

NOTICE: Amended Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Monday, August 06, 2018.

**MINUTES**

**BETHANY CITY COUNCIL**

**TUESDAY, AUGUST 07, 2018**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Mayor  
Curtis Moore Council Member  
Paul Todd Council Member  
Arlita Harris Council Member  
Steve Palmer Council Member  
Phill Shirey Council Member  
Jeff Knapp Council Member  
John Herren Council Member  
Robert McCutchen Council Member

MEMBERS ABSENT: NONE

OTHERS PRESENT: Janet Smith City Manager  
Amanda McCellon Director of CD & Planning  
Phil Stowell Community Image & Service Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesla LaMar Municipal Accountant  
(See Roster)

Mayor Westmoreland called the Bethany City Council meeting to order at 7:30 P.M.

The Invocation was given by Council Member John Herren.

The Flag Salute was conducted by Council Member Curtis Moore.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE JULY 17, 2018 REGULAR MEETING.**
- B. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE**

**AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

- C. ADOPTION OF RESOLUTION No. 1510 DECLARING CERTAIN FIRE DEPARTMENT BREATHING APPARATUS EQUIPMENT AS SURPLUS.**
- D. ADOPTION OF RESOLUTION No. 1511 DECLARING CERTAIN COMPUTER EQUIPMENT PURCHASED FOR EMPLOYEES AS PART OF THE EMPLOYEE COMPUTER PURCHASE PROGRAM SURPLUS, ALLOWING EMPLOYEES TO CONTINUE PAYING OFF THEIR BALANCE DUE, AND ENDING THE PROGRAM.**
- E. ADOPTION OF RESOLUTION ON 1512 APPROVING ANNUAL RECURRING BILLS/INVOICES FOR FY2019.**
- F. APPROVAL OF PURCHASE ORDER #18-30196 TO OKLAHOMA DEPARTMENT OF TRANSPORTATION FOR ENGINEERING FEES IN THE AMOUNT OF \$4,495.04.**
- G. APPROVAL OF ADDING BERKELEY PENNER AS AN AUTHORIZED SIGNATURE OF OUR BANK ACCOUNTS.**

Motion was made by Council Member Shirey, seconded by Council Member Moore to approve the Consent Docket with Item E removed to hold for a separate vote. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM E. ADOPTION OF RESOLUTION ON 1512 APPROVING ANNUAL RECURRING BILLS/INVOICES FOR FY2019**

Motion was made by Council Member Todd and seconded by Council Member Moore to approve Adoption of Resolution on 1512 Approving Annual Recurring Bills/Invoices for FY2019. Yes votes: Westmoreland, Moore, Todd, Palmer, Knapp. No votes: Harris, Herren, McCutchen, Shirey. Motion passed.

**ITEM NO. 2 on the agenda was Consideration and possible approval and acceptance of easements for Project CIP15-01 Sanitary Sewer Extension near 48<sup>th</sup> and College and direct the City Clerk to file the easements with the Oklahoma County Clerk.**

Motion was made by Council Member Palmer, seconded by Council Member Knapp to approve Consideration and possible approval and acceptance of easements for Project CIP15-01 Sanitary Sewer Extension near 48<sup>th</sup> and College and direct the City Clerk to file the easements the Oklahoma County Clerk. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 3 on the agenda CONSIDERATION AND POSSIBLE APPROVAL TO AUTHORIZE SMITH ROBERTS BALDSCHWILER TO PROCEED WITH TASKS IV-VIII OF THE ENGINEERING SERVICES CONTRACT APPROVED BY COUNCIL ON 02/02/2016.**

Motion was made by Council Member Palmer, seconded by Council Member Knapp to approve Consideration and possible approval to authorize Smith Roberts Baldschwiler to proceed with Tasks IV-VIII of the Engineering Services Contract approved by Council on 02/02/2016. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 4 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF THE INSTALLATION OF A “NO LEFT TURN” TRAFFIC CONTROL SIGN TO PROHIBIT LEFT TURNS FROM THE WESTBOUND LANE OF NW 42<sup>ND</sup> STREET INTO THE SOUTHBOUND LANES OF ROCKWELL AVENUE.**

