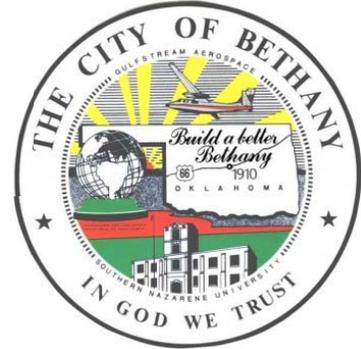

Agenda posted on the front door of City Hall and the bulletin board in the lobby of City Hall at 5:00 P.M., Friday, October 14, 2016. The City of Bethany encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if signing is not the necessary accommodation.

AGENDA

BETHANY CITY COUNCIL



TUESDAY, OCTOBER 18, 2016
7:30 P.M.

BETHANY CITY HALL
6700 NW 36TH ST, BETHANY, OKLAHOMA

Special Presentation

Call to Order

Invocation

Flag Salute

1. Consent Docket:
 - A. Approval of Minutes from the October 4, 2016 Regular Meeting.
 - B. Public Improvement-Routine Item: Accept dedication of The Children's Center Water Line Easements and approval of water line plans.
 - C. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. Call to the Public.
3. Consideration and possible action to adopt Ordinance No. 1923 requiring court cost deposits for citizen initiated complaint in Municipal Court under certain circumstances; providing for repealer, severability and declaring an emergency.
 - A. Consideration and possible approval of Ordinance No. 1923 on reading by title only.
 - B. Consideration and possible approval of Sections 1-3 of Ordinance No. 1923.
 - C. Consideration and possible approval of Section 4 of Ordinance No. 1923, the emergency section.

4. Establish filing dates for 2017 elections for Mayor and Councilmembers and direction to City Attorney for preparation of the necessary resolution calling the election and establishing the filing dates.
5. Appoint a member of the City Council and a member of the Planning and Zoning Commission to the Review Board for Tax Increment Finance District No. 1 which involves the property near 39th Expressway and Lake Road also known as Waterside.
6. City Attorney's Report.
7. City Manager's Report.
 - A. Financial Report.
8. Council Members Announcements, Comments, and Proposals.
9. New Business.
10. Adjourn until November 1, 2016.

BETHANY PUBLIC WORKS AUTHORITY

1. Consent Docket:
 - A. Approval of Minutes from the October 4, 2016 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 1, 2016.

BETHANY HOSPITAL TRUST

1. Consent Docket:
 - A. Approval of Minutes from the October 4, 2016 Regular Meeting.
 - B. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 1, 2016.

BETHANY DEVELOPMENT AUTHORITY

1. Consent Docket:
 - A. Approval of Minutes from the October 4, 2016 Regular Meeting.
 - B. Acceptance of Financial Report.
 - C. Approval of Claims: These claims have been found to be in order by staff and proper as to form and procedure and are recommended for payment. A copy of the Claims List is included in the agenda packet.
2. New Business.
3. Adjourn until November 1, 2016.

NOTICE: Agenda posted on the front door of City Hall and on the bulletin board in the lobby of City Hall at 5:00 P.M., Friday September 30, 2016.

MINUTES

BETHANY CITY COUNCIL

TUESDAY, OCTOBER 4, 2016

7:30 P.M.

MEMBERS PRESENT:	Bryan Taylor	Mayor
	Randy Luinstra	Councilmember
	Curtis Moore	Councilmember
	Kathi Holloway	Councilmember
	Kathy Larsen	Councilmember
	John Herren	Councilmember
	Phill Shirey	Councilmember
	Jeff Knapp	Councilmember
MEMBERS ABSENT:	Arlita Harris	Councilmember
OTHERS PRESENT:	Steve Harzman	Acting City Manager
	David Davis	City Attorney
	Steve Katen	Public Works Director
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Mayor Taylor called the Bethany City Council meeting to order at 7:35 P.M.

The Invocation was given by Councilmember Luinstra.

The Flag Salute was conducted by Mayor Taylor.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the September 20, 2016 Regular Meeting.
- B. Approval of Minutes from the September 27, 2016 Special Called Meeting of the Bethany City Council and Comp Plan Steering Committee.
- C. Public Improvement-Routine Item: Accept sidewalk at along NW 39th Expressway at the Floyd Center located at 4101 N Willow as a public improvement and place maintenance bond into effect.
- D. Acceptance of Municipal Court Report.
- E. Approval of Claims:
 - General Fund in the amount of \$91,345.60
 - Public Safety Fund in the amount of \$28,798.76

Motion was made by Councilmember Larsen, seconded by Councilmember Luinstra to approve the Consent Docket as submitted. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **CALL TO THE PUBLIC.**

Charles Peck, 6706 NW 31st Terrace
Gilbert Carlson, 2601 N Rockwell Avenue
Kent Shellenberger, 7812 NW 33rd Street

ITEM NO. 3 on the agenda was **PUBLIC HEARING ITEM; DISCUSSION, CONSIDERATION AND COMMENTS CONCERNING THE FY2016-2017 BUDGET FOR THE GENERAL FUND, MISCELLANEOUS OTHER FUNDS AND VARIOUS TRUSTS.**

Steve Harzman, Acting City Manager presented the staff report.

ITEM NO. 4 on the agenda was **CONSIDERATION AND POSSIBLE ACTION TO REAFFIRM ADOPTION OF FY2016-2017 GENERAL CITY BUDGET ORIGINALLY ADOPTED ON JUNE 21, 2016.**

Motion was made by Councilmember Larsen, seconded by Councilmember Knapp to reaffirm adoption of FY2016-2017 General City Budget originally adopted on June 21, 2016. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 5 on the agenda was **CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1918 CREATING A NEW CHAPTER OF TITLE 1 OF THE BETHANY CODE OF ORDINANCES ESTABLISHING THE DATE FOR PRIMARY ELECTIONS FOR CITY COUNCIL MEMBERS AND MAYOR AS THE SECOND TUESDAY IN FEBRUARY; PROVIDING FOR CODIFICATION, REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.**

A. CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1918 ON READING BY TITLE ONLY.

Motion was made by Councilmember Larsen, seconded by Councilmember Herren to approve Ordinance No. 1918 on reading by title only. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

B. CONSIDERATION AND POSSIBLE APPROVAL OF SECTIONS 1-5 OF ORDINANCE NO. 1918.

Motion was made by Councilmember Knapp, seconded by Councilmember Luinstra to approve Sections 1-5 of Ordinance No. 1918. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

C. CONSIDERATION AND POSSIBLE APPROVAL OF SECTION 6 OF ORDINANCE NO. 1918, THE EMERGENCY SECTION.

Motion was made by Councilmember Larsen, seconded by Councilmember Herren to approve Sections 6 of Ordinance No. 1918, the emergency section. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 6 on the agenda was **CONSIDERATION AND POSSIBLE ADOPTION OF ORDINANCE NO. 1922 AMENDING SECTION 32.108 OF THE BETHANY CODE OF ORDINANCES PERTAINING TO PARK DIRECTOR DUTIES AND POWERS AND PROVIDING FOR RULES AND PROCEDURE FOR ADOPTION OF ADDITIONAL RULES FOR THE PARKS, AND DECLARING AN EMERGENCY. (REQUESTED BY COUNCILMEMBER MOORE)**

A. CONSIDERATION AND POSSIBLE APPROVAL OF ORDINANCE NO. 1922 ON READING BY TITLE ONLY.

Motion was made by Councilmember Larsen, seconded by Councilmember Moore to approve Ordinance No. 1922 on reading by title only. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Knapp. No votes: Shirey. Motion passed.

B. CONSIDERATION AND POSSIBLE APPROVAL OF SECTIONS 1-3 OF ORDINANCE NO. 1922.

Motion was made by Councilmember Moore, seconded by Councilmember Holloway to approve Sections 1-3 of Ordinance No. 1922. Yes votes: Moore, Holloway, Larsen, Shirey. No votes: Taylor, Luinstra, Herren, Knapp Motion failed.

ITEM NO. 7 on the agenda was **CONSIDERATION AND POSSIBLE ACTION TO MAKE CHANGES TO THE COMPREHENSIVE PLAN 2030, CHAPTER 4, PAGE 27 TITLED “PARKS, PUBLIC FACILITIES AND CITY SERVICES” BY REMOVING COMPLETE THIRD PARAGRAPH; REMOVE THE ENTIRE PARAGRAPH ON SHARED FACILITIES; IN THE OBJECTIVES SECTION ADD: “ELDON LYON PARK SHALL REMAIN A PUBLIC PARK AND SHALL NOT BE CLOSED TO THE PUBLIC. PAVILIONS CAN BE RENTED FOR SHORT TERM HOURLY EVENTS”. (REQUESTED BY COUNCILMEMBER MOORE)**

Motion was made by Councilmember Larsen, seconded by Councilmember Holloway to make changes to the Comprehensive Plan 2030, Chapter 4, page 27 titled “Parks, Public Facilities and City Services” by removing complete third paragraph; remove the entire paragraph on Shared Facilities; in the Objectives section add: “Eldon Lyon Park shall remain a Public Park and shall not be closed to the public. Pavilions can be rented for short term hourly events”. Yes votes: Luinstra, Moore, Holloway, Larsen, Shirey. No votes: Taylor, Herren, Knapp. Motion passed.

ITEM NO. 8 on the agenda was **CITY ATTORNEY’S REPORT.**

Nothing was presented.

ITEM NO. 9 on the agenda was **CITY MANAGER’S REPORT.**

Steve Harzman, Acting City Manager presented the City Manager’s Report.

ITEM NO. 10 on the agenda was **COUNCIL MEMBERS ANNOUNCEMENTS, COMMENTS, AND PROPOSALS.**

ITEM NO. 11 on the agenda was **NEW BUSINESS.**

Councilmember Moore directed the City Manager to investigate who used City Assets to close Eldon Lyon Park.

ITEM NO. 12 on the agenda was **ADJOURN UNTIL OCTOBER 18, 2016.**

Mayor Taylor adjourned the Bethany City Council meeting at 9:39 P.M. until October 18, 2016.

MAYOR

CITY CLERK

PUBLIC IMPROVEMENTS
Routine Actions

- Approve plans
 - Accept dedication
 - Acknowledge receipt
 - Accept Improvements
 - Place maintenance bond into effect
-
- ■ □ □ □

Item: Childrens Center Water Line Easement
Location: 6800 NW 39th Expressway
Description: Utility easement for a water line extension associated with the hospital expansion. New construction caused utility interference and made a re-route of the water line necessary.

- ■ □ □ □

Item: Childrens Center Water Line Access Easement
Location: 6800 NW 39th Expressway
Description: Easement to provide maintenance/repair access to a new water line extension. The water line is located such that access from a public right-of-way is not practical.

- □ □ □ □

Item: Childrens Center Water Line Re-Routing
Location: 6800 NW 39th Expressway
Description: Plans and specifications for a public water main relocation. This modification will improve hydraulic performance that was degraded due to ongoing construction projects.

- □ □ □ □

Item:
Location:
Description:

- □ □ □ □

Item:
Location:
Description:

The above matters are on the consent docket because they involve routine administrative functions and normally require no Council discussion. If you would like further information on any item, you may request that it be removed from the consent docket and considered separately.



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS THAT The Children’s Center, Inc., its heirs, successors, and assigns (collectively “Grantor”) for and in consideration of Ten Dollars and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey unto the CITY OF BETHANY, OKLAHOMA, a municipal corporation, and its public trusts (collectively “Grantees”) this Permanent Easement over, under, across, through and to the following described property situated in Oklahoma County, Oklahoma, shown on Exhibit “A” (“Subject Property”) for the use of the Grantees for the purpose of constructing, operating, maintaining, repairing, expanding, and replacing public utilities and associated facilities, connections, and appurtenances thereto (collectively “Public Utilities”) and including the right of ingress and egress through Grantor’s property to and from the Subject Property and all right, title and interest in and to any soil, earthen material, fixture, and appurtenances within the boundaries of the Subject Property, incidentally removed during the use of this Permanent Easement.

THIS EASEMENT IS MADE SUBJECT TO THE FOLLOWING:

1. Grantor agrees that no building or other similar structure shall be erected by Grantor on, over, or under the Subject Property.
2. Grantor agrees that Grantees will not maintain, repair or replace Grantor’s improvements, including but not limited to fencing, landscaping, sprinklers, pools, sheds, mailboxes, driveways and parking areas whenever it becomes necessary to move or remove improvements, due to any construction, operation, maintenance, replacement, expansion, or repair of the Public Utilities.
3. This Permanent Easement does not create an obligation upon the Grantees to construct, operate, maintain, replace, expand or repair the Public Utilities, or provide services or functions. The Grantee only maintains Public Utilities constructed and owned by the Grantees and Public Utilities constructed by others and specifically conveyed to and accepted by Grantees by formal action of the governing body of the Grantees.

This Permanent Easement shall be perpetual and exclusive to Grantees and shall run in favor of the respective parties, hereto, their successors and assigns.

Dated this 15 day of September, 2016.

THE CHILDREN’S CENTER, INC.

Albert Gray
BY: ALBERT GRAY, CEO



STATE OF OKLAHOMA,)
COUNTY OF Oklahoma)

This instrument was acknowledged before me on this 15th day of September, 2016 by Albert Gray as CEO of The Children’s Center, Inc.

My Commission Expires: 04/27/20
My Commission No. 16004243

Rachel Feix
Notary Public

ACCEPTED by The City of Bethany
this ____ day of _____, 2016.

REVIEWED for form and legality:

City Clerk

Municipal Counselor



Exhibit A

LEGAL DESCRIPTION

WATERLINE EASEMENT

A Tract of land being a part of Block Nineteen (19), Original Town of Bethany, according to the recorded plat therein, and lying in the Southwest Quarter (SW/4) of Section Sixteen (16), Township Twelve (12) North, Range Four (4) West of the Indian Meridian, Bethany, Oklahoma County, Oklahoma being more particularly described as follows:

Commencing at the southwest corner of said SW/4;

Thence South 89°34'46" East, along the south line of said SW/4, a distance of 447.51 feet;

Thence North 00°12'41" West, along the west line extended of said Block 19, a distance of 908.86 feet;

Thence North 89°50'22" East a distance of 27.00 feet to a point on the westerly line of PUBLIC HIGHWAY EASEMENT recorded in Book 11108, Page 1455 and the POINT OF BEGINNING;

Thence North 00°09'38" West, along said westerly line, a distance of 15.00 feet;

Thence North 89°50'22" East a distance of 387.00 feet;

Thence South 00°09'38" East a distance of 15.00 feet;

Thence South 89°50'22" West a distance of 387.00 feet to the POINT OF BEGINNING.

