

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Monday, September 17, 2018.

**MINUTES**

**BETHANY CITY COUNCIL**

**TUESDAY, SEPTEMBER 18, 2018**

**7:30 P.M.**

MEMBERS PRESENT:	KP Westmoreland	Mayor
	Paul Todd	Council Member
	Arlita Harris	Council Member
	Steve Palmer	Council Member
	John Herren	Council Member
	Robert McCutchen	Council Member
	Jeff Knapp	Council Member
	Phill Shirey	Council Member
MEMBERS ABSENT:	Curtis Moore	Council Member
OTHERS PRESENT:	Janet Smith	City Manager
	Anthony Rogers	Chief of Staff
	Phil Cole	Chief of Police
	Amanda McCellon	Director of CD & Planning
	Phil Stowell	Community Image & Svcs. Dir.
	Berkeley Penner	City Clerk/Treasurer
	Lesa LaMar	Municipal Accountant
	Danielle Barker	Asst. Community Development Dir.
	(See Roster)	

Mayor Westmoreland called the Bethany City Council meeting to order at 7:35 P.M.

The Invocation was given by Mayor K.P. Westmoreland.

The Flag Salute was conducted by Curtis Everitt.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

**A. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 REGULAR MEETING.**

- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 SPECIAL CALLED MEETING.**
- C. APPROVAL OF MINUTES FROM THE SEPTEMBER 10, 2018, 5:00 P.M. SPECIAL CALLED MEETING.**
- D. APPROVAL OF MINUTES FROM THE SEPTEMBER 10, 2018, 6:00 P.M. SPECIAL CALLED MEETING.**
- E. ADOPTION OF RESOLUTION NO. 1514 CONFIRMING MAYOR'S RE-APPOINTMENT OF PHILLIP SUAREZ TO BEDA FOR A FIVE-YEAR TERM.**
- F. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Council Member Todd, seconded by Council Member Herren to correct Items C and D, September 10, 2018 Special Called Meeting Minutes to reflect his affirmative votes and then approve the Consent Docket as submitted. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **CONSIDERATION AND POSSIBLE ACTION TO ACCEPT CIP 13-01 (SANITARY SEWER REHAB-WEST INTERCEPTOR AND MCMILLAN LS FORCE MAIN) IMPROVEMENTS, APPROVE FINAL CHANGE ORDER, AUTHORIZE FINAL PAYMENT IN THE AMOUNT OF \$341,584.27 AND PLACE MAINTENANCE BONDS INTO EFFECT.**

Motion was made by Council Member Shirey, seconded by Council Member McCutchen to approve CIP 13-01 (*Sanitary Sewer Rehab-West Interceptor and McMillan LS Force Main*) improvements, approve final change order, authorize final payment in the amount of \$341,584.27 and place maintenance bonds into effect as submitted. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 3** on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF RESOLUTION NO. 1513 DECLARING THE INTENT TO CONSIDER APPROVAL OF A PROJECT PLAN AND CREATION OF A TAX INCREMENT DISTRICT OR DISTRICTS UNDER THE LOCAL DEVELOPMENT ACT; DIRECTING PREPARATION OF A PROJECT PLAN; APPOINTING A REVIEW COMMITTEE; DIRECTING THE REVIEW COMMITTEE TO MAKE FINDINGS AS TO ELIGIBILITY AND FINANCIAL IMPACT, IF ANY, ON TAXING JURISDICTIONS WITHIN THE DISTRICT(S); AND DIRECTING THE**

**REVIEW COMMITTEE TO MAKE A RECOMMENDATION WITH RESPECT TO THE PROPOSED PROJECT.**

Motion was made by Council Member Harris, seconded by Council Member Todd to approve adoption of Resolution No. 1513 declaring the intent to consider approval of a project plan and creation of a tax increment district or districts under the local development act; directing preparation of a project plan; appointing a review committee; directing the review committee to make findings as to eligibility and financial impact, if any, on taxing jurisdictions within the district(s); and directing the review committee to make a recommendation with respect to the proposed project. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 4 on the agenda was APPROVE THE FY 2019 JAIL SERVICES AGREEMENT WITH OKLAHOMA COUNTY AND AUTHORIZE THE MAYOR TO SIGN THE DOCUMENTS ON BEHALF OF THE CITY OF BETHANY.**

