

NOTICE: Amended Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 4:59 P.M., Thursday, July 11, 2019.

MINUTES

BETHANY CITY COUNCIL

TUESDAY, JULY 16, 2019

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Paul Todd	Council Member
	Steve Palmer	Council Member
	Amanda Sandoval	Council Member
	John Herren	Council Member
	S.R. Hunter	Council Member
	Kathy Larsen	Council Member
MEMBERS ABSENT:	Matthew Goodwin	Council Member
	Jeff Knapp	Council Member
OTHERS PRESENT:	Ken Smart	Interim City Manager
	Beth Anne Childs	Interim City Attorney
	Berkeley Penner	City Clerk
	Lesa LaMar	Asst. City Clerk
	Phil Cole	Chief of Police
	Amanda McCellon	Director of CD & Planning
	Steve Katen	City Engineer
	(See Roster)	

Mayor Westmoreland called the Bethany City Council meeting to order at 7:30 P.M.

Interim City Manager Ken Smart presented years of service awards to the following people:

Delmar Baskerville- 5 years
Mark Dempsey- 5 years
Dallas Sipes- 5 years
Nathan Meyers- 15 years
Luis Renteria- 30 years

The Invocation was given by Council Member Larsen.

The Flag Salute was conducted by Council Member Sandoval.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

A. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 REGULAR MEETING.

- B. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 SPECIAL CALLED MEETING.**
- C. APPROVAL OF MINUTES FROM THE JULY 2, 2019 REGULAR MEETING.**
- D. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**
- E. APPROVAL OF PAYROLL REPORT.**
- F. APPROVAL OF AND AUTHORIZATION TO EXECUTE BUDGET AMENDMENT NUMBER BA #20-01.**

Motion was made by Council Member Larsen and seconded by Council Member Todd to approve the Consent Docket Items A-F. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was PRESENTATION OF FY2018 AUDIT REPORT BY ANNE ELFRINK OF ELFRINK AND ASSOCIATES, LLC.

Anne Elfrink reported that there was an unmodified opinion which is a clean opinion on the financial statement presentation. She explained the report and their findings.

Motion was made by Council Member Todd seconded by Council Member Palmer to approve the FY2018 audit report. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 3 on the agenda CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1553 OF THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA, APPROVING THE FISCAL YEAR 2020 MANUAL OF FEES, WHICH ESTABLISHES THE FEES AND COSTS CHARGED BY THE CITY OF BETHANY, OKLAHOMA; AUTHORIZING PERIODIC ADJUSTMENT AS NECESSARY BY THE CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE OF SEPTEMBER 1, 2019.

Amanda McCellon gave a staff report.

Motion was made by Council Member Todd seconded by Council Member Palmer to adopt Resolution No. 1553. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 4 on the agenda **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1554 OF THE BETHANY CITY COUNCIL DECLARING AN EMERGENCY AS A RESULT OF THE COLLAPSE OF A SANITARY SEWER INTERCEPTOR LINE LOCATED ON NW 46TH STREET, BETWEEN PENIEL AND COLLEGE; APPROVING PROJECT PLANS AND SPECIFICATIONS FOR THE REPAIRS; WAIVING FORMAL COMPETITIVE BIDDING AS ALLOWED BY LAW; AUTHORIZING AN INFORMAL COMPETITIVE BIDDING PROCESS AS NECESSARY FOR REPAIRS; AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE EMERGENCY CONTRACTS AS NECESSARY FOR REPAIRS; PROVIDING FOR THE TERMINATION AND EXTENSION OF THE PROVISIONS OF THIS RESOLUTION; AND AUTHORIZING THE INTERIM CITY MANAGER TO CARRY OUT ALL APPLICABLE PROVISIONS.**

Steve Katen explained the reason for declaring an emergency and updated Council on the work that had previously been completed on the sewer line. Bids will also be accepted on this job until July 30th.

Motion was made by Council Member Larsen seconded by Council Member Hunter to adopt Resolution No. 1554. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 5 Consideration and possible approval of the purchase of replacement Spillman server at the Police Department.

Chief Cole reported their current server is over 80% full and over 5 years old. This purchase will be a sole source purchase which will include the server, data migration and a one-year maintenance contract along with the latest Spillman software for \$58,668.00. There is also a module that converts UCR to IBR in the amount of \$17,000.00 that will help in the City's mandated reporting. An off-site data storage device of 8 terabytes for \$4400.00 will be provided by a partnering company of Spillman's.

Rick Lemon reported that this storage device would not have storage capability to support body camera data however, it is scalable and could have storage added to it.

Motion was made by Council Member Larsen seconded by Hunter to approve the purchase of replacement Spillman server at the Police Department. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 6 on the agenda was a **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE APPROVAL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND FOP LODGE 161. (PROPOSED EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN MEETING LAW IN 25 O.S. 307 (B) 2.)**

ITEM NO. 7 on the agenda was a **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE APPROVAL TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND IAFF LOCAL 2085. (PROPOSED EXECUTIVE SESSION AS AUTHORIZED BY THE OPEN MEETING LAW IN 25 O.S. 307 (B) 2.)**

Motion was made by Council Member Larsen seconded by Council Member Herren to enter Executive Session. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

Recessed for Executive Session at 8:25 p.m.