Said described tract of land contains an area of 5,805 square feet or 0.1332 acres, more or less.

The basis of bearing used for this legal description was the Oklahoma State-Plane Coordinate system North Zone (NAD 83, CORS 96)

Prepared by :

Taylor Denniston, PLS No. 1787
Smith Roberts Baldischwiler, LLC
Oklahoma City, Oklahoma 73104
(405) 840-7094



SMITH ROBERTS BALDISCHWILER, LLC

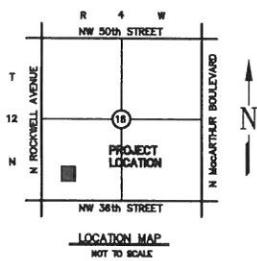
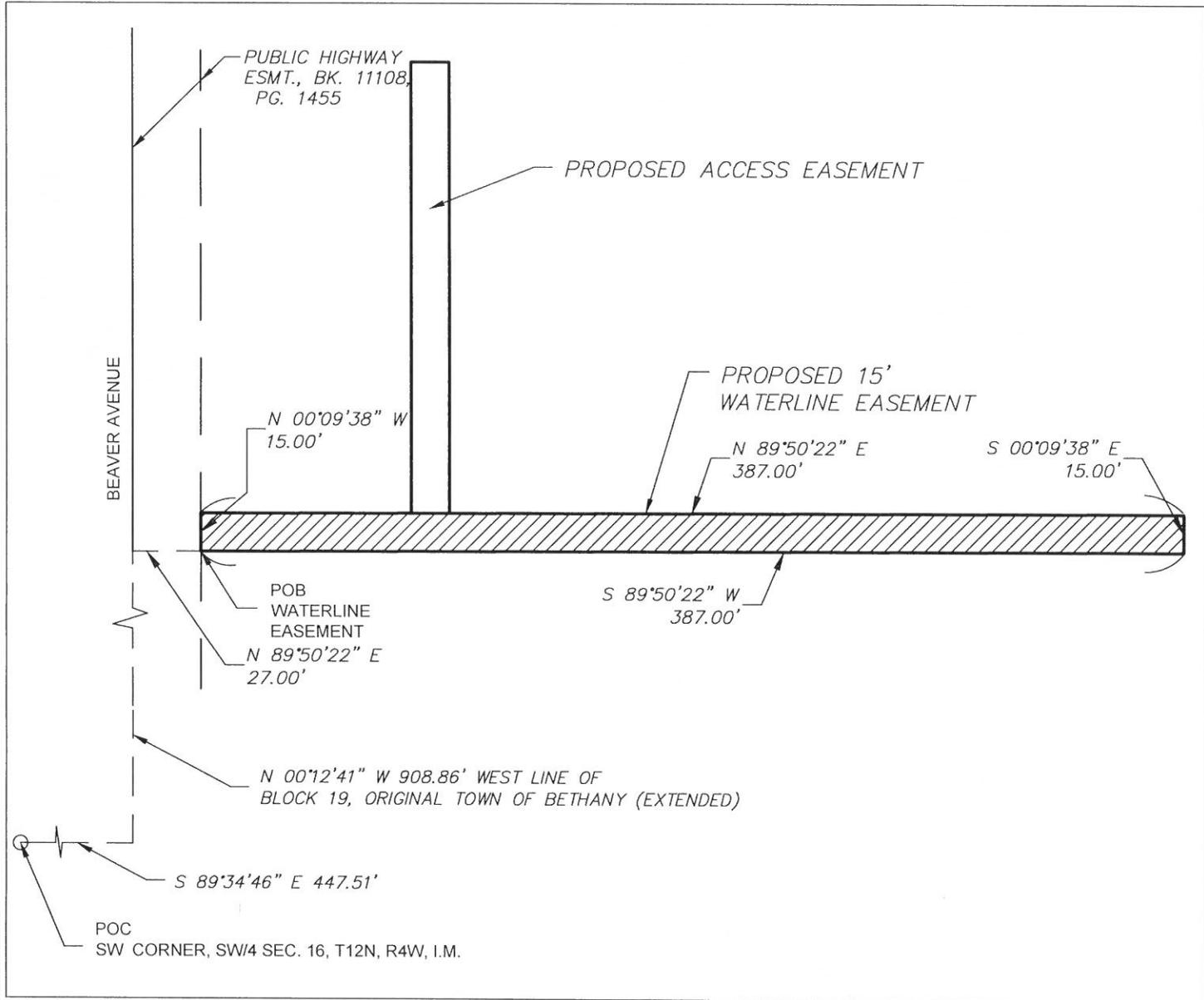
100 N.E. 5th Street
Oklahoma City, OK 73104
www.srbok.com

Telephone: (405) 840-7094
FAX: (405) 840-9116
email: srb@srbok.com

ENGINEERS • SURVEYORS • PLANNERS

Attachment "A-1"

Water line Easement



Scale: 1"=60'



SMITH ROBERTS BALDISCHWILER, LLC

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Oklahoma City, OK 73104
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Telephone: (405) 840-7094
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ENGINEERS • SURVEYORS • PLANNERS



Project No. Parcel

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS THAT The Children’s Center, Inc., its heirs, successors, and assigns (collectively “Grantor”) for and in consideration of Ten Dollars and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey unto the CITY OF BETHANY, OKLAHOMA, a municipal corporation, and its public trusts (collectively “Grantees”) this Permanent Easement over, under, across, through and to the following described property situated in Oklahoma County, Oklahoma, shown on Exhibit “A” (“Subject Property”) for the use of the Grantees for the purpose of enabling the Grantees to cross Grantor’s property to access Grantee’s separately acquired easement for Public Utilities upon Grantor’s property, and including the right of ingress and egress through Grantor’s property to and from the Subject Property and all right, title and interest in and to any soil, earthen material, fixture, and appurtenances within the boundaries of the Subject Property, incidentally removed during the use of this Permanent Easement.

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3. This Permanent Easement does not create an obligation upon the Grantees to construct, operate, maintain, replace, expand or repair the Public Utilities, or provide services or functions. The Grantee only maintains Public Utilities constructed and owned by the Grantees and Public Utilities constructed by others and specifically conveyed to and accepted by Grantees by formal action of the governing body of the Grantees.

This Permanent Easement shall be perpetual and exclusive to Grantees and shall run in favor of the respective parties, hereto, their successors and assigns.

Dated this 15 day of September, 2016.

THE CHILDREN’S CENTER, INC.

Albert P. Gray
BY: ALBERT GRAY, CEO



STATE OF OKLAHOMA,)
COUNTY OF Oklahoma)

This instrument was acknowledged before me on this 15th day of September, 2016 by Albert Gray as CEO of The Children’s Center, Inc.

Rachel Feix
Notary Public

My Commission Expires: 04/27/20
My Commission No. 16004243

ACCEPTED by The City of Bethany
this ____ day of _____, 2016.

REVIEWED for form and legality:

City Clerk

Municipal Counselor

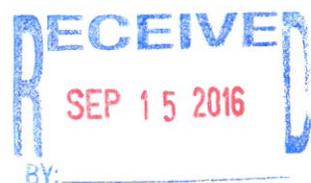


Exhibit A

LEGAL DESCRIPTION

ACCESS EASEMENT

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Thence North 89°50'22" East a distance of 27.00 feet to a point on the westerly line of PUBLIC HIGHWAY EASEMENT recorded in Book 11108, Page 1455;

Thence North 00°09'38" West, along said westerly line, a distance of 15.00 feet;

Thence North 89°50'22" East a distance of 82.92 feet to the POINT OF BEGINNING;

Thence North 00°00'16" West a distance of 176.93 feet;

Thence North 89°59'44" East a distance of 15.00 feet;

Thence South 00°00'23" East a distance of 176.89 feet;

Thence South 89°50'22" West a distance of 15.01 feet to the POINT OF BEGINNING.

Said described tract of land contains an area of 2,654.15 square feet or 0.0609 acres, more or less.

The basis of bearing used for this legal description was the Oklahoma State-Plane Coordinate system North Zone (NAD 83, CORS 96)

Prepared by :

Taylor Denniston, PLS No. 1787
Smith Roberts Baldischwiler, LLC
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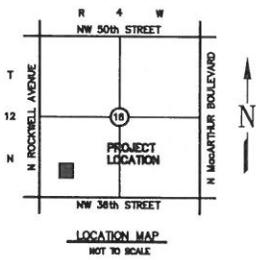
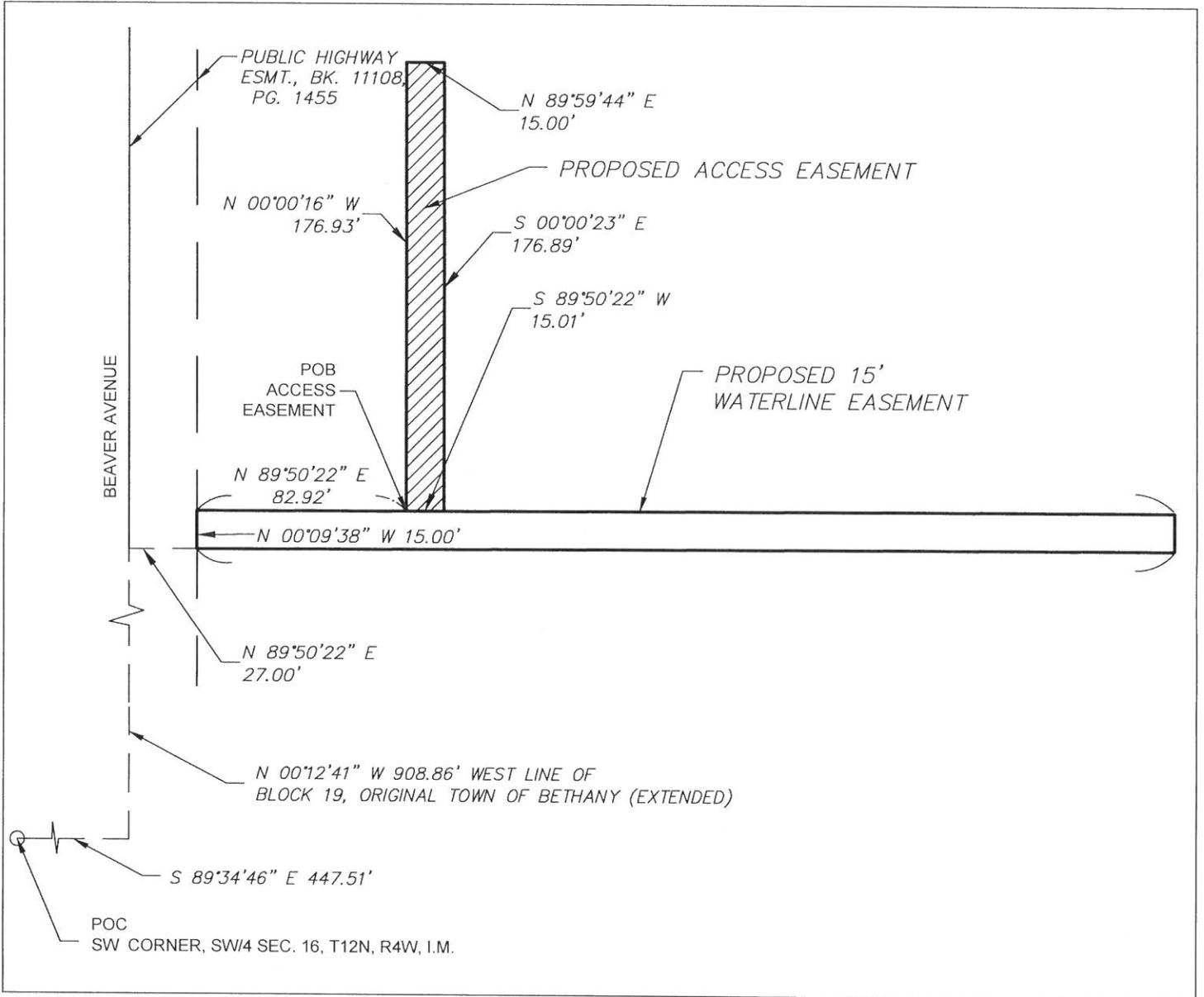
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ENGINEERS • SURVEYORS • PLANNERS

Attachment "A-1"

Access line Easement



Scale: 1"=60'



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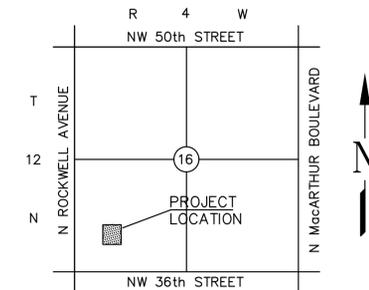
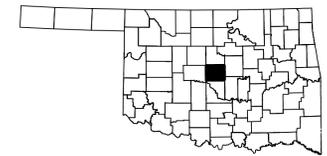
SUMMARY OF QUANTITIES

ITEM NO.	ITEM	UNIT	QUANTITY	AS-BUILT
1	8" DIP WATER LINE	LF	750.67	
2	8" GATE VALVE & BOX	EA	4.00	
3	8" x 8" TEE	EA	2.00	
4	8" x 6" TEE	EA	1.00	
5	8" x 90° BEND	EA	1.00	
6	8" x 45° BEND	EA	4.00	
7	8" x 4" REDUCER	EA	1.00	
8	8" PLUG	EA	6.00	
9	REMOVE & REPLACE EXIST. 8" GATE VALVE	EA	2.00	
10	FLOWABLE FILL EXISTING WATER LINE	LF	47.00	
11	CONC. PAVING CUT & REPAIR	SY	21.20	
12	REMOVE & REPLACE CONC. SIDEWALK	SY	17.00	
13	REMOVE & REPLACE CONC. DRIVE	SY	41.21	
14	PRESSURE TEST	LSUM	1.00	
15	CHLORINATION & DISINFECTION	LSUM	1.00	

PUBLIC IMPROVEMENT
WATER LINE PLANS
 TO SERVE
**THE CHILDRENS CENTER
 REHABILITATION HOSPITAL**
 BEING A PART OF THE SOUTHWEST 1/4
 SECTION 16, TOWNSHIP 12 NORTH
 RANGE 4 WEST, INDIAN MERIDIAN
 CITY OF BETHANY, OKLAHOMA COUNTY, OKLAHOMA

The City
of
BETHANY

LOCATION MAP



LOCATION MAP
 NOT TO SCALE

GENERAL WATER LINE CONSTRUCTION NOTES:

- Backfill of all trenching shall be compacted to 95% of the maximum dry density obtained by the standard compaction test.
- There will be a minimum of 4.0' of cover to top of proposed water line, unless shown otherwise on the approved plans.
- Due to the uncertainty of the location of all the existing utilities, the Contractor shall be responsible for verification and location (vertically and horizontally) of all utilities prior to start of construction.
- Unless otherwise specified, the contractor shall be responsible for his own construction staking. The construction staking is to be done by an Oklahoma licensed Land Surveyor.
- The contractor shall verify the invert and flowline elevations of the existing waterline prior to laying any new pipe.