Motion was made by Council Member Herren, seconded by Council Member Shirey to approve the FY 2019 jail services agreement with Oklahoma County and authorize the Mayor to sign the documents on behalf of the City of Bethany. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 5 on the agenda was CONSIDERATION AND POSSIBLE ACTION REGARDING ACTUARIAL STUDIES OF PENSION PLAN IMPROVEMENTS TO INCREASE THE RETIREMENT FUNDING BY 1.44% AND REDUCE THE VESTING PERIOD FROM TEN YEARS TO 7-YEARS.**

Motion was made by Council Member Todd, seconded by Council Member Herren to table action regarding Actuarial Studies of Pension Plan Improvements to increase the retirement funding by 1.44% and reduce the vesting period from ten years to 7-years until further research can be done. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 6 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF BOARD OF ADJUSTMENT APPOINTMENT(S):**

- A. WARD IV – NICK PITTMAN**
- B. WARD III – CHARLES SNYDER**
- C. WARD III – JAMES CLEMMER**

Motion was made by Council Member Knapp, seconded by Council Member Shirey to approve the Board of Adjustment appointment, Ward IV- Nick Pittman. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 7 on the agenda was CONSIDERATION AND POSSIBLE APPROVAL OF NEW PROPOSALS FOR GRANTING ADDITIONAL LEASE SPACE AT THE 50<sup>TH</sup> STREET LOCATION AND EXTENDING TERM OF LEASE.**

Motion was made by Council Member Herren, seconded by Council Member Shirey to approve granting additional lease space at the 50<sup>th</sup> Street location and extending term of lease for 10 years. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 8 on the agenda was DISCUSSION AND POSSIBLE ACTION TO RECONSIDER RESOLUTION NO. 1512 PREVIOUSLY APPROVED ON AUGUST 7, 2018 APPROVING ANNUAL RECURRING BILLS/INVOICES FOR FY2019.**

Motion was made by Council Member Shirey, seconded by Council Member Harris to dissolve Resolution No. 1512 previously approved on August 7, 2018 approving annual recurring bills/invoices FY2019. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 9 on the agenda was PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION FOR CONFIDENTIAL COMMUNICATION WITH LEGAL COUNSEL REGARDING AN INVESTIGATION INTO: A) A COMPLAINT FILE BY THE CITY MANAGER AGAINST A MEMBER OF THE CITY COUNCIL; AND B) A COMPLAINT FILED BY AN EMPLOYEE AGAINST THE CITY MANAGER, WITH THE ADVICE OF LEGAL COUNSEL THAT PUBLIC DISCLOSURE WOULD SERIOUSLY IMPAIR THE ABILITY OF THE CITY COUNCIL TO CONDUCT AN INVESTIGATION INTO THE COMPLAINTS IN THE PUBLIC INTEREST AS AUTHORIZED BY 25 O.S. SECTION 307 (B) (4).**

**ITEM NO. 10 on the agenda PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION INCLUDING POSSIBLE ACTION: A) TO DESIGNATE ONE OR MORE MEMBERS OF THE CITY COUNCIL TO INITIATE AND OVERSEE AND INDEPENDENT INVESTIGATION INTO THE COMPLAINTS WITH THOSE DESIGNEES TO REPORT BACK TO THE CITY COUNCIL AS DEEMED APPROPRIATE; B) TO PLACE THE CITY MANAGER ON A ROUTINE PAID ADMINISTRATIVE LEAVE DURING THE INVESTIGATION; C) TO DESIGNATE AN ACTING CITY MANAGER WHILE THE CITY MANAGER IS ON ROUTINE ADMINISTRATIVE LEAVE AS AUTHORIZED BY ARTICLE III, SECTION 3.2 OF THE CITY CHARTER; AND D) TO AUTHORIZE THE ACTING CITY MANAGER TO CONTINUE TO UTILIZE THE SERVICES OF ATTORNEY BETH ANNE CHILDS TO FULFILL THE FUNCTIONS OF THE CURRENTLY VACATED OFFICE OF CITY ATTORNEY.**

Motion was made by Council Member Todd, seconded by Council Member McCutchen to table Item No. 9 and Item No. 10 to the end of the tonight's meeting. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**ITEM NO. 11** on the agenda was **CITIZENS' OPPORTUNITY TO ADDRESS THE COUNCIL ON GENERAL TOPICS RELATED TO CITY BUSINESS OR SERVICES (3-MINUTE LIMIT – NO ACTION MAY BE TAKEN ON MATTERS UNDER THIS ITEM).**

**ITEM NO. 12** on the agenda was **CITY ATTORNEY REPORT.**

Attorney Beth Anne Childs gave a report on the projects that she has been working on while under contract with the City of Bethany

**ITEM NO. 13** on the agenda was **CITY MANAGER'S REPORT.**

There was discussion and a meeting set for Friday, September 21, at 9:00 A.M. for the City Council concerning appointments to the Planning and Zoning Board.

