion passed.

Chairman Privott reconvened the Bethany Economic Development Authority at 1:26 P.M.

No action taken.

**ITEM NO. 6** on the agenda was **ROUNDTABLE AND DISCUSSION.**

**ITEM NO. 7** on the agenda was **NEW BUSINESS.**

**ITEM NO. 8** on the agenda was **ADJOURN.**

Motion was made by Trustee Suarez, seconded by Trustee Smart to adjourn until April 5, 2018. Yes votes: Privott, Carlson, Shellenberger, Smart, Suarez. Motion passed.

Chairman Privott adjourned the Bethany Economic Development authority meeting at 1:29 P.M. until April 5, 2018.

---

CHAIRMAN

---

CITY CLERK



Gilbert Carlson &lt;gcarlson73008@gmail.com&gt;

**Fw: For your consideration**

1 message

**Gilbert Carlson** <gcarlson@msn.com>  
 To: Gmail <gcarlson73008@gmail.com>

Wed, Mar 28, 2018 at 10:24 AM

**From:** Gilbert Carlson <gcarlson@msn.com>**Sent:** Wednesday, March 28, 2018 10:19 AM**To:** Jane Cell davis; K P Westmoreland; Mark Privott (mprivott2020@gmail.com); Phillip Suarez (phillip.suarez@edwardjones.com); Kent Shellenberger (kshellen1@snu.edu); Ken Smart; Steve Harzman; Gilbert Carlson**Cc:** Amanda McCellon; Danielle Barker; Jill McCartney**Subject:** For your consideration**BEDA Funded Intern**

The Bethany Economic Development Authority (BEDA) proposes funding the position of a Summer 2018 Intern, whose position is supervised and directed by the City of Bethany Planning and Community Development Department (City). A primary goal for this intern position is to identify and enhance those components that make up the relationships our business citizens have with Bethany, with particular emphasis initially on the NW 23rd Street District of Bethany.

BEDA desires to capture a picture or report card of the quality and quantity of our business citizens' interactions, or lack thereof, with the city. The end goal for BEDA is production of a template of tools and measurements for earning and improving a reputation of a Business Friendly Bethany. The intern may address and track these goals electronically, by mail, personal contact, social media or other means approved by City. Our intern will be expected and encouraged to use their personal initiative subject to City guidance.

*MARCI-18*

- BEDA proposes to fund, through the city, no less than 120 hours of documented intern time between April 2, 2018 and August 31, 2018 and to verify to SNU, the intern's accomplishments in the scope of this project.
- City will provide the intern temporary employee status with appropriate support and guidance, including necessary ID and supplies to mutually enhance the internship.
- In addition to duties with City, intern may work closely with NW Chamber of Commerce to supplement and complement an existing data base of NW 23rd Street businesses, as well as Vision 23, BEDA and others as needs are identified.
- Attendance at regularly scheduled meetings of City Council, P&Z, Vision 23 and BOA will be encouraged and such time will be recorded by intern and compensated as hours worked.