WATER LINE CONSTRUCTION

GENERAL NOTES

- All construction shall be in accordance with all applicable sections of the City of Bethany Standard Specifications and Details, AWWA and ASTM Standards.
- All pipe fittings and blocking shall conform to AWWA Specifications.
- Fire Hydrants to be painted as directed by the Fire Chief.
- All pipe materials and installation of pipe shall be in accordance with City of Bethany Standard Specifications and Details.
- The contractor shall be responsible for the safety of all utilities either public or private.
- Two-year Maintenance Bond required by Contractor.
- Statutory and Performance Bonds are required by Contractor and will remain in effect until project is accepted by the Council of the City.
- Inspection fee to the City of Bethany required by Contractor based upon a firm bid, or signed contract, or estimated cost, and in accordance with the schedule:

COST OF IMPROVEMENT	FEE
\$0 to \$2,000	6.9% of construction cost
\$2,001 to \$5,000	6.3% of construction cost
\$5,001 to \$10,000	5.5% of construction cost
\$10,001 to \$25,000	4.9% of construction cost
\$25,001 to \$50,000	4.1% of construction cost
Greater than \$50,000	3.5% of construction cost

- Contractor shall obtain a Work Order from the City Engineer before work commences.
- Before any sidewalks or drives are cut, the resident on property affected shall be notified by the contractor. No drive or sidewalk will be left uncovered overnight.
- Contractor will work with City Engineer on any street closing and detour routes. The contractor shall notify the city and all businesses affected by the proposed construction at least 48 hours prior to the start of construction or the closing of any streets or drives.
- All work not classified as a "pay item" shall be considered incidental, and the cost thereof shall be included in the price bid for items which are classified for payment.
- Areas disturbed by construction shall be restored to original elevation and sodded. They shall be finished to a smooth uniform surface permitting drainage and sloped in such condition that all areas may be mowed with a 20-inch rotary type mowing equipment.
- If ditches subside later, the contractor shall refill ditches as soon as weather permits, and shall not let ditches with Subsidence exist during construction or thereafter. The new fill shall be seeded with native vegetation.
- Fire hydrants to be Traffic Model Mueller. Size shall be 5 1/4-inch. Two, 2-1/2 inch hose nozzles, 180 degrees apart shall be provided, with 6 threads per inch. One 50mm steam nozzle shall be provided, with 4 threads per inch. A six-inch watch valve to be provided between hydrant and main. Connecting pipe to be six-inch class 50 ductile

Base flange to be set one-inch above final grade.

PIPE EMBEDMENT REQUIREMENTS

The bedding materials for Ductile Iron Pipe shall be the material as shown on the Water Pipe Trenching and Bedding Detail and shall meet the City of Bethany specifications.

SERVICE LINES TO METER, INCLUDING THE TAP ON THE MAIN

- The corporation on the main shall be a Mueller brand, or similarity constructed corporation. No corporation employing a tightening or bolt will be acceptable, including 3".
- The service line material will be Type K soft copper for all taps up to and
- All risers shall be either brass or copper. If a meter setter is used, a setter using a tightening or retaining bolt, e.g., a Ford setter, will not be acceptable.

METER BOXES

- All meter boxes shall be galvanized steel, with metal lids, up to 1-1/2'.
- Sizes shall be determined by meter size.

3/4" meter	16-18" can
1" meter	18" can
1-1/2" meter	24" can

- All meters sized 2" or larger shall be in a concrete vault with the wall thickness no less than 6" thick. Vault dimensions to be 36"X24"X24" deep.

METER BYPASS LOOPS FOR ALL COMPOUND METER INSTALLATIONS

- All meter bypass loops shall be copper, for meters sized up to and including 3"; larger size meters shall be on a case-by-case basis.
- All bypass loops shall be constructed to allow meter removal without disruption of service.
- All bypass loops shall be constructed to allow repair on the loop without disruption of service.
- All valves used on bypass loops must be made of brass.
- All properties zoned Educational or Institutional shall be required to utilize a bypass loop on meters larger than 1".

- The installed pipe shall be pressure tested and leakage tested in accordance with AWWA Standard C600. Working pressure to the pipe should not exceed two-thirds of the rated pressure for the pipe. Leakage should not exceed ten gallons per inch diameter per mile of pipe per 24 hour at 150 PSI testing pressure.

- The installed pipe shall be disinfected in accordance with Oklahoma Department of Environmental Quality Rules and Regulations governing operation of Public Water Supply Systems. Water with 50 to 100 parts per million of chlorine shall be allowed to stand 24 hours and develop a residual of at least 10 PPM of chlorine. The spent solution should be drained and replaced with potable water. As an alternative, either of the methods listed in the latest AWWA specifications may be used. Safe bacteriological samples shall be obtained on to consecutive days before that portion of the line may be used.

- All pipe laid beneath proposed paving shall be backfilled with sand and compacted by water flooding to 95% of the maximum dry density obtained by the standard compaction test (ASTM D-698).

- All tees, bends, plugs, hydrants, and other applicable appurtenances shall have thrust blocks in accordance with the standard details and Specifications.

- All valves, fire hydrant assemblies and fittings shall be ductile iron meeting AWWA Standard (ASTM A-126, Class B).

- There will be a minimum of 4.0' of cover to top of proposed water line, unless shown otherwise on the approved plans.
- Due to the uncertainty of the location of all the existing utilities, the Contractor shall be responsible for verification and location (vertically and horizontally) of all utilities prior to start of construction.

- Unless otherwise specified, the contractor shall be responsible for his own construction staking. The construction staking is to be done by an Oklahoma Licensed Land Surveyor.

- The contractor shall verify the invert and flow line elevations of the existing water line prior to laying any new pipe.

- Contractor shall notify the City of Bethany and property owner to the west, 48 hours prior to shutdown of water line service.

SHEET INDEX

SHEET NO.	DESCRIPTION
WF-1	WATER LINE TITLE SHEET
WF-2	LAYOUT PLAN
WF-3	PLAN & PROFILE LINE 'A'
WF-4	PLAN & PROFILE LINE 'B'

CITY OF BETHANY WATER LINE STANDARDS

5	W-100
6	W-200

ONE CALL UTILITY LOCATION NUMBER

840-5032 This number is to be used for information on the location of
 1-800-522-6543 all underground utilities. Contact this number and other
 numbers specified in the plans prior to any excavation.

PREPARED BY:

OKLAHOMA CITY
 100 N.E. 5th Street
 Oklahoma City, Oklahoma 73104
 T-405-840-7000
 F-405-840-9100
 www.srbok.com

NORMAN
 3201 S. Berry Road
 Norman, OK 73061
 T-405-418-2288
 F-405-418-2289
 www.srbok.com

CERTIFICATE OF AUTHORIZATION NO. 3949 EXPIRES JUNE 30, 2017
 REGISTERED PROFESSIONAL ENGINEER
 NO. 17711

CONSTRUCTION MUST BEGIN WITHIN SIX
 (6) MONTHS FROM THE DATE OF APPROVAL,
 OR THAT APPROVAL IS WITHDRAWN.

DEPARTMENT OF PUBLIC WORKS
 ENGINEERING DIVISION

Field Checked by: _____ Date: _____

Approved _____ Date: _____
 City Engineer



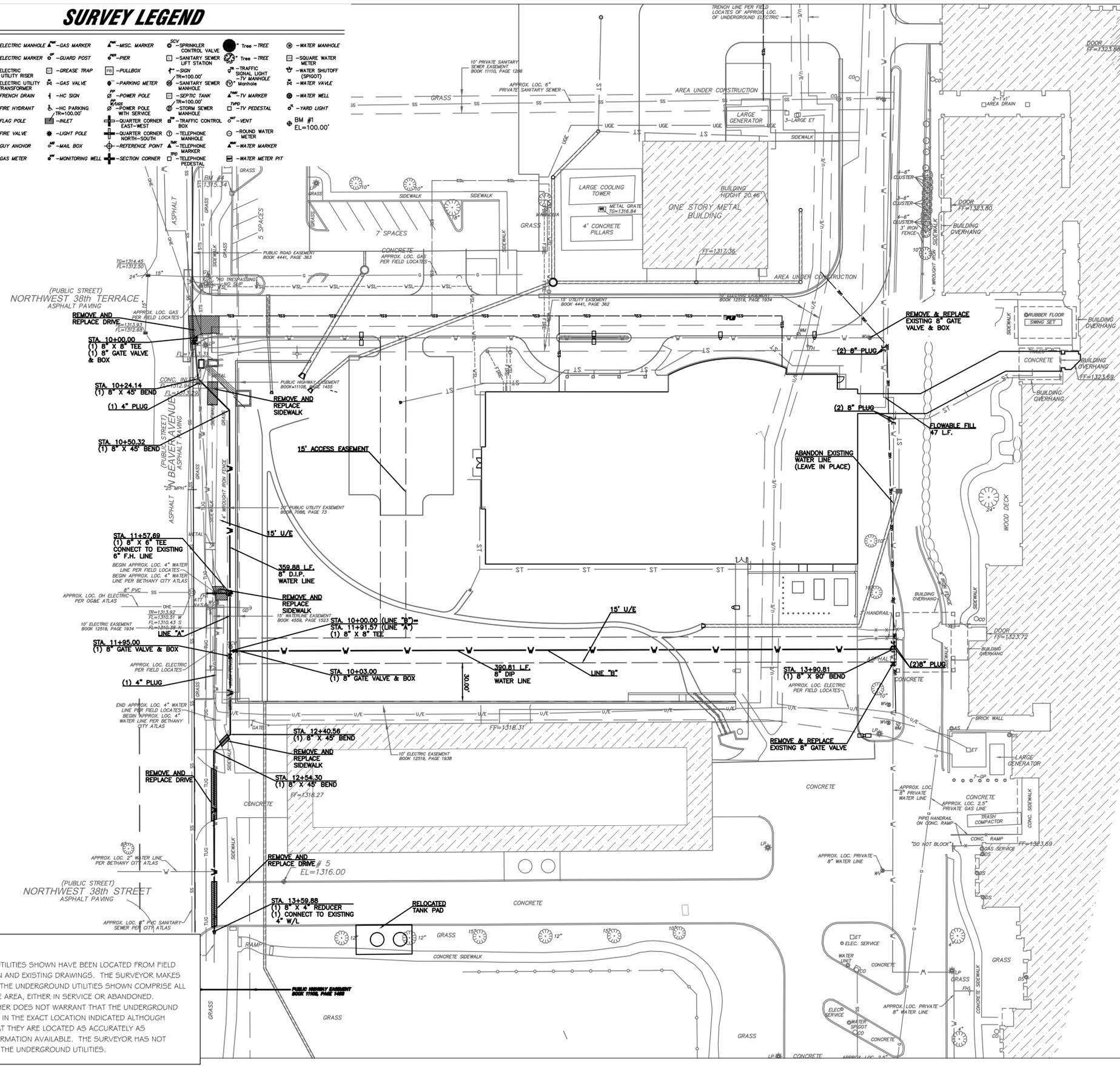
BM #1
 MAG NAIL AT 37th STREET &
 BEAVER AVENUE
 ELEV=1320.77

BM #4
 CUT "X" TOP OF CURB N.W. CORNER OF
 PARKING LOT E. SIDE OF BEAVER STREET
 100'+/- N. OF N.W. 38TH STREET.
 ELEV=1315.34

BM #5
 CUT "X" TOP OF CURB N. SIDE OF DRIVE
 S. SIDE OF MAINTENANCE BARN 15'+/-
 S.S.W. OF S.W. CORNER OF BARN.
 ELEV=1316.00