Motion was made by Council Member Palmer, seconded by Council Member Todd to approve consideration and possible approval of the installation of a “NO LEFT TURN” traffic control sign to prohibit left turns from the westbound lane of NW 42<sup>nd</sup> Street into the southbound lanes of Rockwell Avenue. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 5 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF NEW PROPOSALS FOR GRANTING ADDITIONAL LEASE SPACE AT THE 50<sup>TH</sup> STREET LOCATION AND EXTENDING TERM OF LEASE. (TABLED AT THE 07/17/2018 REGULAR MEETING.)**

Motion was made by Council Member Moore, seconded by Council Member Westmoreland to approve consideration and possible approval of new proposals for granting additional lease space at the 50<sup>th</sup> Street location and extending term of lease. . Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 6 on the agenda CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1959 PERTAINING TO REQUIREMENTS, PROCEDURES AND PERMITS FOR TH INSTALLATION OF SIDEWALKS. (TABLED AT THE 07/17/2018 REGULAR MEETING-STAFF RECOMMENDS TABLING THIS ITEM.)**

- A. APPROVAL OF ORDINANCE NO. 1959 ON READING BY TITLE ONLY.**
- B. APPROVAL OF SECTIONS 1-5 OF ORDINANCE NO. 1959.**
- C. APPROVAL OF SECTION 6 OF ORDINANCE NO. 1959, THE EMERGENCY SECTION.**

Motion was made by Council Member Palmer and seconded by Council Member Todd to table Ordinance No. 1959 pertaining to requirements, procedures, regulations

and permits for the installation of sidewalks to the next meeting. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 7** on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF ITEMS 1 AND 2 WITH SHILOH ENTERPRISES, INC. AS DESCRIBED BELOW (SEE LIBRARY BUDGET ATTACHED):**

**ITEM (1) – SUPPORT FOR THE EXTERIOR ART SCULPTURE AND MISCELLANEOUS SITE ITEMS. THIS INCLUDES THE CONCRETE PAD FOR THE SCULPTURE, MOVING SEVERAL TREES, ART LIGHTING, WALKING TRAIL LIGHT CHANGES, PARKING LOT LIGHTING CHANGES AT HANDICAPPED PARKING SPACES, BRICK WARP OF A STEEL COLUMN AT THE ENTRY, INSTALLATION OF ADDITIONAL PARK BENCHES AND ASSOCIATED SIDEWALK REVISIONS.**

**ITEM (2) – SPRAY FOAM INSULATION IN THE EXTERIOR WALLS. SEE DEWBERRY ARCHITECT’S MEMO OF RECOMMENDATION, ATTACHED.**

Motion was made by Council Member Todd and seconded by Council Member Moore to approve consideration and possible approval of Items 1 and 2 with Shiloh Enterprises, Inc. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Knapp. No votes: Herren, Shirey. Motion passed.

**ITEM No. 8 ON THE AGENDA CITIZENS’ OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

Meaghen Newman, 4101 N.W. Expressway, OKC, OK.  
Kurt Ramsey Hess, 1724 N. Fordson Ave, Bethany, OK.  
Crystal Davis, 7720 NW 20<sup>th</sup> Street, Bethany, OK.  
Greg King, 8221 NW 39<sup>th</sup> Street, Bethany, OK.  
Beverly Morgan, 4218 N. Donald Street, Bethany, OK.  
Robert Helton, 7208, N.W. 17<sup>th</sup> Street, Bethany, OK.  
Dale German, 3001 Oakridge Drive, Bethany, OK.

**ITEM NO. 9** on the agenda **CITY ATTORNEY’S REPORT**

**ITEM NO. 10** on the agenda **CITY MANAGER’S REPORT**

**ITEM NO. 11** on the agenda **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 12** on the agenda was **NEW BUSINESS**

Mayor Westmoreland brought up for discussion and possible action to address the renewal of the contract of Berry Yarbrough, Videographer for the City of Bethany, which expired June 30, 2018.

Motion was made by Council Member Westmoreland and seconded by Council Member Moore the discussion and possible action to address the renewal of the contract of Berry Yarbrough, Videographer for the City of Bethany. Yes votes: Westmoreland, Moore, Todd, Harris, Palmer, McCutchen, Herren, Knapp. No votes: None. Motion passed. (Note: Council Member Shirey had left the meeting.)

**ITEM NO. 13** on the agenda was **ADJOURN UNTIL AUGUST 21, 2018**

Mayor Westmoreland adjourned the Bethany City Council meeting at 9:03 P.M. until August 21, 2018.

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MAYOR

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CITY CLERK