

NOTICE: Amended Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Monday, June 17, 2019.

MINUTES

BETHANY CITY COUNCIL

TUESDAY, JUNE 18, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Mayor
Paul Todd Council Member
Steve Palmer Council Member
Matthew Goodwin Council Member
Amanda Sandoval Council Member
Jeff Knapp Council Member
John Herren Council Member
S.R. Hunter Council Member
Kathy Larsen Council Member

MEMBERS ABSENT: None

OTHERS PRESENT: Hank Moore Asst. City Manager
Beth Anne Childs Interim City Attorney
Berkeley Penner City Clerk
Lesla LaMar Asst. City Clerk
(See Roster)

Mayor Westmoreland called the Bethany City Council meeting to order at 7:30 P.M.

The Invocation was given by Council Member Goodwin.

The Flag Salute was conducted by Council Member Todd.

ITEM NO. 1 on the agenda was **CONSENT DOCKET**:

- A. APPROVAL OF MINUTES FROM THE JUNE 4, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE MAY 30, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

- D. ACCEPTANCE OF PAYROLL REPORT.**
- E. ACCEPTANCE OF BUDGET TRANSFER REPORT.**
- F. ACCEPTANCE OF BUDGET SUMMARY REPORT**
- G. APPROVAL OF JAIL SERVICES AGREEMENT WITH OKLAHOMA COUNTY FOR FY 2020 AND AUTHORIZE MAYOR TO SIGN THE DOCUMENTS ON BEHALF OF THE CITY OF BETHANY.**

Motion was made by Council Member Todd seconded by Council Member Knapp to approve the Consent Docket Items A-G. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1544 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, ADOPTING THE FISCAL YEAR 2020 BUDGET FOR THE GENERAL FUND, MISCELLANEOUS FUNDS AND VARIOUS PUBLIC TRUSTS; AFFIRMING THE AUTHORITY OF THE CITY MANAGER TO MAKE TRANSFERS WITHIN THE GENERAL FUND; APPROPRIATING FUNDS FROM THE CAPITAL IMPROVEMENTS FUND FOR SPECIFIED EQUIPMENT AND PROJECTS; AND ESTABLISHING A TARGET EMERGENCY RESERVE FUND BALANCE.**

Motion was made by Council Member Knapp seconded by Council Member Todd to approve Resolution No. 1544 - a resolution of the City Council of the City of Bethany, Oklahoma, adopting the Fiscal Year 2020 Budget for the General Fund, miscellaneous funds and various public trusts; affirming the authority of the City Manager to make transfers within the General Fund; appropriating funds from the Capital Improvements Fund for specified equipment and projects; and establishing a target emergency reserve fund balance. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter. No votes: Larsen. Motion passed.

ITEM NO. 3 on the agenda **CONSIDERATION, DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1545 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, APPOINTING BETH ANNE CHILDS AS THE INTERIM CITY ATTORNEY EFFECTIVE JUNE 5, 2019, THROUGH SEPTEMBER 5, 2019, OR UNTIL SUCH TIME AS THE CITY COUNCIL APPOINTS A PERMANENT CITY ATTORNEY, WHICHEVER COMES FIRST; AND APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE CHILDS LAW FIRM, PLLC, SETTING FORTH THE TERMS OF THE REPRESENTATION AND COMPENSATION.**

Motion was made by Council Member Palmer seconded by Council Member Knapp to approve Resolution No. 1545 – a resolution of the City Council of the City of Bethany, Oklahoma, appointing Beth Anne Childs as the Interim City Attorney effective June 5, 2019, through September 5, 2019, or until such time as the City Council appoints a permanent City Attorney, whichever comes first; and approving and authorizing the execution of a Professional Services Agreement with the Childs Law Firm, PLLC, setting forth the terms of the representation and compensation. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 4 on the agenda CONSIDERATION, DISCUSSION AND POSSIBLE APPROVAL OF THE CITY COUNCIL HANDBOOK.

Motion was made by Council Member Palmer seconded by Council Member Herren to approve the City Council Handbook. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter. No votes: Larsen. Motion passed.