SURVEY LEGEND

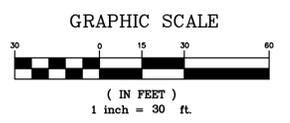
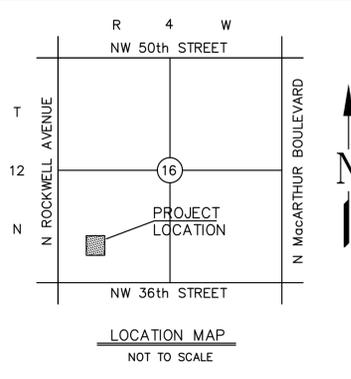
AC - AIR CONDITIONER	EMK - ELECTRIC MARKER	GM - GAS MARKER	MS - MISC. MARKER	SCV - SPRINKLER CONTROL VALVE	Tree - TREE	WM - WATER MANHOLE
AD - AREA DRAIN OR CATCH BASIN	EL - ELECTRIC LEAD	GP - GUARD POST	PI - PIER	SLS - SANITARY SEWER LIFT STATION	Tree - TREE	W - WATER SHUTOFF (SPOOT)
ALB - ALPHA BOX	ER - ELECTRIC RISER	GT - GREASE TRAP	PB - PULLBOX	SL - SIGN	TM - TRAFFIC SIGNAL LIGHT	WV - WATER VALVE
AS - AUTO SPRINKLER	ELT - ELECTRIC UTILITY TRANSFORMER	GV - GAS VALVE	PM - PARKING METER	SM - STORM SEWER MANHOLE	TM - TV MANNHOLE	WM - WATER WELL
AV - AIR VENT	FD - FRENCH DRAIN	HC - HC SIGN	PP - POWER POLE WITH SERVICE	ST - SEPTIC TANK	TM - TV MARKER	Y - YARD LIGHT
PM - PROP. MON.	PH - FIRE HYDRANT	HP - HC PARKING	PP - POWER POLE WITH SERVICE	SS - STORM SEWER MANHOLE	TP - TV PEDESTAL	BM - BENCH MARK
B - BUSH	FL - FLAG POLE	IN - INLET	QC - QUARTER CORNER EAST-WEST	TC - TRAFFIC CONTROL BOX	Y - YARD LIGHT	BM #1 EL=100.00'
CD - CLEAN OUT	FP - FIRE VALVE	LP - LIGHT POLE	QC - QUARTER CORNER NORTH-SOUTH	TC - TRAFFIC CONTROL BOX	Y - YARD LIGHT	BM #1 EL=100.00'
DS - DOWN SPOUT	GA - GUY ANCHOR	MB - MAIL BOX	RC - ROUND WATER METER	TC - TRAFFIC CONTROL BOX	Y - YARD LIGHT	BM #1 EL=100.00'
EM - ELECTRIC METER	GM - GAS METER	MM - MONITORING WELL	SC - SECTION CORNER	TC - TRAFFIC CONTROL BOX	Y - YARD LIGHT	BM #1 EL=100.00'



GENERAL WATER LINE CONSTRUCTION NOTES:

- Backfill of all trenching shall be compacted to 95% of the maximum dry density obtained by the standard compaction test.
- There will be a minimum of 4.0' of cover to top of proposed water line, unless shown otherwise on the approved plans.
- Due to the uncertainty of the location of all the existing utilities, the Contractor shall be responsible for verification and location (vertically and horizontally) of all utilities prior to start of construction.
- Unless otherwise specified, the contractor shall be responsible for his own construction staking. The construction staking is to be done by an Oklahoma licensed Land Surveyor.
- The contractor shall verify the invert and flowline elevations of the existing waterline prior to laying any new pipe.

UTILITY STATEMENT:
 THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.



M:\collin\twibell\Bethany\Childrens Center.dwg, TWR0046 B/30/2016

**THE CHILDREN'S CENTER
 REHABILITATION HOSPITAL
 BETHANY, OKLAHOMA
 LAYOUT**

NO. DATE DESCRIPTION
 REVISIONS

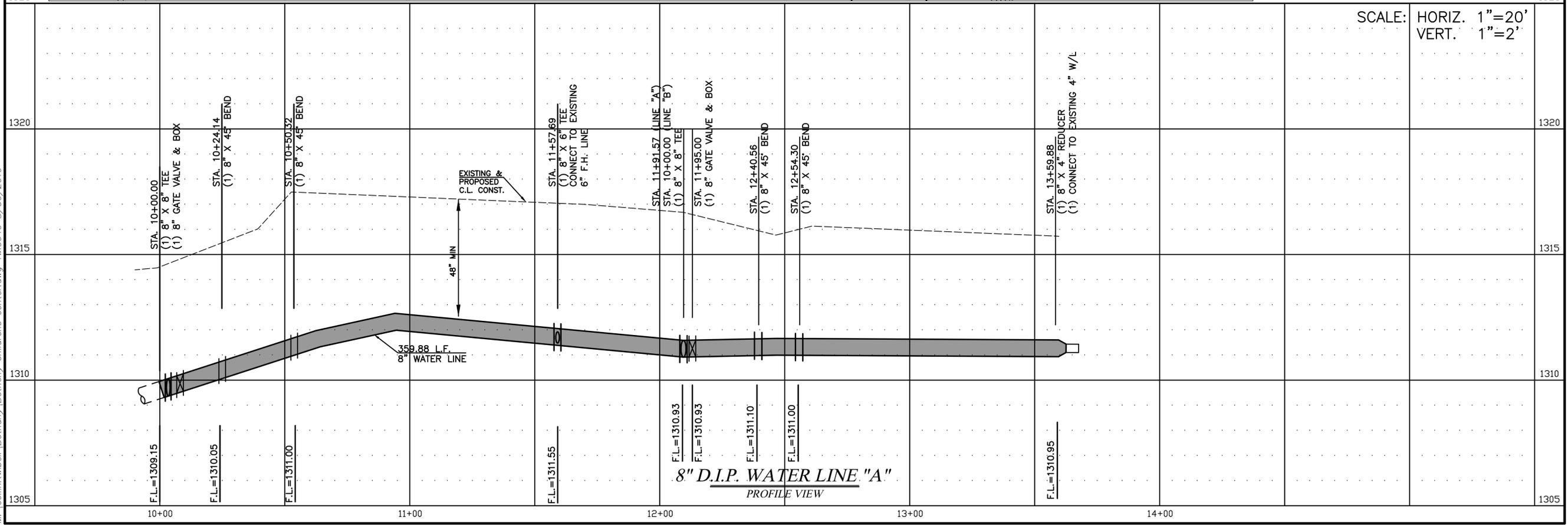
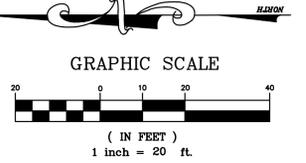
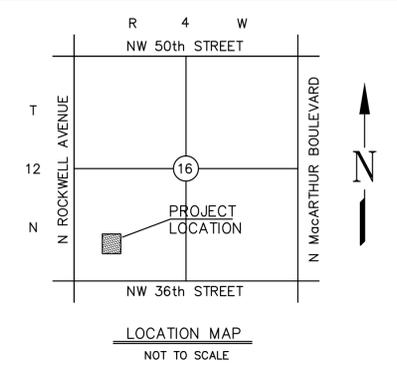
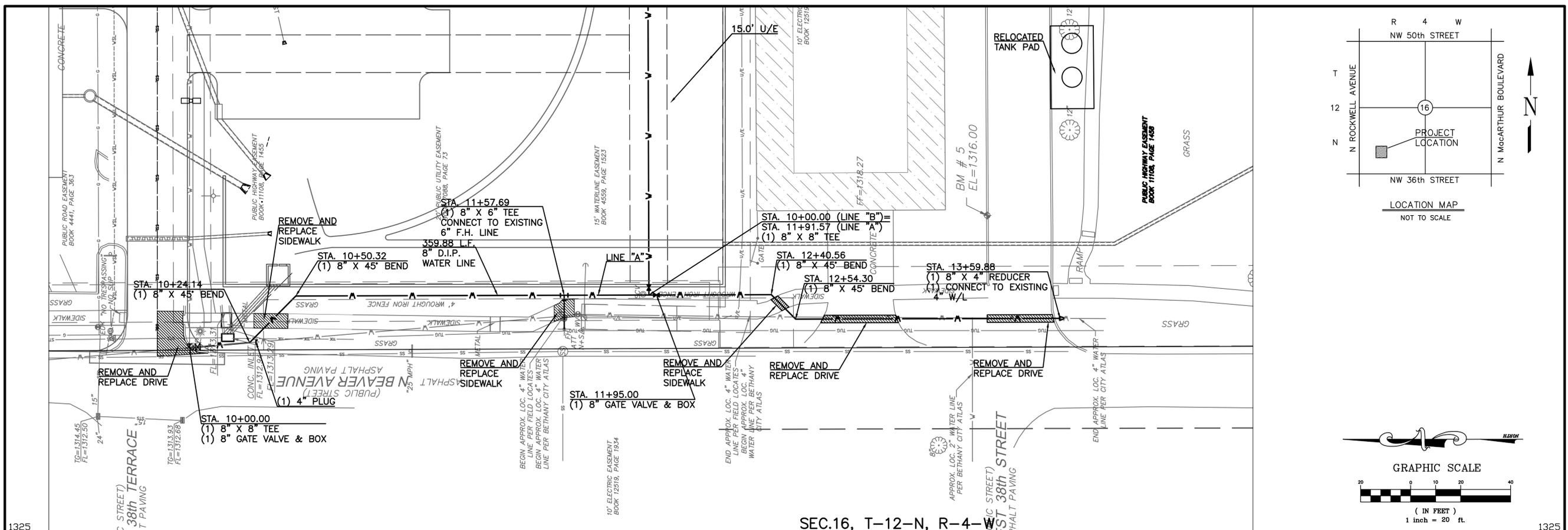
PROJ. DATE: 8/29/16
 DRAWN BY: CHT
 DESIGNED BY: CBT
 CHECKED BY: ML

SCALE:
 HOR. 1"=30'

SHEET
 WF-2

Project No. WF-_____

M:\collin.twibell\Bethany\Bethany Childrens center.dwg, 11/02/16



SCALE: HORIZ. 1"=20'
VERT. 1"=2'

THE CHILDREN'S CENTER
REHABILITATION HOSPITAL
BETHANY, OKLAHOMA
PLAN & PROFILE SHEET LINE 'A'

SCALE:
HOR. 1"=20'
VERT. 1"=2'

SHEET
WF-3

WF-

OKLAHOMA CITY
3000 S. BERRY AVE.
TULSA, OKLAHOMA 74106
TEL: 918.492.2200
FAX: 918.492.2201
WWW.SFBENGINEERING.COM

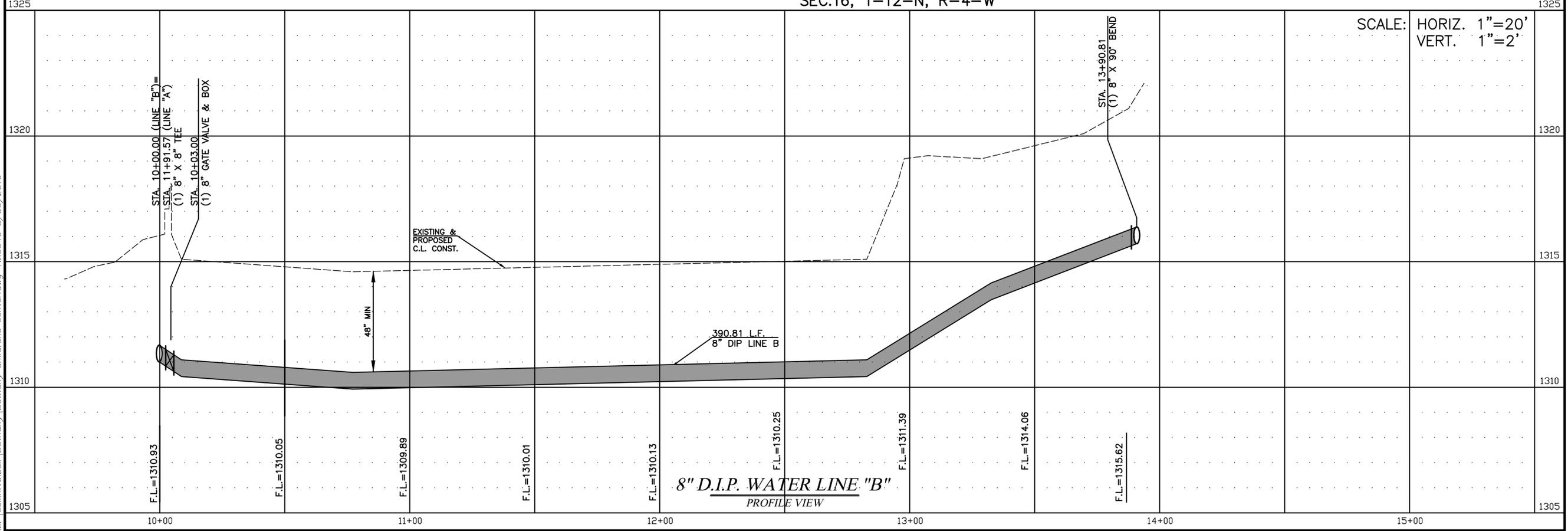
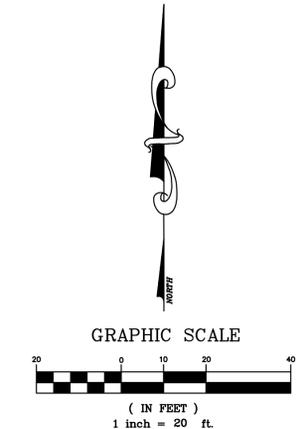
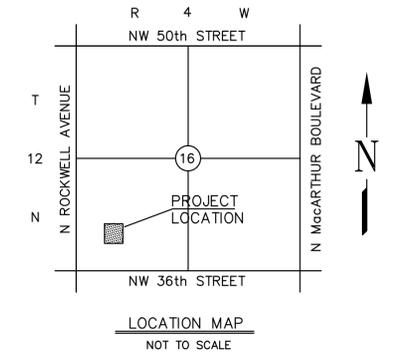
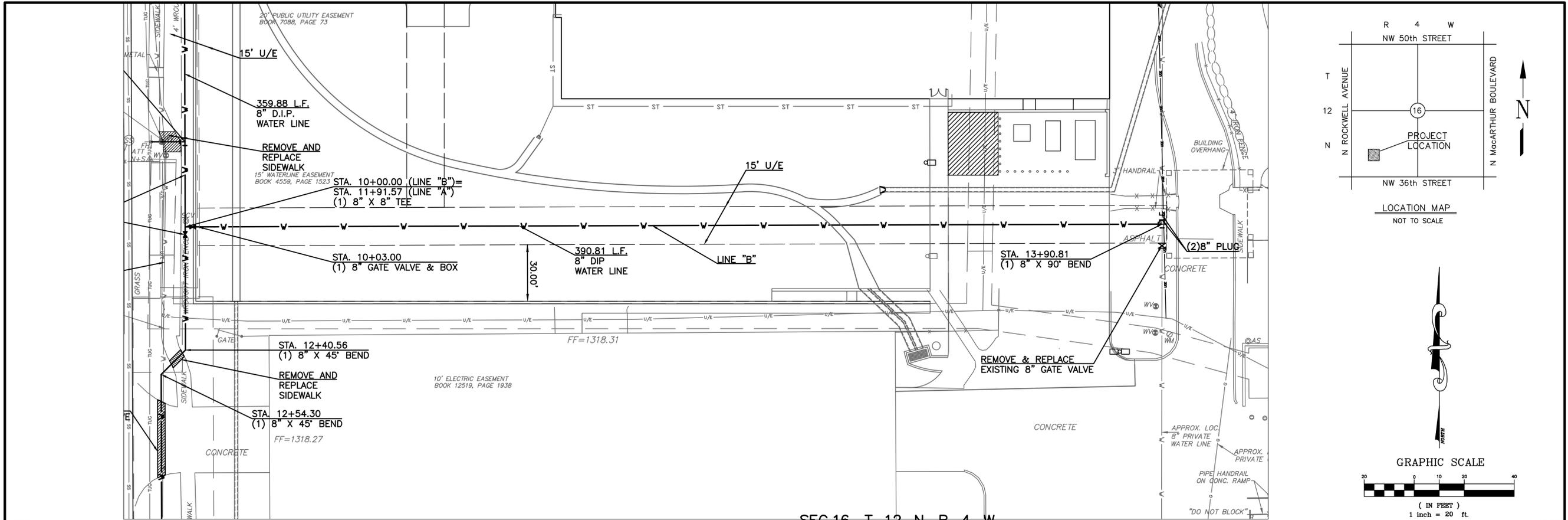
ENGINEERING SURVEYING PLANNING