**ITEM NO. 14** on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

**ITEM NO. 15** on the agenda was **NEW BUSINESS.**

**ITEM NO. 16** on the agenda was **ADJOURN UNTIL OCTOBER 2, 2018.**

Mayor Westmoreland adjourned the Bethany City Council meeting at 8:58 P.M.

City Council reconvened September 18, 2018 at 9:01 P.M.

**ITEM NO. 9** on the agenda was **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION FOR CONFIDENTIAL COMMUNICATION WITH LEGAL COUNSEL REGARDING AN INVESTIGATION INTO: A) A COMPLAINT FILE BY THE CITY MANAGER AGAINST A MEMBER OF THE CITY COUNCIL; AND B) A COMPLAINT FILED BY AN EMPLOYEE AGAINST THE CITY MANAGER, WITH THE ADVICE OF LEGAL COUNSEL THAT PUBLIC DISCLOSURE WOULD SERIOUSLY IMPAIR THE ABILITY OF THE CITY COUNCIL TO CONDUCT AN INVESTIGATION INTO THE COMPLAINTS IN THE PUBLIC INTEREST AS AUTHORIZED BY 25 O.S. SECTION 307 (B) (4) and**

**ITEM NO. 10** on the agenda was **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION INCLUDING POSSIBLE ACTION: A) TO DESIGNATE ONE OR MORE MEMBERS OF THE CITY COUNCIL TO INITIATE AND OVERSEE AND INDEPENDENT INVESTIGATION INTO THE COMPLAINTS WITH THOSE DESIGNEES TO REPORT BACK TO THE CITY COUNCIL AS DEEMED APPROPRIATE; B) TO PLACE THE CITY MANAGER ON A ROUTINE PAID ADMINISTRATIVE LEAVE DURING THE INVESTIGATION; C) TO DESIGNATE AN**

**ACTING CITY MANAGER WHILE THE CITY MANAGER IS ON ROUTINE ADMINISTRATIVE LEAVE AS AUTHORIZED BY ARTICLE III, SECTION 3.2 OF THE CITY CHARTER; AND D) TO AUTHORIZE THE ACTING CITY MANAGER TO CONTINUE TO UTILIZE THE SERVICES OF ATTORNEY BETH ANNE CHILDS TO FULFILL THE FUNCTIONS OF THE CURRENTLY VACATED OFFICE OF CITY ATTORNEY.**

Motion was made by Council Member Shirey and seconded by Council Member McCutchen to adjourn to Executive Session for Item 9 and Item 10. Yes votes: Westmoreland, Todd, Palmer, Herren, McCutchen, Shirey, Knapp. Harris Abstained and it is counted as a "No". No votes: None. Motion passed.

Mayor Westmoreland adjourned to Executive Session at 9:05 P.M.

Reconvened from Executive Session at 11:08 P.M.

**ITEM NO. 9** on the agenda was **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION TO ENTER INTO EXECUTIVE SESSION FOR CONFIDENTIAL COMMUNICATION WITH LEGAL COUNSEL REGARDING AN INVESTIGATION INTO: A) A COMPLAINT FILE BY THE CITY MANAGER AGAINST A MEMBER OF THE CITY COUNCIL; AND B) A COMPLAINT FILED BY AN EMPLOYEE AGAINST THE CITY MANAGER, WITH THE ADVICE OF LEGAL COUNSEL THAT PUBLIC DISCLOSURE WOULD SERIOUSLY IMPAIR THE ABILITY OF THE CITY COUNCIL TO CONDUCT AN INVESTIGATION INTO THE COMPLAINTS IN THE PUBLIC INTEREST AS AUTHORIZED BY 25 O.S. SECTION 307 (B) (4).**