ITEM NO. 5 on the agenda CONSIDERATION, DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1550 AUTHORIZING THE PARTICIPATION IN THE OMAG RECOGNITION PROGRAM.

Motion was made by Council Member Palmer seconded by Council Member Goodwin to approve Resolution No. 1550 authorizing the participation in the OMAG Recognition Program. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter. No votes: Larsen. Motion passed.

ITEM NO. 6 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1546 AUTHORIZING OMAG TO DISTRIBUTE WORKERS' COMPENSATION ESCROW ACCOUNT FUNDS TO REDUCE OUR 2019-2020 PREMIUM AND APPROVE 2019-2020 RENEWAL PARTICIPATION AGREEMENT.

Motion was made by Council Member Palmer seconded by Council Member Herren to approve Resolution No. 1546 authorizing OMAG to distribute Workers' Compensation escrow account funds to reduce our 2019-2020 premium and approve 2019-2020 Renewal Participation Agreement. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 7 on the agenda PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE APPROVAL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND FOP LODGE 161. (PROPOSED EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN MEETING LAW IN 25 O.S. 307 (B) 2.)

ITEM NO. 8 on the agenda **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE APPROVAL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND IAFF LOCAL 2085. (PROPOSED EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN MEETING LAW IN 25 O.S. 307 (B) 2.)**

Motion was made by Council Member Palmer seconded by Council Member Herren to recess at 7:39 p.m. while Interim Attorney Childs researches and gives opinion on motions made by Council Member Larsen and Council Member Palmer. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

Bethany City Council meeting reconvened at 7:55 p.m.

Motion was made by Council Member Larsen seconded by Council Member Hunter to enter Executive Session for the purpose of discussing Item No. 7, FY 2020 Collective Bargaining Agreement between the City of Bethany and FOP Lodge 161 and Item No. 8, FY 2020 Collective Bargaining Agreement between the City of Bethany and IAFF Local 2085. Yes votes: Westmoreland, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: Palmer, Todd. Motion passed.

Bethany City Council entered Executive Session at 7:56 p.m. Discussion only.

Bethany City Council reconvened at 8:10 p.m.

ITEM NO. 9 on the agenda **PROPOSED EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING ACTUAL CANDIDATES FOR THE POSITIONS OF CITY MANAGER AND CITY ATTORNEY AS AUTHORIZED BY 25 OKLAHOMA STATUTES, SECTION 307 (B)(1), WHICH PROVIDES AUTHORIZATION FOR AN EXECUTIVE SESSION FOR PURPOSES OF DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE. IN THE OPINION OF THE INTERIM CITY ATTORNEY, THIS EXECUTIVE SESSION IS AUTHORIZED BY LAW.**

Motion was made by Council Member Palmer seconded by Council Member Todd to enter Executive Session for the purpose of discussing actual candidates for the positions of City Manager and City Attorney. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter. No votes: Larsen. Motion passed.

Bethany City Council entered Executive Session at 8:13 p.m. Discussion only.

Bethany City Council reconvened at 9:12 p.m.

ITEM NO. 10 on the agenda ***PROPOSED ACTION FOLLOWING EXECUTIVE SESSION FOR PURPOSES OF TAKING ACTION ON EMPLOYMENT OF A CITY MANAGER AND CITY ATTORNEY, INCLUDING IDENTIFYING CANDIDATES TO INTERVIEW, NOTIFICATION OF CANDIDATES, AND ALL OTHER APPROPRIATE ACTION.***

Discussion only. No action was taken.

ITEM. NO. 11 on the agenda Citizens' opportunity to address the Council on general topics related to City business or services (*3-minute limit - no action may be taken on matters under this item*).

ITEM NO. 12 on the agenda **CITY ATTORNEY'S REPORT.**

ITEM NO. 13 on the agenda **CITY MANAGER'S REPORT.**

ITEM NO. 14 on the agenda **MAYOR AND COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

ITEM NO. 15 on the agenda was **NEW BUSINESS.**

ITEM NO. 16 on the agenda was **ADJOURN UNTIL JULY 2, 2019.**

Chairman Westmoreland adjourned the Bethany City Council meeting at 9:27 P.M. until June 18, 2019.