Reconvened at 9:15 p.m.

Discussion only with no action taken in Executive Session.

ITEM NO. 8 on the agenda was **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION FOR PURPOSES OF TAKING ACTION ON APPROVAL OF THE FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND FOP LODGE 161.**

Motion was made by Council Member Hunter seconded by Council Member Palmer to approve the FY 2020 Collective Bargaining Agreement between the City of Bethany and FOP Lodge 161. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 9 on the agenda was **PROPOSED ACTION FOLLOWING EXECUTIVE SESSION FOR PURPOSES OF TAKING ACTION ON APPROVAL OF THE FY 2020 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF BETHANY AND IAFF LOCAL 2085.**

Motion was made by Council Member Hunter seconded by Council Member Larsen to have the FY 2020 Collective Bargaining Agreement placed on the August 6, 2019 agenda for approval. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 10 on the agenda Citizens' opportunity to address the Council on general topics related to City business or services (*3-minute limit - no action may be taken on matters under this item*).

ITEM NO. 11 on the agenda **CITY ATTORNEY'S REPORT.**

ITEM NO. 12 on the agenda **CITY MANAGER'S REPORT.**

ITEM NO. 13 on the agenda **MAYOR AND COUNCIL MEMBERS**

ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.

ITEM NO. 14 on the agenda was **NEW BUSINESS.**

ITEM NO. 15 on the agenda was **ADJOURN UNTIL AUGUST 6, 2019.**

Chairman Westmoreland adjourned the Bethany City Council meeting at 9:29 P.M. until August 6, 2019.

MAYOR

CITY CLERK

MINUTES

BETHANY PUBLIC WORKS AUTHORITY

TUESDAY, JULY 16, 2019

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Paul Todd	Trustee
	Steve Palmer	Trustee
	Amanda Sandoval	Trustee
	John Herren	Trustee
	S.R. Hunter	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Matthew Goodwin	Trustee
	Jeff Knapp	Trustee
OTHERS PRESENT:	Ken Smart	Interim City Manager
	Beth Anne Childs	Interim City Attorney
	Berkeley Penner	City Clerk
	Lesla LaMar	Asst. City Clerk
	Phil Cole	Chief of Police
	Amanda McCellon	Director of CD & Planning
	Steve Katen	City Engineer
	(See Roster)	

Mayor Westmoreland called the Bethany Public Works Authority meeting to order at 9:29 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE JULY 2, 2019 REGULAR MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Larsen to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2019**.

Mayor Westmoreland adjourned the Bethany Public Works Authority meeting at 9:29 P.M. until August 6, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY HOSPITAL TRUST

TUESDAY, JULY 16, 2019

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Paul Todd	Trustee
	Steve Palmer	Trustee
	Amanda Sandoval	Trustee
	John Herren	Trustee
	S.R. Hunter	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Matthew Goodwin	Trustee
	Jeff Knapp	Trustee
OTHERS PRESENT:	Ken Smart	Interim City Manager
	Beth Anne Childs	Interim City Attorney
	Berkeley Penner	City Clerk
	Lesla LaMar	Asst. City Clerk
	Phil Cole	Chief of Police
	Amanda McCellon	Director of CD & Planning
	Steve Katen	City Engineer
	(See Roster)	

Mayor Westmoreland called the Bethany Hospital Trust meeting to order at 7:52 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE JULY 2, 2019 REGULAR MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Larsen to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2019**

Mayor Westmoreland adjourned the Bethany Hospital Trust meeting at 9:30 P.M. until August 6, 2019.

CHAIRMAN

SECRETARY

MINUTES

BETHANY DEVELOPMENT AUTHORITY

TUESDAY, JULY 16, 2019

7:30 P.M.

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Paul Todd	Trustee
	Steve Palmer	Trustee
	Amanda Sandoval	Trustee
	John Herren	Trustee
	S.R. Hunter	Trustee
	Kathy Larsen	Trustee
MEMBERS ABSENT:	Matthew Goodwin	Trustee
	Jeff Knapp	Trustee
OTHERS PRESENT:	Ken Smart	Interim City Manager
	Beth Anne Childs	Interim City Attorney
	Berkeley Penner	City Clerk
	Lesla LaMar	Asst. City Clerk
	Phil Cole	Chief of Police
	Amanda McCellon	Director of CD & Planning
	Steve Katen	City Engineer
	(See Roster)	

Mayor Westmoreland called the Bethany Development Authority meeting to order at 9:30 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE JULY 2, 2019 REGULAR MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer and seconded by Trustee Sandoval

to approve the Consent Docket as submitted. Yes votes: Westmoreland, Palmer, Todd, Sandoval, Herren, Hunter, Larsen. No votes: None. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS.**

ITEM NO. 3 on the agenda was **ADJOURN UNTIL AUGUST 6, 2019**

Mayor Westmoreland adjourned the Bethany Development Authority meeting at 9:30 P.M. until August 6, 2019.

CHAIRMAN

SECRETARY