**(A) CONDUCT AN INVESTIGATION OF A COMPLAINT FILED BY THE CITY MANAGER AGAINST A MEMBER OF THE CITY COUNCIL.**

Motion was made by Council Member Harris and seconded by Council Member Todd to authorize Thomas LeBlanc to conduct an investigation of a complaint filed by the City Manager against a member of the City Council. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**(B) CONDUCT AN INVESTIGATION OF A COMPLAINT FILED BY AN EMPLOYEE AGAINST THE CITY MANAGER.**

Motion was made by Council Member Harris and seconded by Council Member Todd to authorize Thomas LeBlanc to conduct an investigation of a complaint filed by an employee against the City Manager. Yes votes: Westmoreland, Todd, Harris, Herren, McCutchen, Shirey, Knapp, Palmer Abstained and is counted as a "No", No votes: None. Motion passed.

**ITEM 10** on the agenda was **PROPOSED EXECUTIVE SESSION: CONSIDERATION AND POSSIBLE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION INCLUDING POSSIBLE ACTION: A) TO DESIGNATE ONE OR MORE MEMBERS OF THE CITY COUNCIL TO INITIATE AND OVERSEE AND INDEPENDENT INVESTIGATION INTO THE COMPLAINTS WITH THOSE DESIGNEES TO REPORT BACK TO THE CITY COUNCIL AS DEEMED APPROPRIATE; B) TO PLACE THE CITY MANAGER ON A ROUTINE PAID ADMINISTRATIVE LEAVE DURING THE INVESTIGATION; C) TO DESIGNATE AN ACTING CITY MANAGER WHILE THE CITY MANAGER IS ON ROUTINE ADMINISTRATIVE LEAVE AS AUTHORIZED BY ARTICLE III, SECTION 3.2 OF THE CITY CHARTER; AND D) TO AUTHORIZE THE ACTING CITY MANAGER TO CONTINUE TO UTILIZE THE SERVICES OF ATTORNEY BETH ANNE CHILDS TO FULFILL THE FUNCTIONS OF THE CURRENTLY VACATED OFFICE OF CITY ATTORNEY.**

**(A) DESIGNATE ONE OR MORE MEMBERS OF THE CITY COUNCIL TO INITIATE AND OVERSEE AND INDEPENDENT INVESTIGATION INTO THE COMPLAINTS WITH THOSE DESIGNEES TO REPORT BACK TO THE CITY COUNCIL AS DEEMED APPROPRIATE.**

Motion was made by Council Member Harris and seconded by Council Member Todd to appoint the Vice Mayor as the Council Liaison for the investigations. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp, No votes: None. Motion passed.

**(B) PLACE THE CITY MANAGER ON A ROUTINE PAID ADMINISTRATIVE LEAVE DURING THE INVESTIGATION.**

Motion was made by Council Member Harris and seconded by Council Member Todd to place the City Manager on routine administrative leave during the pendency of these investigations. Yes votes: Westmoreland, Todd, Harris, Herren, McCutchen, Shirey, Knapp, Palmer Abstained and it is counted as a "No", No votes: None. Motion passed.

**(C) DESIGNATE AN ACTING CITY MANAGER WHILE THE CITY MANAGER IS ON ROUTINE ADMINISTRATIVE LEAVE AS AUTHORIZED BY ARTICLE III SECTION 3.2 OF THE CITY CHARTER.**

Motion was made by Council Member Harris and seconded by Council Member Todd to appoint Chief Phil Cole as Acting City Manager. Yes votes: Westmoreland, Todd, Harris, Herren, McCutchen, Shirey, Knapp, Palmer Abstained and it is counted as a "No", No votes: None. Motion passed.

**(D) AUTHORIZE THE ACTING CITY MANAGER TO CONTINUE TO UTILIZE THE SERVICES OF ATTORNEY BETH ANNE CHILDS TO FULFILL THE FUNCTIONS THE CURRENTLY VACATED OFFICE OF CITY ATTORNEY.**

No motion was made. We already hold a contract with Beth Anne Childs for legal services to the City of Bethany.

Mayor Westmoreland adjourned the Bethany City meeting at 11:10 P.M. until October 2, 2018.

