

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Thursday, June 15, 2017.

**MINUTES**

**BETHANY CITY COUNCIL**

**TUESDAY, JUNE 20, 2017**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Curtis Moore	Councilmember
	Paul Todd	Councilmember
	Arlita Harris	Councilmember
	Steve Palmer	Councilmember
	John Herren	Councilmember
	Robert McCutchen	Councilmember
	Phill Shirey	Councilmember
	Jeff Knapp	Councilmember

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Assistant City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Mayor Westmoreland called the Bethany City Council meeting to order at 7:30 P.M.

The Invocation was given by Mayor Westmoreland's father John Westmoreland.

The Flag Salute was conducted by Dr. Thomas Joyce, Vietnam Veteran, business owner and long time resident of Bethany.

## **SPECIAL PRESENTATION**

Mayor Westmoreland and Police Chief Cole presented to Mr. Jerry Ross Biggers, 1955 Bethany High School baseball State Champion, Army Veteran, former Patrolman for Bethany Police Department, former Chief Colonel Oklahoma Highway Patrol, former Undersheriff Oklahoma County Sheriff's Office, taught Criminal Justice at OSU/OKC, former President of the Oklahoma Retired Trooper's Association, former Vice President of Oklahoma Retired Police Officer's Association, master carpenter, master gardener, father of five children and grandfather of thirteen grandchildren, a Proclamation declaring June 20, 2017 as Jerry Ross Biggers Day in the City of Bethany. Mayor Westmoreland also presented Mr. Biggers with the Key to the City of Bethany.

### **ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the June 6, 2017 Regular Meeting.
- B. Approval of Claims.
- C. Acceptance of Municipal Court Report.
- D. Approval of Minutes from the May 30, 2017 Special Called Meeting.
- E. Approval of Minutes from the June 9, 2017 Special Called Meeting.
- F. Approval of FY 2018 Fire Equipment Agreement with Oklahoma County and authorize the Mayor to sign the documents on behalf of the City of Bethany.
- G. Approval of FY 2018 Renewal Participation Agreement with OMAG for Workers' Compensation Insurance.

Motion was made by Councilmember Palmer, seconded by Councilmember Todd to approve the consent docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. Motion passed.

### **ITEM NO. 2** on the agenda was **APPROVAL OF RESOLUTION NO. 1444 ADOPTING THE FY2018 BUDGET FOR THE GENERAL FUND; AND AFFIRMING THE AUTHORITY OF THE CITY MANAGER TO MAKE TRANSFERS WITHIN THE GENERAL FUND; AND APPROPRIATING FUNDS FROM THE CAPITAL IMPROVEMENT FUND FOR SPECIFIED EQUIPMENT AND PROJECT.**

Steve Katen answered questions from the Council.

Motion was made by Councilmember Todd, seconded by Councilmember Palmer to adopt the FY2018 budget for the General Fund; and affirming the authority of the City Manager to make transfers within the General Fund; and appropriating funds from the Capital Improvement Fund for specified equipment and project. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Knapp. Abstain votes: Shirey. Motion passed.

**ITEM NO. 3** on agenda was **ADOPTION OF RESOLUTION NO. 1446 APPROVING THE FORMATION OF A RECYCLING TASK FORCE FOR REVIEW OF RECYCLING IN THE CITY OF BETHANY, DETERMINING THE NUMBER OF COMMITTEE MEMBERS, AUTHORIZING THE APPROVAL OF PROCEDURE FOR SELECTION OF MEMBERS FOR THE COMMITTEE AND AUTHORIZING MAYOR TO APPOINT THE MEMBERS.**

J.D. Cox, City Manager presented the staff report.

Motion was made by Councilmember Palmer, seconded by Councilmember Harris to approve Resolution No. 1446 approving the formation of a Recycling Task Force for review of recycling in the City of Bethany, determining the number of committee members, authorizing the approval of procedure for selection of members for the committee and authorizing Mayor to appoint the members. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Herren. Motion passed.

**ITEM NO. 4** on the agenda was **APPROVAL OF ORDINANCE NO. 1934 AMENDING TITLE 15 OF THE BETHANY CODE OF ORDINANCES SECTIONS 150.006, 150.026, 150.048, 150.076 AND 98.01 PERTAINING TO MEMBERS OF BOARD OF APPEALS UNDER INTERNATIONAL BUILDING CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL PLUMBING CODE AND NATIONAL ELECTRIC CODE; AND PERTAINING TO BOARD OF APPEALS UNDER THE INTERNATIONAL PROPERTY MAINTENANCE CODE.**

Steve Katen, City Engineer presented the staff report.

**A. APPROVAL OF ORDINANCE NO. 1934 ON READING BY TITLE ONLY.**

Motion was made by Councilmember Moore, seconded by Councilmember Herren to approve Ordinance No. 1934 on reading by title only. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**B. APPROVAL OF SECTIONS 1-7 OF ORDINANCE NO. 1934.**

Motion was made by Councilmember Harris, seconded by Councilmember Herren to approve sections 1-7 of Ordinance No. 1934. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**C. APPROVAL OF SECTION 8 OF ORDINANCE NO. 1934, THE EMERGENCY SECTION.**

Failed for lack of motion.