CERTIFICATE OF AUTHORIZATION NO. 5949 EXPIRES JUNE 30, 2017

NO.	DATE	DESCRIPTION	BY

PROJ. ---
DATE: 8/29/16
DRAWN BY: CHT
DESIGNED BY: CBT
CHECKED BY: ML

M:\collin_twibel\Bethany\Bethany Childrens center.dwg, Twp0046 B/30/2016



NO.	DATE	DESCRIPTION	BY

PROJ: ---
 DATE: 7/8/16
 DRAWN BY: CHT
 DESIGNED BY: CBYCET
 CHECKED BY: ML

THE CHILDREN'S CENTER
 REHABILITATION HOSPITAL
 BETHANY, OKLAHOMA
 PLAN & PROFILE SHEET LINE 'B'

SCALE:
 HOR. 1"=20'
 VERT. 1"=2'

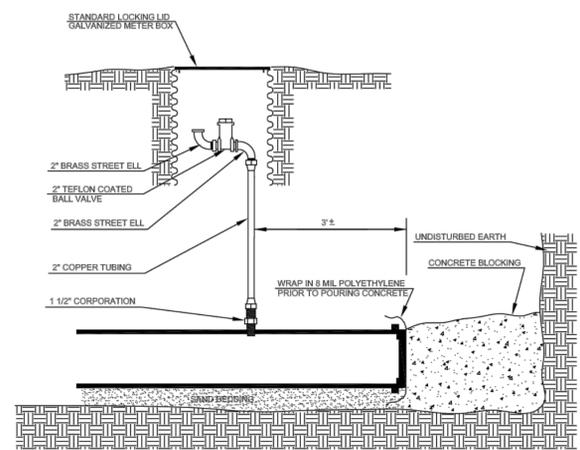
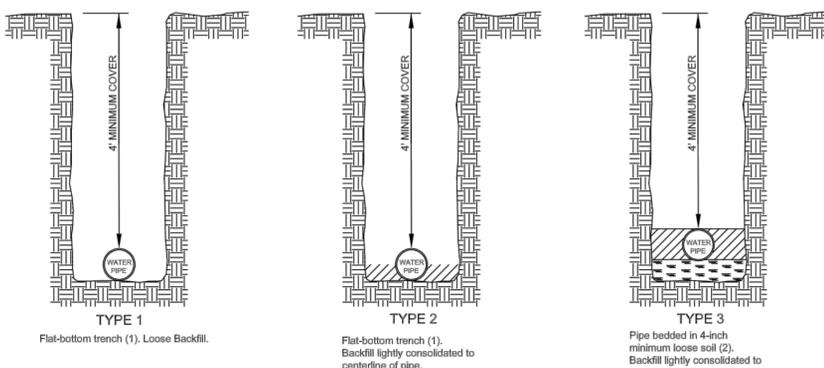
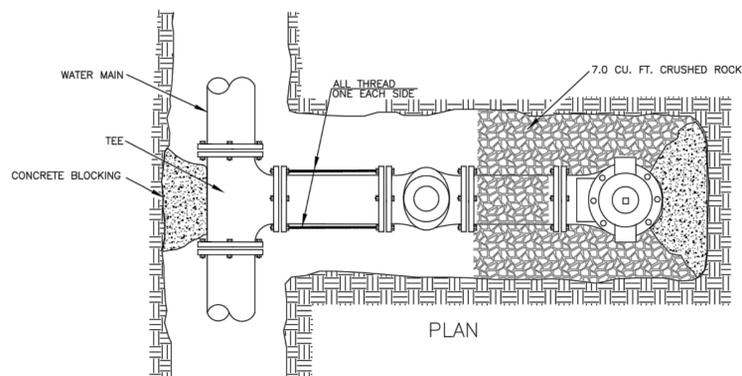
SHEET
 WF-4

WF- ---

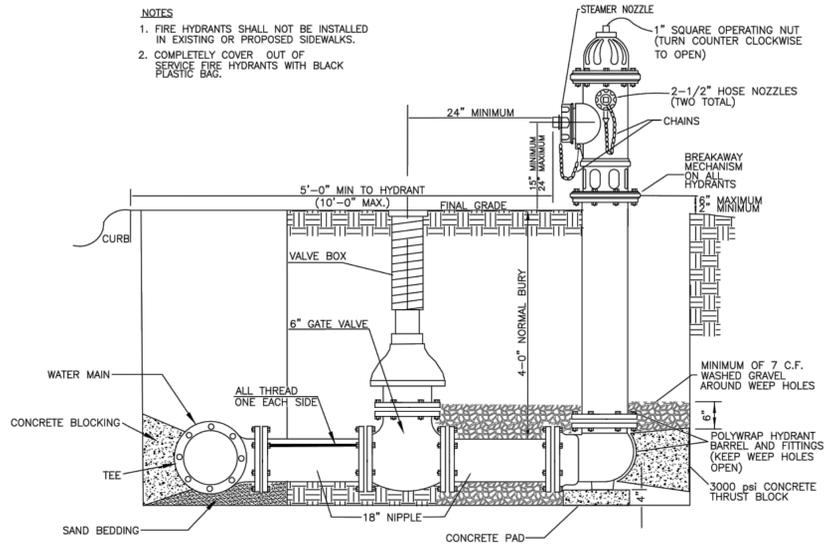
OKLAHOMA CITY
 300 N. STATE ST., SUITE 200
 OKLAHOMA CITY, OKLAHOMA 73102
 PHONE: (405) 241-1111
 FAX: (405) 241-1112
 www.srb-engineers.com

ENGINEERING SURVEYING PLANNING

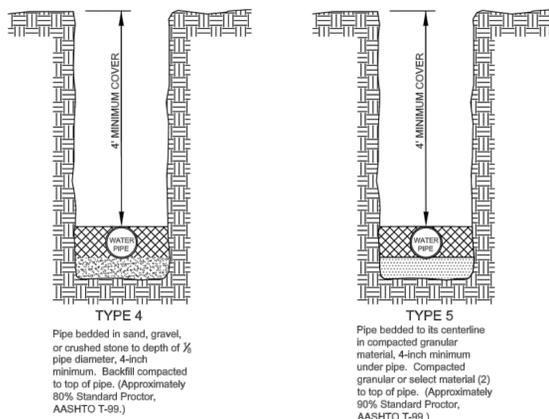
CERTIFICATE OF AUTHORIZATION NO. 5849 EXPIRES JUNE 30, 2017



NOTES
1. FIRE HYDRANTS SHALL NOT BE INSTALLED IN EXISTING OR PROPOSED SIDEWALKS.
2. COMPLETELY COVER OUT OF SERVICE FIRE HYDRANTS WITH BLACK PLASTIC BAG.



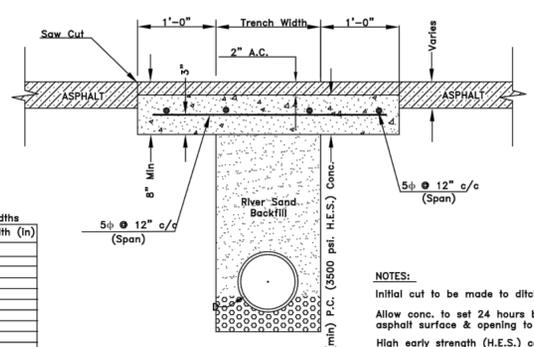
PROFILE
INSTALLATION OF FIRE HYDRANT ON NEW MAIN



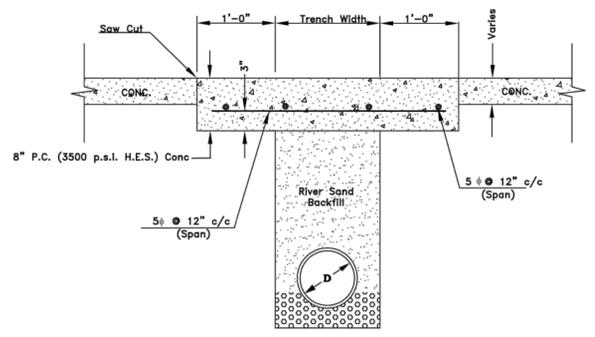
(1) "Flat-bottom" is defined as undisturbed earth.
(2) Loose soil or select material is defined as "native soil excavated from the trench, free of rocks, foreign materials, and frozen earth."

STANDARD LAYING CONDITIONS FOR DUCTILE IRON PIPE

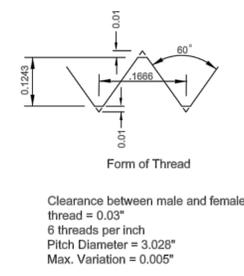
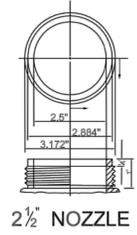
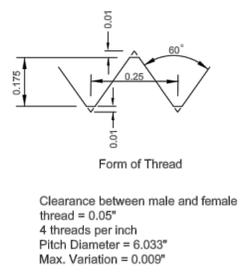
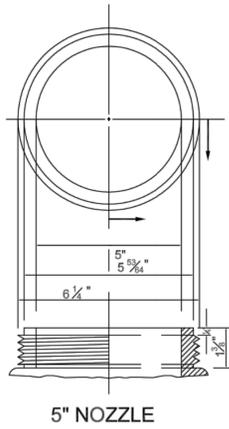
D (in)	Trench Width (in)
4	28
6	30
8	32
10	34
12	36
14	38
16	40
18	42
20	44
24	48
30	54
36	60



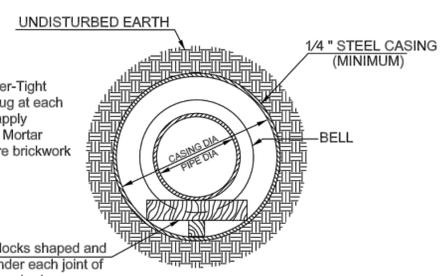
NOTES:
Initial cut to be made to ditch wall only.
Allow conc. to set 24 hours before applying asphalt surface & opening to traffic.
High early strength (H.E.S.) concrete shall obtain a compressive strength of 2700 p.s.i. in 72 hours.
Engineer may approve the use of native backfill material.



TYPICAL SECTION PAVING CUTS AND PERMANENT REPAIR



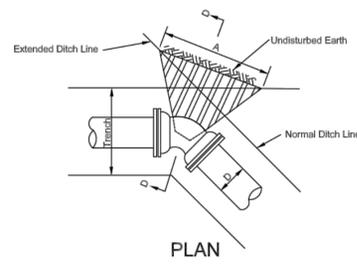
FIRE HYDRANT NOZZLE THREADS



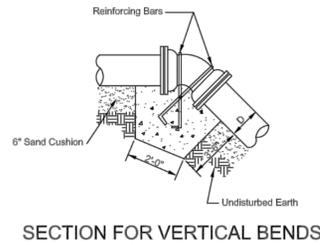
PIPE DIAMETER	CASING DIAMETER
4"	10"
6"	12"
8"	14" OR 16"
10"	18"
12"	20"
16"	24"
18"	26"
20"	30"
24"	33"