MAYOR

CITY CLERK

MINUTES

BETHANY PUBLIC WORKS AUTHORITY

TUESDAY, JUNE 18, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Mayor
Paul Todd Trustee
Steve Palmer Trustee
Matthew Goodwin Trustee
Amanda Sandoval Trustee
Jeff Knapp Trustee
John Herren Trustee
S.R. Hunter Trustee
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Hank Moore Asst. City Manager
Beth Anne Childs Interim City Attorney
Berkeley Penner City Clerk
Lesla LaMar Asst. City Clerk
(See Roster)

Mayor Westmoreland called the Bethany Public Works Authority meeting to order at 9:28 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 4, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE MAY 30, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Larsen and seconded by Trustee Palmer to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter. No votes: Larsen. Motion passed.

ITEM NO. 2 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1547 - A RESOLUTION OF THE TRUSTEES OF THE BETHANY PUBLIC WORKS AUTHORITY ADOPTING THE FISCAL YEAR 2020 BUDGET; APPROPRIATING FUNDS FOR CAPITAL IMPROVEMENTS FOR SPECIFIED EQUIPMENT AND PROJECTS; AND ESTABLISHING A TARGET EMERGENCY RESERVE FUND BALANCE.**

Motion was made by Council Member Palmer seconded by Council Member Goodwin to approve Resolution No. 1547 - a resolution of the Trustees of the Bethany Public Works Authority adopting the Fiscal Year 2020 Budget; appropriating funds for capital improvements for specified equipment and projects; and establishing a target emergency reserve fund balance. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 3 on the agenda **CONSIDERATION AND POSSIBLE AWARD OF BID FOR WATER TREATMENT PLANT QUICKLIME TO MISSISSIPPI LIME COMPANY.**

Motion was made by Council Member Palmer seconded by Council Member Todd to award the bid for water treatment plant quicklime to Mississippi Lime Company. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 4 on the agenda was **NEW BUSINESS.**

ITEM NO. 5 on the agenda was **ADJOURN UNTIL JULY 2, 2019.**

Mayor Westmoreland adjourned the Bethany Public Works Authority meeting at 9:28 P.M. until July 2, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY HOSPITAL TRUST

TUESDAY, JUNE 18, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Mayor
Paul Todd Trustee
Steve Palmer Trustee
Matthew Goodwin Trustee
Amanda Sandoval Trustee
Jeff Knapp Trustee
John Herren Trustee
S.R. Hunter Trustee
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Hank Moore Asst. City Manager
Beth Anne Childs Interim City Attorney
Berkeley Penner City Clerk
Lesla LaMar Asst. City Clerk
(See Roster)

Mayor Westmoreland called the Bethany Hospital Trust meeting to order at 9:28 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 4, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE MAY 30, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Todd to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Knapp, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JULY 2, 2019**

Mayor Westmoreland adjourned the Bethany Hospital Trust meeting at 9:29 P.M. until July 2, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY DEVELOPMENT AUTHORITY

TUESDAY, JUNE 18, 2019

7:30 P.M.

MEMBERS PRESENT: KP Westmoreland Mayor
Paul Todd Trustee
Steve Palmer Trustee
Matthew Goodwin Trustee
Amanda Sandoval Trustee
Jeff Knapp Trustee
John Herren Trustee
S.R. Hunter Trustee
Kathy Larsen Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Hank Moore Asst. City Manager
Beth Anne Childs Interim City Attorney
Berkeley Penner City Clerk
Lesla LaMar Asst. City Clerk
(See Roster)

Mayor Westmoreland called the Bethany Development Authority meeting to order at 9:29 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 4, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE MAY 30, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Sandoval to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Goodwin, Sandoval, Hunter, Herren, Knapp, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS.**

ITEM NO. 3 on the agenda was **ADJOURN UNTIL JULY 2, 2019**

Mayor Westmoreland adjourned the Bethany Development Authority meeting at 9:29 P.M. until July 2, 2019.

CHAIRMAN

SECRETARY