**ITEM NO. 5** on the agenda was **APPROVAL OF ORDINANCE NO. 1935 AMENDING TITLE 11 OF THE BETHANY CODE OF ORDINANCES, BY REPEALING SECTION 118.05 AND AMENDING SECTION 118.06, PERTAINING TO WRECKER REFERRAL LICENSING REQUIREMENTS; REMOVING REQUIREMENT FOR PUBLIC HEARING BEFORE CITY COUNCIL ON ISSUANCE OF WRECKER REFERRAL LICENSE; AUTHORIZING CITY MANAGER TO ISSUE THE WRECKER REFERRAL LICENSE.**

**A. APPROVAL OF ORDINANCE NO. 1935 ON READING BY TITLE ONLY.**

Motion was made by Councilmember Todd, seconded by Councilmember Knapp to approve Ordinance No. 1935 on reading by title only. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**B. APPROVAL OF SECTIONS 1-4 OF ORDINANCE NO. 1935.**

Motion was made by Councilmember Herren, seconded by Councilmember Harris to approve sections 1-4 of Ordinance No. 1935. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**C. APPROVAL OF SECTION 5 OF ORDINANCE NO. 1935, THE EMERGENCY SECTION.**

Failed for lack of motion.

**APPROVAL TO RESCHEDULE THE JULY 11, 2017 REGULAR CITY COUNCIL MEETING TO THURSDAY, JULY 6, 2017 AT 7:00 A.M. (THE FIRST REGULAR MEETING FALLS ON JULY 4, 2017 WHICH IS A LEGAL HOLIDAY AND WAS THEREFORE DEEMED CANCELED AND RESCHEDULED TO THE FOLLOWING TUESDAY, JULY 22, 2017.)**

Motion was made by Councilmember Herren, seconded by Councilmember Todd to approve rescheduling the July 11, 2017 regular City Council meeting to Thursday, July 6, 2017 at 7:00 a.m. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 7** on the agenda was **CALL TO THE PUBLIC.**

**ITEM NO. 8** on the agenda was **CITY ATTORNEY'S REPORT.**

Nothing was presented.

**ITEM NO. 9** on the agenda was **CITY MANAGER’S REPORT.**

J.D. Cox, City Manager presented the City Manager’s Report.

**ITEM NO. 10** on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 11** on the agenda was **NEW BUSINESS.**

**ITEM NO. 12** on the agenda was **ADJOURN UNTIL JULY 6, 2017**

Mayor Westmoreland adjourned the Bethany City Council meeting at 8:43 P.M. until July 6, 2017.

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MAYOR

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CITY CLERK

**MINUTES**

**BETHANY PUBLIC WORKS AUTHORITY**

**TUESDAY, JUNE 20, 2017**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee
OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Assistant City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Public Works Authority meeting to order at 8:43 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the June 6, 2017 Regular Meeting.
- B. Approval of Claims.
- C. Approval of Minutes from the May 16, 2017 Special Called Meeting.
- D. Approval of Minutes from the May 30, 2017 Special Called Meeting.
- E. Approval of Minutes from the June 9, 2017 Special Called Meeting.
- F. Consideration and possible approval to award bid for Water Treatment Plant Quicklime to Mississippi Lime Company.

Motion was made by Trustee Todd, seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 2** on the agenda was **APPROVAL OF RESOLUTION NO. 1444 ADOPTING THE FY2018 BUDGET FOR THE GENERAL FUND; AND AFFIRMING THE AUTHORITY OF THE CITY MANAGER TO MAKE TRANSFERS WITHIN THE GENERAL FUND; AND APPROPRIATING FUNDS FROM THE CAPITAL IMPROVEMENT FUND FOR SPECIFIED EQUIPMENT AND PROJECT.**

Motion was made by Trustee Moore, seconded by Trustee Palmer to adopt the FY2018 budget for the General Fund; and affirming the authority of the City Manager to make transfers within the General Fund; and appropriating funds from the Capital Improvement Fund for specified equipment and project. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 3** on the agenda **APPROVAL TO RESCHEDULE THE JULY 11, 2017 REGULAR BETHANY PUBLIC WORKS AUTHORITY MEETING TO THURSDAY, JULY 6, 2017 AT 7:00 A.M. (THE FIRST REGULAR MEETING FALLS ON JULY 4, 2017 WHICH IS A LEGAL HOLIDAY AND WAS THEREFORE DEEMED CANCELED AND RESCHEDULED TO THE FOLLOWING TUESDAY, JULY 22, 2017.)**

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve rescheduling the July 11, 2017 regular Bethany Public Works meeting to Thursday, July 6, 2017 at 7:00 a.m. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 4** on the agenda was **NEW BUSINESS.**

Nothing was presented.