TYPICAL SECTION FOR BORING PUBLIC STREETS

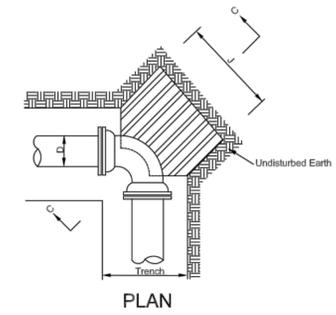
STANDARD DETAILS
W-100



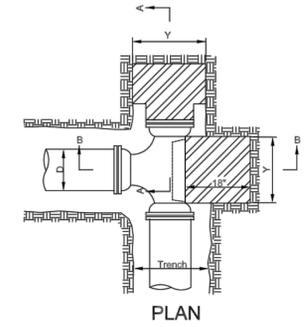
PLAN



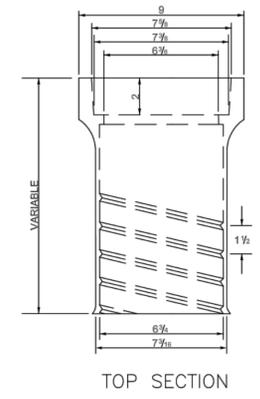
SECTION FOR VERTICAL BENDS



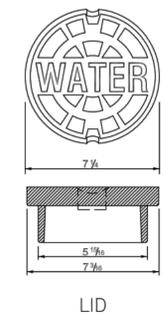
PLAN



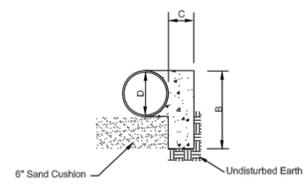
PLAN



TOP SECTION

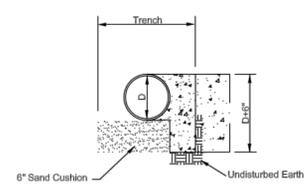


LID



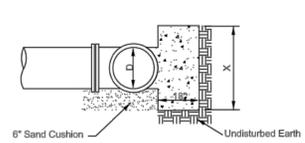
SECTION D-D

45°, 22½°, 11¼° BENDS

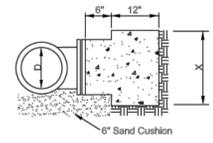


SECTION C-C

90° BENDS



SECTION B-B



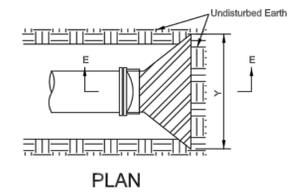
SECTION A-A

TEES

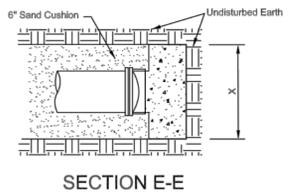
DIMENSIONS FOR CONCRETE ANCHORAGES

Pipe Dia.	Trench Width	45° Bend			22½° Bend			11¼° Bend			Tee or Plug			
		A	B	C	A	B	C	A	B	C	X	Y	J	
36	60	7'-0"	3'-0"	2'-6"	6'-0"	3'-0"	2'-6"	6'-0"	3'-0"	2'-6"	4'-0"	3'-4"	6'-5"	
30	54	5'-6"	2'-6"	2'-0"	4'-6"	2'-6"	2'-0"	4'-6"	2'-6"	2'-0"	3'-6"	3'-0"	5'-8"	
24	44	3'-9"	2'-6"	1'-10"	2'-6"	2'-6"	1'-1"	2'-0"	2'-6"	1'-0"	3'-3"	3'-0"	4'-9"	
20	39	2'-9"	2'-2"	1'-8"	2'-0"	2'-2"	1'-1"	2'-0"	2'-2"	11"	3'-0"	2'-0"	4'-1"	
18	37	2'-3"	2'-0"	1'-6"	2'-0"	2'-0"	1'-1"	2'-0"	2'-0"	11"	2'-3"	2'-0"	3'-9"	
16	35	2'-0"	1'-10"	1'-5"	2'-0"	1'-10"	1'-1"	2'-0"	1'-10"	11"	1'-6"	2'-0"	3'-6"	
12	30	2'-0"	1'-6"	1'-4"	2'-0"	1'-6"	1'-0"	2'-0"	1'-6"	11"	1'-0"	2'-0"	3'-0"	
10	28	2'-0"	1'-4"	1'-4"	2'-0"	1'-4"	1'-0"	1'-10"	1'-4"	11"	1'-0"	1'-0"	2'-8"	
8	26	2'-0"	1'-2"	1'-4"	1'-10"	1'-2"	1'-0"	1'-8"	1'-2"	11"	10"	1'-6"	2'-4"	
6	24	2'-0"	1'-1"	1'-4"	1'-10"	1'-1"	1'-0"	1'-6"	1'-1"	11"	8"	1'-4"	2'-1"	

NOTE: 1. THRUST BLOCKS ARE REQUIRED WHENEVER THE PIPELINE CHANGES DIRECTION, CHANGES SIZE, DEAD ENDS AND AT FIRE HYDRANTS.
 2. NO CONCRETE SHALL BE POURED ON ANY PART OF THE JOINT, INCLUDING BOLTS. USE POLYETHYLENE FILM BETWEEN THE FITTING AND THE BLOCK.
 3. BLOCKING TO BE AGAINST UNDISTURBED TRENCH WALLS AND BOTTOM.
 4. CONCRETE SHOULD BE A MINIMUM OF 2500 PSI COMPRESSIVE STRENGTH AT 28 DAYS.

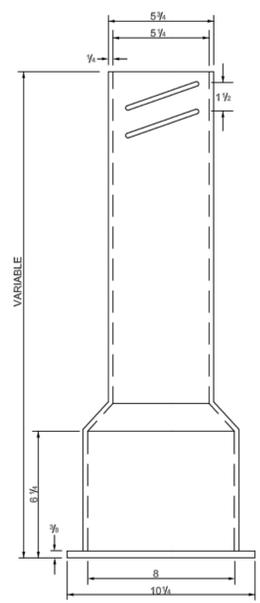


PLAN

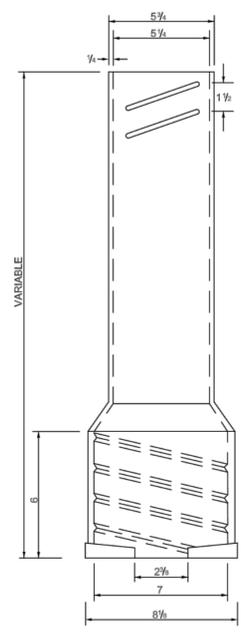


SECTION E-E

PLUGS



BOTTOM SECTION



EXTENSION SECTION

CAST IRON VALVE BOX & LID

STANDARD DETAILS
W-200



Project Number: _____ Date: _____ Rev. _____

BETHANY CITY COUNCIL

FROM: Jon Robinson
DATE: October 14, 2016
SUBJECT: Claims list for the October 18, 2016 City Council Meeting

BACKGROUND:

The claims list for approval for the October 18, 2016 Council meeting includes:

FUND	AMOUNT
General Fund	\$61,839.32
Public Safety Fund	\$280.00
EECBG Fund	\$0.00
Local Law Enforcement Grant	\$0.00
Capital Improvement Fund	\$0.00
Juvenile Fund	\$0.00
Cemetery Fund	\$0.00
Library Go Bond Fund	\$0.00
TOTAL	\$62,119.32

RECOMMENDED ACTION:

1. Approve the claims as presented

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 01.0		MANAGEMENT				
17-21028	10-004417	MCLAIN-CHITWOOD OFFICE	TABS, FRAMES, CALENDAR	10/2016	0220560	64.10
17-21286	10-004417	MCLAIN-CHITWOOD OFFICE	TONER/DOC COVERS/PENS	10/2016	0220794	228.74
17-21249	10-004509	COX COMMUNICATIONS INC.	MONTHLY SERVICE	10/2016	21249	372.93
17-20932	10-004540	THE OKLAHOMAN MEDIA COMPANY	ORDINANCE NO. 1919 & 1920	10/2016	0001738275161002-1	171.50
17-20934	10-004540	THE OKLAHOMAN MEDIA COMPANY	BUDGET PUBLICATION	10/2016	0001738275161002	147.00
17-20981	10-004540	THE OKLAHOMAN MEDIA COMPANY	NOTICE TO VENDORS	10/2016	0001738275161009	26.30
17-21281	10-004618	AMERICAN MED SUPPLY INC.	AED SUPPLIES	10/2016	AMS-12423	993.40
17-21244	10-004660	MOTHER NATURE'S INC.	MONTHLY PEST CONTROL	10/2016	897839	80.00
17-20980	10-004790	HARVEY JANITORIAL SALES	JANITORIAL SUPPLIES	10/2016	101715	110.50
17-21132	10-005156	COX COMMUNICATIONS INC.	MONTHLY PHONE SERVICE	10/2016	21132	1,044.16
17-21284	10-005310	CARD SERVICES/J.D. COX	MOVING EXPENSE-HOTEL	10/2016	21284	190.77
17-20550	10-1069	OKLAHOMA MUNICIPAL LEAGUE	2016 ANNUAL CONFERENCE	10/2016	061954	1,210.00
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	192.64
17-20884	10-1754	THE NORTHWEST CHAMBER	TASTE OF NORTHWEST EVENT	10/2016	8242	440.00
17-21288	10-2187	CHANCE TO CHANGE	EAP SERVICES	10/2016	21288	390.00
17-21182	10-4182	AWARDS ETC.	STEERING COMM PLAQUE	10/2016	3535	261.48
17-21097	10-4388	ISG TECHNOLOGY, LLC	LASERFICHE SERVER	10/2016	OK130043	1,687.50
DEPARTMENT TOTAL:						7,611.02
DEPARTMENT: 02.0		FINANCE				
17-21125	10-004417	MCLAIN-CHITWOOD OFFICE	TONER CARTRIDGE	10/2016	0220676	103.99
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	9.98
17-21242	10-4009	ONESOURCE MANAGED SERVICES	MONTHLY MAINTENANCE	10/2016	671222	109.84
17-21092	10-4388	ISG TECHNOLOGY, LLC	MONTHLY MAINTENANCE	10/2016	OK130042	255.00
DEPARTMENT TOTAL:						478.81
DEPARTMENT: 03.0		COURT				
17-21134	10-005156	COX COMMUNICATIONS INC.	MONTHLY PHONE SERVICE	10/2016	21134	391.55
DEPARTMENT TOTAL:						391.55
DEPARTMENT: 05.0		POLICE				
17-21138	10-004559	RICHARD W. LEMON	TRAVEL REIMBURSEMENT	10/2016	21138	623.15
17-20737	10-004660	MOTHER NATURE'S INC.	PEST CONTROL SERVICES	10/2016	897755	60.00
17-20388	10-004681	RICOH USA, INC	MAINTENANCE CONTRACT	10/2016	5044835796	10.03
17-20717	10-004683	SPRINT SOLUTIONS, INC.	MONTHLY CHARGES	10/2016	509908011-055	1,233.94
17-20327	10-004685	SALTUS TECHNOLOGIES	DIGITICKET LICENSE FEE	10/2016	1609-47	2,300.00
17-20307	10-004763	ROBERTS ENTERPRISES, INC.	VEHICLE MAINTENANCE	10/2016	20307	988.20
17-20311	10-004763	ROBERTS ENTERPRISES, INC.	VEHICLE REPAIRS/SERVICES	10/2016	20311	1,120.90
17-20249	10-004789	TRADS	MONTHLY CHARGES	10/2016	20249	25.00
17-19835	10-004886	AGAPE PET CLINIC	ANIMAL ADOPTION SERVICES	10/2016	19835	367.00
17-20314	10-004897	EVERETT BAXTER JR.	TRAINING/INVESTIGATIONS	10/2016	OSBI-SIR-007	990.00
17-20924	10-005029	ORCHID UNIFORMS & APPAREL	TACTICAL UNIFORMS	10/2016	12689	571.60
17-20814	10-005072	DEVILLE PARK LAUNDRY	LAUNDRY SERVICES	10/2016	160929195	23.55
17-20815	10-005072	DEVILLE PARK LAUNDRY	LAUNDRY SERVICES	10/2016	161006196	16.85
17-20816	10-005072	DEVILLE PARK LAUNDRY	LAUNDRY SERVICES	10/2016	161010198	53.45

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 05.0 POLICE						
17-20117	10-005090	SUPPLYWORKS	JANITORIAL SUPPLIES	10/2016	380669333	181.11
17-20972	10-005151	HOOPER PRINTS	JUNIOR POLICE STICKERS	10/2016	23286	474.00
17-21135	10-005156	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	10/2016	21135	383.60
17-21250	10-005156	COX COMMUNICATIONS INC.	PHONE SERVICE ANIMAL SHEL	10/2016	21250	124.78
17-21031	10-005190	FBI-LEEDA	TRAINING/MEEK	10/2016	81368	650.00
17-20323	10-005227	WELLS FARGO VENDOR	MONTHLY COPIER RENT	10/2016	97574228	40.15
17-21230	10-0458	DAVID A DAVIS	SERVICES RENDERED	10/2016	21230	1,707.07
17-20723	10-0465	OK DEPT OF PUBLIC SAFETY	MONTHLY OLETS USER FEE	10/2016	04-1701986	350.00
17-20391	10-0515	ENTENMANN-ROVIN CO.	LIFESAVING MEDAL	10/2016	0121107-IN	426.00
17-20911	10-1054	OFFICE DEPOT	OFFICE SUPPLIES	10/2016	866052120001	260.53
17-20918	10-1054	OFFICE DEPOT	TONER CARTRIDGES	10/2016	866164243001	120.78
17-21246	10-1063	OG&E	MONTHLY SERVICE	10/2016	21246	26.05
17-21074	10-1161	CRITICAL COMM	MONTHLY PAGER FEES	10/2016	209-643785	13.85
17-20621	10-1196	POSTMASTER	PO BOX RENTAL FEE	10/2016	20621	170.00
17-21184	10-1501	T & W TIRE LLC	TIRE REPAIR/PEPPER	10/2016	5728798	10.00
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	102.54
17-21034	10-1899	BOB BARKER COMPANY, INC.	PRISONER SUPPLIES	10/2016	UT1000396327	109.18
17-21199	10-2123	HOME DEPOT CREDIT SVCS	SUPPLIES	10/2016	8020449	317.50
17-20721	10-2194	TOTAL RADIO INC	MAINTENANCE CONTRACT	10/2016	80000408	126.20
17-19814	10-2276	EUREKA WATER COMPANY	BOTTLED WATER/RANGE	10/2016	13066067	27.80
17-19819	10-2276	EUREKA WATER COMPANY	BOTTLED WATER/SHELTER	10/2016	12953567	13.95
17-20382	10-2276	EUREKA WATER COMPANY	COLD RENTAL/BPD	10/2016	0537684	9.00
17-20385	10-2276	EUREKA WATER COMPANY	COOK/COLD RENTAL/SHELTER	10/2016	0538101	5.00
17-20885	10-2362	USA INDUSTRIES OF OK, INC.	POLICE UNIFORM PATCHES	10/2016	10D79800	494.50
17-21166	10-2395	SYNERGY DATACOM SUPPLY	COMPUTER SUPPLIES	10/2016	3044908	37.00
17-19825	10-2442	IMAGE WORKS OF OKLAHOMA	MONTHLY MAINTENANCE	10/2016	426421129	251.48
17-20331	10-3084	UTILITY DATA SERVICES, INC.	CURRENT MONTHLY CHGS	10/2016	9 2016-02793	12.50
17-20246	10-3342	JANI-KING OF OKLAHOMA, INC.	MONTHLY JANITORIAL SVCS	10/2016	OKC10160234	1,360.81
17-20076	10-3415	SPECIAL-OPS UNIFORMS, INC.	EQUIPMENT/SUPPLIES	10/2016	255093	257.97
17-20267	10-3415	SPECIAL-OPS UNIFORMS, INC.	UNIFORMS/TROWBRIDGE	10/2016	255037	285.96
17-20125	10-3457	SAM'S CLUB/SYNCHRONY BANK	SUPPLIES	10/2016	20125	62.66
17-20129	10-3457	SAM'S CLUB/SYNCHRONY BANK	SUPPLIES	10/2016	20129	28.46
17-20130	10-3457	SAM'S CLUB/SYNCHRONY BANK	SUPPLIES	10/2016	20130	252.95
17-20494	10-3764	7-ELEVEN STORE #58	MOTOR PATROL FUEL	10/2016	20494	220.56
17-21073	10-4388	ISG TECHNOLOGY, LLC	ETHERNET SWITCH	10/2016	OK-INV001315	989.00