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MAYOR

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CITY CLERK

**MINUTES**

**BETHANY PUBLIC WORKS AUTHORITY**

**TUESDAY, SEPTEMBER 18, 2018**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Chairman  
Paul Todd Trustee  
Arlita Harris Trustee  
Steve Palmer Trustee  
John Herren Trustee  
Robert McCutchen Trustee  
Jeff Knapp Trustee

MEMBERS ABSENT: Curtis Moore Trustee

OTHERS PRESENT: Janet Smith City Manager  
Anthony Rogers Chief of Staff  
Phil Cole Chief of Police  
Amanda McCellon Director of CD & Planning  
Phil Stowell Community Image & Svcs. Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Municipal Accountant  
Danielle Barker Asst. Community Development Dir.  
(See Roster)

Chairman Westmoreland called the Bethany City Council meeting to order at 8:58 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM SEPTEMBER 4, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Herren and seconded by Trustee Palmer to approve the Consent Docket as submitted. Yes votes: Westmoreland, Harris, Todd, Palmer, Herren, McCutchen, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS**.

Council Member Harris expressed the need to explore curbside recycling costs.

**ITEM NO 3.** on the agenda was **ADJOURN UNTIL OCTOBER 2, 2018**.

Chairman Westmoreland adjourned the Bethany Public Works Authority meeting at 9:00 P.M. until October 2, 2018

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CHAIRMAN

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SECRETARY

**MINUTES**

**BETHANY HOSPITAL TRUST**

**TUESDAY, SEPTEMBER 18, 2018**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Chairman  
Paul Todd Trustee  
Arlita Harris Trustee  
Steve Palmer Trustee  
John Herren Trustee  
Robert McCutchen Trustee  
Phill Shirey Trustee  
Jeff Knapp Trustee

MEMBERS ABSENT: Curtis Moore Trustee

OTHERS PRESENT: Janet Smith City Manager  
Anthony Rogers Chief of Staff  
Phil Cole Chief of Police  
Amanda McCellon Director of CD & Planning  
Phil Stowell Community Image & Svcs. Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Municipal Accountant  
Danielle Barker Asst. Community Development Dir.  
(See Roster)

Chairman Westmoreland called the Bethany Hospital Trust meeting to order at 9:00 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee McCutchen to approve the Consent Docket as submitted. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS**.

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL OCTOBER 2, 2018**.

Chairman Westmoreland adjourned the Bethany Hospital Trust meeting at 9:00 P.M. until October 2, 2018.

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CHAIRMAN

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SECRETARY

**MINUTES**

**BETHANY DEVELOPMENT AUTHORITY**

**TUESDAY, SEPTEMBER 18, 2018**

**7:30 P.M.**

MEMBERS PRESENT: KP Westmoreland Chairman  
Paul Todd Trustee  
Arlita Harris Trustee  
Steve Palmer Trustee  
John Herren Trustee  
Robert McCutchen Trustee  
Phill Shirey Trustee  
Jeff Knapp Trustee

MEMBERS ABSENT: Curtis Moore Trustee

OTHERS PRESENT: Janet Smith City Manager  
Anthony Rogers Chief of Staff  
Phil Cole Chief of Police  
Amanda McCellon Director of CD & Planning  
Phil Stowell Community Image & Svcs. Dir.  
Berkeley Penner City Clerk/Treasurer  
Lesa LaMar Municipal Accountant  
Danielle Barker Asst. Community Development Dir.  
(See Roster)

Chairman Westmoreland called the Bethany Development Authority meeting to order at 9:00 P.M.

**ITEM NO. 1** on the agenda was **CONSENT DOCKET:**

- A. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, 2018 REGULAR MEETING.**
- B. APPROVAL OF MINUTES FROM THE SEPTEMBER 4, SPECIAL CALLED MEETING.**
- C. APPROVAL OF CLAIMS: THESE CLAIMS HAVE BEEN FOUND TO BE IN ORDER BY STAFF AND PROPER AS TO FORM AND PROCEDURE AND ARE RECOMMENDED FOR PAYMENT. A COPY OF THE CLAIMS LIST IS INCLUDED IN THE AGENDA PACKET.**

Motion was made by Trustee Palmer, seconded by Trustee Herren to approve the Consent Docket as submitted. Yes votes: Westmoreland, Todd, Harris, Palmer, Herren, McCutchen, Shirey, Knapp. No votes: None. Motion passed.

**ITEM NO. 2** on the agenda was **NEW BUSINESS**.

**ITEM NO. 3** on the agenda was **ADJOURN UNTIL OCTOBER 2, 2018**.

Chairman Westmoreland adjourned the Bethany Development Authority meeting at 9:00 P.M. until October 2, 2018.

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CHAIRMAN

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SECRETARY