**ITEM NO. 5** on the agenda was **ADJOURN UNTIL JULY 6, 2017.**

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 8:46 P.M. until July 6, 2017.

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CHAIRMAN

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SECRETARY

**MINUTES**

**BETHANY HOSPITAL TRUST**

**TUESDAY, JUNE 20, 2017**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Assistant City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 8:46 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the June 6, 2017 Regular Meeting.
- B. Approval of Claims.
- C. Approval of Minutes from the May 16, 2017 Special Called Meeting.
- D. Approval of Minutes from the May 30, 2017 Special Called Meeting.
- E. Approval of Minutes from the June 9, 2017 Special Called Meeting.

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve the Consent Docket as submitted. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.



**ITEM NO. 2** on the agenda was **APPROVAL OF RESOLUTION NO. 1444 ADOPTING THE FY2018 BUDGET FOR THE GENERAL FUND; AND AFFIRMING THE AUTHORITY OF THE CITY MANAGER TO MAKE TRANSFERS WITHIN THE GENERAL FUND; AND APPROPRIATING FUNDS FROM THE CAPITAL IMPROVEMENT FUND FOR SPECIFIED EQUIPMENT AND PROJECT.**

Motion was made by Trustee Todd, seconded by Trustee Knapp to adopt the FY2018 budget for the General Fund; and affirming the authority of the City Manager to make transfers within the General Fund; and appropriating funds from the Capital Improvement Fund for specified equipment and project. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 3** on the agenda **APPROVAL TO RESCHEDULE THE JULY 11, 2017 REGULAR BETHANY HOSPITAL TRUST MEETING TO THURSDAY, JULY 6, 2017 AT 7:00 A.M. (THE FIRST REGULAR MEETING FALLS ON JULY 4, 2017 WHICH IS A LEGAL HOLIDAY AND WAS THEREFORE DEEMED CANCELED AND RESCHEDULED TO THE FOLLOWING TUESDAY, JULY 22, 2017.)**

Motion was made by Councilmember Palmer, seconded by Councilmember Harris to approve rescheduling the July 11, 2017 regular Bethany Hospital Trust meeting to Thursday, July 6, 2017 at 7:00 a.m. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 4** on the agenda was **NEW BUSINESS.**

Nothing was presented.

**ITEM NO. 5** on the agenda was **ADJOURN UNTIL JULY 6, 2017.**

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 8:47 P.M. until July 6, 2017.

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CHAIRMAN

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SECRETARY

**MINUTES**

**BETHANY DEVELOPMENT AUTHORITY**

**TUESDAY, JUNE 20, 2017**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Chairman
	Curtis Moore	Trustee
	Paul Todd	Trustee
	Arlita Harris	Trustee
	Steve Palmer	Trustee
	John Herren	Trustee
	Robert McCutchen	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

OTHERS PRESENT:	J.D. Cox	City Manager
	Steve Harzman	Assistant City Manager
	David Davis	City Attorney
	Steve Katen	City Engineer
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Westmoreland called the Bethany Development Authority meeting to order at 8:47 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the June 6, 2017 Regular Meeting.
- B. Approval of Claims.
- C. Approval of Minutes from the May 16, 2017 Special Called Meeting.
- D. Approval of Minutes from the May 30, 2017 Special Called Meeting.
- E. Approval of Minutes from the June 9, 2017 Special Called Meeting.

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve the Consent Docket as presented. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 2** on the agenda was **APPROVAL OF RESOLUTION NO. 1444 ADOPTING THE FY2018 BUDGET FOR THE GENERAL FUND; AND AFFIRMING THE AUTHORITY OF THE CITY MANAGER TO MAKE TRANSFERS WITHIN THE GENERAL FUND; AND APPROPRIATING FUNDS FROM THE CAPITAL IMPROVEMENT FUND FOR SPECIFIED EQUIPMENT AND PROJECT.**

Motion was made by Trustee Palmer, seconded by Trustee Moore to adopt the FY2018 budget for the General Fund; and affirming the authority of the City Manager to make transfers within the General Fund; and appropriating funds from the Capital Improvement Fund for specified equipment and project. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 3** on the agenda **APPROVAL TO RESCHEDULE THE JULY 11, 2017 REGULAR BETHANY DEVELOPMENT AUTHORITY MEETING TO THURSDAY, JULY 6, 2017 AT 7:00 A.M. (THE FIRST REGULAR MEETING FALLS ON JULY 4, 2017 WHICH IS A LEGAL HOLIDAY AND WAS THEREFORE DEEMED CANCELED AND RESCHEDULED TO THE FOLLOWING TUESDAY, JULY 22, 2017.)**

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve rescheduling the July 11, 2017 regular City Council meeting to Thursday, July 6, 2017 at 7:00 a.m. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. Motion passed.

**ITEM NO. 4** on the agenda was **NEW BUSINESS.**

Nothing was presented.

**ITEM NO. 5** on the agenda was **ADJOURN UNTIL JULY 6, 2017.**

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 8:49 P.M. until July 6, 2017.

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CHAIRMAN

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SECRETARY