DEPARTMENT TOTAL: 18,286.61

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 06.0 FIRE						
17-21136	10-004509	COX COMMUNICATIONS INC.	PHONE & INTERNET SERVICE	10/2016	21136	357.06
17-21039	10-005258	GIDEON STEEL PANEL CO. LLC	STEEL TRIM & POSTS	10/2016	28133-1	54.80
17-21252	10-0225	GENUINE PARTS	HALOGEN LAMP	10/2016	084166	10.99
17-20320	10-0336	CASCO INDUSTRIES	TURN-OUT GEAR	10/2016	173763	15,391.00
17-21037	10-0336	CASCO INDUSTRIES	HELMET	10/2016	173902	297.00
17-21131	10-1063	OG&E	MONTHLY SERVICE	10/2016	21131	102.84
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	245.79
17-20854	10-2123	HOME DEPOT CREDIT SVCS	EXERCISE ROOM BUILDING MA	10/2016	087553	75.66
17-20978	10-2123	HOME DEPOT CREDIT SVCS	LED EDGE LIT	10/2016	8042812	299.91
17-21038	10-2123	HOME DEPOT CREDIT SVCS	MISC. SUPPLIES	10/2016	6021857	361.73
17-21061	10-4251	SAM'S CLUB/SYNCHRONY BANK	UHD R	10/2016	21061	399.98
17-21183	10-4251	SAM'S CLUB/SYNCHRONY BANK	OFFICE SUPPLIES	10/2016	21183	180.89
DEPARTMENT TOTAL:						17,777.65
DEPARTMENT: 07.0 COMMUNITY DEV						
17-21242	10-4009	ONESOURCE MANAGED SERVICES	MONTHLY MAINTENANCE	10/2016	671222	109.84
DEPARTMENT TOTAL:						109.84
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
17-20552	10-004535	STANDLEY SYSTEMS	COPIER SVC 8/20-9/20/16	10/2016	INV650876	48.35
17-20800	10-004684	INNOVATIVE SECURITY & AUDIOREPLACE	DEFECTIVE CAMERAS	10/2016	16625	1,031.00
17-21248	10-005156	COX COMMUNICATIONS INC.	PHONE SERVICE	10/2016	21248	290.43
17-20955	10-1054	OFFICE DEPOT	MICROSOFT OFFICE	10/2016	1991133911	233.11
17-21066	10-1068	ONG	MONTHLY SERVICE	10/2016	21066	246.49
17-21001	10-4293	SAM'S CLUB/GEICRB	BREAKROOM SUPPLIES	10/2016	21001	147.86
DEPARTMENT TOTAL:						1,997.24
DEPARTMENT: 08.2 PUBLIC WORKS - STREETS						
17-20685	10-0007	A-1 LAWN MOWER SHOP INC	REP 2 WEED EATERS	10/2016	5114147 & 48	411.40
17-20947	10-0007	A-1 LAWN MOWER SHOP INC	WEED EATER STARTER	10/2016	14195	38.00
17-21014	10-004778	HERC RENTALS INC.	RENT DUMP TRAILER	10/2016	28907125-001	134.70
17-21158	10-004778	HERC RENTALS INC.	RENT DUMP TRAILER	10/2016	28919475-001	163.43
17-21283	10-0225	GENUINE PARTS	#801 FILTER	10/2016	095601	182.76
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662666	39.11
17-21147	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64665163	39.11
17-21143	10-0572	REDDY ICE CORP	ICE FOR CREWS	10/2016	5851650340	90.90
17-21004	10-0609	BOBCAT OF OKLAHOMA CITY	FILTERS FOR #677	10/2016	P37860	94.47
17-21009	10-0609	BOBCAT OF OKLAHOMA CITY	AIR FILTER FOR #677	10/2016	P37877	26.99
17-20908	10-0694	HASKELL LEMON CONST CO	3 TON ASPHALT	10/2016	01-1002-22911	167.48
17-21247	10-1063	OG&E	MONTHLY SERVICE	10/2016	21247	9,659.57
17-21008	10-1501	T & W TIRE LLC	TIRE FOR #677	10/2016	5725794	197.83
17-20997	10-2123	HOME DEPOT CREDIT SVCS	REBAR & PVC PIPE	10/2016	6014705	33.78
17-21150	10-2706	HERCULES TIRE SALES INC	TIRES FOR BOBCAT	10/2016	353821	241.16
17-20948	10-3984	MIDWEST HOSE & SPECIALTY,	16 HOSES FOR #801	10/2016	01109461	215.32
17-20950	10-4010	HARD HAT SAFETY & GLOVE	GLASSES/GLOVES FOR CREWS	10/2016	28884	60.15
DEPARTMENT TOTAL:						11,796.16

PURCHASE ORDER CLAIM REGISTER

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
17-21240	10-0006	A WELDORS SUPPLY	DEMURRAGE/SEPTEMBER	10/2016	223715	6.00
17-21000	10-0225	GENUINE PARTS	SHOP SUPPLIES	10/2016	096299	132.77
17-21144	10-1245	RAM PRODUCTS INC	WASH BAY SOAP	10/2016	33182	335.00
17-20951	10-1501	T & W TIRE LLC	MOUNT TIRES ON #677	10/2016	5724256	80.00
17-20953	10-1728	CL BOYD COMPANY INC	FILTERS FOR #888	10/2016	P52081	221.91
17-21016	10-2706	HERCULES TIRE SALES INC	TIRES FOR STOCK	10/2016	353675	98.88
DEPARTMENT TOTAL:						874.56
DEPARTMENT: 08.5 PUBLIC WORKS - PARKS						
17-21240	10-0006	A WELDORS SUPPLY	DEMURRAGE/SEPTEMBER	10/2016	223715	6.00
17-20867	10-004985	B & B ELECTRIC	REP ELEC ELDON LYON WEST	10/2016	12682	425.34
17-20468	10-0289	CENTRAL NEW HOLLAND, INC.	REPL WATER PUMP #552	10/2016	R059315-01	871.21
17-20680	10-0289	CENTRAL NEW HOLLAND, INC.	ENGINE REPAIR #552	10/2016	R059315B-1	1,003.09
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662665	51.14
17-21147	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64665162	51.14
17-21010	10-1692	CENTRAL OKLA WINNELSON	TOILET PARTS-ELDON LYON	10/2016	350891 00	12.87
17-20941	10-2706	HERCULES TIRE SALES INC	INNERTUBES FOR MOWER	10/2016	353291	34.94
17-20950	10-4010	HARD HAT SAFETY & GLOVE	GLASSES/GLOVES FOR CREWS	10/2016	28884	60.15
DEPARTMENT TOTAL:						2,515.88
FUND TOTAL:						61,839.32

10/14/2016 3:09 PM
FUND: 021- PUBLIC SAFETY

P U R C H A S E O R D E R C L A I M R E G I S T E R

PAGE: 5
SUMMARY REPORT

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 99.0		NON-DEPARTMENTAL				
17-20447	10-005287	TOP TIER TACTICAL	FLASHLIGHTS FOR VEHICLES	10/2016	390053	180.00
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	100.00
DEPARTMENT TOTAL:						280.00
FUND TOTAL:						280.00

NARRATIVE

AGENDA: 10/18/2016

ITEM: 3

CITY OF BETHANY

COURT COSTS AND COURT COSTS DEPOSITS FOR CITIZEN INITIATED COMPLAINTS



This ordinance was requested by the court. Often individuals will sign complaints against another person and then not show up for the appointed court date. This creates a lot of unnecessary work for court, judge, police, etc. This ordinance requires the complaining party to file a \$30 court cost deposit at the time of filing the complaint



and if they appear at the hearing the court cost deposit is returned. This ordinance should help eliminate persons filing frivolous complaints which they do not intend to pursue.

Staff requests that you pass this ordinance and reduce wasted time in the court.

ORDINANCE NO. 1923

AN ORDINANCE AMENDING TITLE 3, SECTION 33.048 OF THE BETHANY CODE OF ORDINANCES PERTAINING TO COURT COST IN MUNICIPAL COURT AND ADDING A COURT COST DEPOSIT FOR CITIZEN INITIATED COMPLAINTS; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BETHANY, OKLAHOMA:

Section 1. Title 3, Section 33.048 of the Bethany Code of Ordinances is hereby amended to read as follows:

§ 33.048 COURT COSTS AND COURT COST DEPOSIT FOR CITIZENS INITIATED COMPLAINTS.

(A) In addition to other fines or penalties, costs of the Municipal Court shall be the total of \$30, plus the fees and mileage of jurors and witnesses.

(B) In addition, the Court Clerk shall charge a \$35 fee for the initial filing of a bond, cash or surety, on each offense, which fee shall be assessed as Courtcosts. The Court Clerk shall remit on a monthly basis \$25 of every \$35 fee to the city Jail Operation Fund.

(C) For citizen initiated complaints alleging violations of the Code of Ordinances a sworn complaint shall be signed by the Complainant alleging the facts of the violation and a statement of the Ordinance allegedly violated. Such complaints may be verified by a Bethany Police officer, Court Clerk, Judge or Notary. Signing of the verified complaint by the Complainant shall constitute a promise to appear on the scheduled court date to participate in the prosecution of the violation. A Court Cost Deposit of \$30.00 shall be paid to the Court Clerk at the time of filing the verified Complaint form with the Court Clerk unless payment is excused by the Court. Upon the appearance by the Complainant on the designated court date the deposit shall be refunded by the Court Clerk to the person paying the deposit. No deposit will be required where the Defendant named in the Complaint is arrested for the alleged offense prior to its filing with the Court Clerk.

Section 2. All ordinances in conflict herewith are hereby repealed.

Section 3. If any part, article, section, or subsection of this ordinance shall be held invalid or unconstitutional for any reason, such holding shall not be construed to impair or invalidate the remainder of said ordinance, notwithstanding such holding.

Section 4. It being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Bethany and the inhabitants thereof that this ordinance

be put into full force and effect, an emergency is hereby declared to exist by reason whereof this ordinance shall be in full force and effect from and its passage and approval.

END

The foregoing ordinance was introduced before the Bethany City Council on the ____ day of _____, 2016, and was duly adopted and approved by the Mayor and City Council on the ____ day of _____, 2016, and after compliance with notice requirements of the Open Meeting Law (25 OSA, Sections 301, et seq.)

MAYOR

ATTEST:

CITY CLERK

Approved as to form and legality on _____, 2016.

CITY ATTORNEY

New Language shown in **Boldtype**

NARRATIVE

AGENDA: 10/18/2016

ITEM: 4

CITY OF BETHANY

DETERMINE FILING DATES FOR 2017 MAYOR AND COUNCIL MEMBER ELECTION



Under recent law changes the primary election for candidates for mayor and city council will be held on February 14, 2017.

Under the new law the filing period shall be a three-day period beginning not more than 20 days after the date the resolution is required to be filed with the County Election Board. The resolution is required to be filed no later than 60 days before the election or on December 15, 2016, therefore the latest filing period would be January 4, 5, and 6 2017. If the resolution is filed earlier than December 15, 2016 then the filing period could be in December 2016. A Monday through Wednesday filing period has been suggested. Please review the calendar and be prepared to advise the attorney of the dates desired so the resolution calling the election can be prepared and filed as required.

Just a reminder, Section 6-3 of the Bethany Charter provides: a person may not file for both the offices of Mayor and Council Member.

“Any incumbent Councilmember whose term does not expire in the current calendar year shall resign his Council position prior to filing for Mayor. In the event a Councilmember whose term is not expiring in the current calendar year files for Mayor without resigning his Council position, then his Council position shall become vacant immediately upon his filing for Mayor.”

December 2016

Calendarpedia
Your source for calendars

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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25: Christmas Day, 26: Christmas Day (observed)

calendarpedia.com

January 2017

Calendarpedia
Your source for calendars

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

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1: New Year's Day, 2: New Year's Day (observed), 16: Martin Luther King Day

calendarpedia.com

February 2017

Calendarpedia
Your source for calendars

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4

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20: Presidents' Day

calendarpedia.com

NARRATIVE

AGENDA: 10/18/2016

ITEM: 5

CITY OF BETHANY

APPOINTMENT



On April 19th, 2016 and May 17, 2016, the Council authorized staff to create the documents to create a Tax Increment Financing District. It is now time for the next step.

In order to proceed with the Tax Increment Financing District (TIF) for the property formerly known as Waterside it is necessary that a review committee be formed to review the project plan, conduct public hearings and make recommendations to the City Council. The law provides that one member of the committee be a member of the city council (that member will be the chairperson) and further requires that another member be a member of the Planning and Zoning Commission. Each entity receiving ad valorem taxes in the area of the district will also have a member/representative. Three at large members will be appointed by the committee at their first meeting. This step is necessary to move forward with the TIF District.

Committee Requirements by State Law

- A. Prior to the adoption and approval of a project plan and the ordinance or resolution required under Section 856 of this title and prior to the public hearing required under Section 859 of this title, the governing body shall appoint a review committee to review and make a recommendation concerning the proposed district, plan or project. The membership of the review committee shall consist of the following: a representative of the governing body who shall serve as chairperson; a representative of the planning commission having jurisdiction over the proposed district; a representative designated by each taxing jurisdiction within the proposed district whose ad valorem taxes might be impacted according to the plan; and three members representing the public at large and selected by the other committee members from a list of seven names submitted by the chairperson of the review committee; provided, at least one of the members representing the public at large shall be a representative of the business community in the city, town, or county considering the proposed plan and project, and if a proposed plan objective is development of principally commercial retail, such representative shall be either a retailer or a representative of a retail organization.

- B. The review committee shall consider and make its findings and recommendations to the governing body with respect to the conditions establishing the eligibility of the proposed district. The review committee recommendations shall include the analysis used to project revenues over the life of the project plan, the effect on the taxing entities and the appropriateness of the approval of the proposed plan and project. The review committee may recommend that the project plan be approved, denied or approved subject to conditions set forth by the committee.
- C. Prior to approval by the governing body, the review committee shall consider and determine whether the proposed plan and project will have a financial impact on any taxing jurisdiction and business activities within the proposed district and shall report its findings to the governing body. Such considerations shall be concurrent with or subsequent to the review and consideration of the committee provided for in subsection B of this section. The approval of any district plan or project by the governing body shall address any findings of such impact by the review committee.

City of Bethany, Oklahoma

**General Fund,
Public Works Authority,
And
Capital Improvement Fund
Financial Reports
As of September 30, 2016**

Prepared for
J.D. Cox
City Manager

for presentation to
Mayor and
City Council





The City of Bethany

*A Great Place to Live, Work, Shop
and Grow a Business!*

DATE: October 14, 2016

TO: Mayor and City Council, and
J.D. Cox, City Manager

FROM: Jon Robinson, Finance Director

RE: Financial Report for September 30, 2016

General Fund

Year to date September 2016 revenues are \$2,111,368 which is \$134,441 above our budget estimate of \$1,976,957. Year to date revenues last year were \$1,671,202.

Year to date expenditures were \$2,422,739 and that amount is \$281,203 (10.40%) favorable when compared to budget. Year to date expenses in 2015 were \$2,626,159 or \$203,420 more than this year.

Net transfers to/from other funds decreased the General Fund by \$837,174 to \$4,034,182.

Bethany Public Works Authority

Total revenues for the quarter ending September 30, 2016 \$2,125,252. That amount was less than our approved budget expectation by \$62,179 (-2.84%). That represents a modest improvement over August results. Current revenues are less than last year by \$123,562.

BPWA expenses were \$1,258,384 this year compared to \$1,313,647 for the same period last year. This year's expenditures have been \$938,728 (42.73%) under budget due to lower than expected contingency and paid interest of \$358,817. Significant budgetary savings have been noted in each of PWA's operating departments. Net operating transfers were \$445,893.

Capital Improvement Fund

Revenues and transfers through September were \$109,045. Unreserved fund balance at September 30, 2016 is \$1,131,391.

2016 Library Go Bond Fund

A preliminary schedule of the bond funds has been included to serve as a starting point in our library construction accounting. The Construction manager and finance are analyzing the account structure needs to assure control and disclosure of this important joint project.

*6700 NW 36th Street, PO Box 219
Bethany, Oklahoma 73008 • (405) 789-2146 • FAX (405) 787-5467
www.cityofbethany.org*

City of Bethany, Oklahoma
General Fund / Bethany PWA / Capital Projects
Summary Balance Sheet
as of September 30, 2016

	<u>General Fund</u>	<u>Bethany PWA</u>	<u>Capital Improvement</u>	<u>Total (Memorandum Only)</u>
Assets				
Cash and cash equivalents	\$ 3,309,561	\$ 3,050,741	\$ 667,142	\$ 7,027,444
Secured Investment Program	411,770	581,073	225,411	1,218,254
Investments	234,257	1,876,125	237,808	2,348,190
Accounts receivable	-	661,980	-	661,980
Interest receivable	9,533	-	-	9,533
Due from other funds	(626,747)	-	1,030	(625,718)
Other accrued receivable	849,373	-	-	849,373
Prepaid expenses	-	-	-	-
Restricted investments for bond projects	-	6,034,235	-	6,034,235
Construction in progress	-	-	-	-
Net investment in capital assets	-	25,032,742	-	25,032,742
Deferred debt expense	-	-	-	-
	<u>\$ 4,187,746</u>	<u>\$ 37,236,895</u>	<u>\$ 1,131,391</u>	<u>\$ 42,556,032</u>
Total Assets				
Liabilities & Fund Equity				
Liabilities:				
Accounts payable	\$ 156,826	\$ (38,163)	\$ -	\$ 118,663
Interest payable	-	-	-	-
Accrued salaries	(3,262)	9,748	-	6,486
Due to other funds	-	30,570	-	30,570
Other accrued liabilities	-	165,143	-	165,143
Long term debt payable	-	14,447,169	-	14,447,169
	<u>\$ 153,564</u>	<u>\$ 14,614,468</u>	<u>\$ -</u>	<u>\$ 14,768,032</u>
Total Liabilities				
Fund Equity:				
Fund Balance:				
Reserved for encumbrances	\$ -	\$ -	\$ -	\$ -
Reserved for emergencies	600,000	600,000	-	1,200,000
Reserved for debt service	-	272,095	-	272,095
Designated for capital projects	-	1,633,314	1,127,441	2,760,755
Designated for post employment benefits	97,411	33,287	-	130,698
Net assets invested in capital assets	-	9,417,329	-	9,417,329
Designated for current year budget	3,336,771	10,666,400	-	14,003,171
Designated for other uses	-	-	3,950	3,950
	<u>4,034,182</u>	<u>22,622,426</u>	<u>1,131,391</u>	<u>27,787,999</u>
Total Fund Equity				
Total Liabilities & Fund Equity	<u>\$ 4,187,746</u>	<u>\$ 37,236,895</u>	<u>\$ 1,131,391</u>	<u>\$ 42,556,032</u>

City of Bethany, Oklahoma
General Fund Budget Variance Report
as of September 30, 2016

	Annual Budget	YTD Budget	YTD Actual	FAVORABLE/(UNFAVORABLE)	
				Variance Amount	Variance Percent
Revenues					
Sales Tax	\$ 4,700,000	\$ 1,175,000	\$ 1,216,150	\$ 41,150	3.50%
Franchise -ONG/OG&E	545,000	136,250	166,748	30,498	22.38%
Ordinance - Telephone	31,000	7,750	5,228	(2,522)	-32.54%
Franchise-Cable	241,000	60,250	57,840	(2,410)	-4.00%
Use Tax	277,875	69,469	77,758	8,289	11.93%
Hotel Tax	70,000	17,500	19,710	2,210	12.63%
Occupation	45,000	11,250	11,619	369	3.28%
Building Permits	20,000	5,000	36,047	31,047	620.93%
Inspections, Fees & Permits	25,000	6,250	16,419	10,169	162.70%
Zoning Permits	1,000	250	-	(250)	-100.00%
Tobacco Tax	55,424	13,856	14,949	1,093	7.89%
Alcohol Beverage Tax	28,000	7,000	10,904	3,904	55.77%
Gasoline Tax	35,000	8,750	10,017	1,267	14.48%
Commercial Vehicle Tax	145,000	36,250	45,723	9,473	26.13%
Accounting Services	26,400	6,600	6,600	-	0.00%
Emergency Medical Call Service Fee	296,100	74,025	69,370	(4,655)	-6.29%
Stormwater compliance fee	109,000	27,250	27,032	(218)	-0.80%
Swimming Pool	40,000	10,000	13,938	3,938	39.38%
Police Fines & Court Costs	1,077,275	269,319	253,353	(15,966)	-5.93%
Cemetery Lot Sales	20,000	5,000	15,400	10,400	208.00%
Mineral rights/royalties	26,753	6,688	4,892	(1,797)	-26.86%
Interest on Investments	20,000	5,000	10,111	5,111	102.21%
Reimbursements	3,000	750	6	(744)	-99.20%
Other Income	50,000	12,500	20,265	7,765	62.12%
OMAG Reimbursements	20,000	5,000	1,292	(3,708)	-74.15%
Total Revenues	\$ 7,907,827	\$ 1,976,957	\$ 2,111,368	\$ 134,411	6.80%
Departmental Expenditures					
Management and General Services	\$ 965,570	\$ 241,393	\$ 173,863	\$ 67,529	27.97%
Finance	357,941	89,485	112,662	(23,177)	-25.90%
Municipal Court and Legal	616,179	154,045	137,003	17,042	11.06%
Police Service	3,966,693	991,673	987,845	3,828	0.39%
Fire Department	2,410,469	602,617	583,540	19,078	3.17%
Community Development	513,636	128,409	71,985	56,424	43.94%
Public Works Department	1,580,281	395,070	355,841	39,230	9.93%
Non-Departmental	405,000	101,250	-	101,250	100.00%
Total Expenditures	\$ 10,815,769	\$ 2,703,942	\$ 2,422,739	\$ 281,203	10.40%
Operating Transfers (To) From					
Transfer To BPWA (Sales Tax)	\$ (4,695,000)	\$ (1,173,750)	\$ (1,216,150)	\$ (42,400)	-3.61%
Transfer From BPWA (Sales Tax)	3,873,375	968,344	1,003,324	34,980	3.61%
Transfer From Bethany PWA	1,900,000	475,000	1,050,000	575,000	121.05%
Transfer To BDA	(185,000)	(46,250)	-	46,250	100.00%
Other Transfers	41,295	-	-	-	0.00%
Net Operating Transfers	\$ 934,670	\$ 223,344	\$ 837,174	\$ 613,830	-274.84%
Net Gain (Loss)	\$ (1,973,272)	\$ (503,642)	\$ 525,803		
Fund Balance - Beginning	2,677,373	2,677,373	3,508,379		
Fund Balance - Ending	\$ 704,101	\$ 2,173,731	\$ 4,034,182		

City of Bethany, Oklahoma
Bethany Public Works Authority
Budget Variance Report
as of September 30, 2016

	Annual Budget	YTD Budget	YTD Actual	FAVORABLE/(UNFAVORABLE)	
				Variance Amount	Variance Percent
Revenues					
Water Service	\$ 3,596,676	\$ 899,169	\$ 975,287	\$ 76,118	8.47%
Sewer Service	2,381,236	595,309	537,287	(58,022)	-9.75%
Penalties	110,000	27,500	27,616	116	0.42%
Water Taps	2,500	625	250	(375)	-60.00%
Sewer Taps	750	188	150	(38)	-20.00%
Miscellaneous Income	287,600	71,900	151	(71,749)	-99.79%
Lease Income	80,000	20,000	20,954	954	4.77%
Sanitation Service	2,240,962	560,241	550,132	(10,108)	-1.80%
Interest Income	50,000	12,500	13,424	924	7.39%
Total Revenues	\$ 8,749,724	\$ 2,187,431	\$ 2,125,252	\$ (62,179)	-2.84%
Operating Expenses					
BWA-PWA Contract	\$ 1,056,000	\$ 264,000	\$ 183,494	\$ 80,506	30.49%
Finance and Utility Billing	319,448	79,862	98,088	(18,226)	-22.82%
Public Works Admin	388,323	97,081	32,365	64,715	66.66%
Public Works Fleet Maint	188,885	47,221	32,825	14,396	30.49%
Public Works Solid Waste Service	1,644,666	411,167	303,538	107,628	26.18%
Utility - Water Department	2,566,272	641,568	526,532	115,036	17.93%
Utility - Sewer Department	444,108	111,027	78,541	32,486	29.26%
Non-departmental Contingency	755,000	188,750	-	188,750	100.00%
Interest on OWRB CW loan	745,476	186,369	3,000	183,369	98.39%
Debt service on OWRB DW loan	680,269	170,067	-	170,067	100.00%
Total Operating Expenses	\$ 8,788,447	\$ 2,197,112	\$ 1,258,384	\$ 938,728	42.73%
Operating Transfers (To) From					
Transfer Surplus To General Fund	(2,200,000)	(550,000)	(550,000)	(0)	0.00%
Sales Tax Transfer To General Fund	(3,877,500)	(969,375)	(1,003,324)	(33,949)	3.50%
Sales Tax Transfer To Capital Fund	(394,935)	(98,734)	(108,719)	(9,985)	10.11%
Sales Tax Transfer From General Fund	4,700,000	1,175,000	1,216,150	41,150	3.50%
Other transfers in (out)	-	-	-	-	0.00%
Total Transfers	(1,772,435)	(443,109)	(445,893)	\$ (2,784)	0.63%
Net Income	\$ (1,811,158)	\$ (452,789)	\$ 420,975		
Retained Earnings - Beginning	21,314,950	21,314,950	22,201,451		
Retained Earnings - Ending	\$ 19,503,792	\$ 20,862,161	\$ 22,622,426		

Capital Improvement Fund
Statement of Revenue, Expenditures and
Changes in Fund Balance
as of September 30, 2016

	FY17 Budget	FY17 YTD Budget	YTD Actual	FAVORABLE/(UNFAVORABLE)	
				Variance Amount	Variance Percent
Funding Sources					
Interest Income	\$ 3,500	\$ 875	\$ 326	\$ (549)	-62.75%
Dedicated Sales Tax Revenue	394,935	98,734	108,719	9,985	10.11%
Intergovernmental revenue	-	-	-	-	0.00%
Miscellaneous revenue	-	-	-	-	0.00%
Total Funding Sources	\$ 398,435	\$ 99,609	\$ 109,045	\$ 9,436	9.47%
Expenditures & Encumbrances					
Street Overlays and Sidewalks	\$ 200,000	\$ 50,000	\$ -	\$ 50,000	100.00%
CDBG Water/Sewer Line	50,000	12,500	-	12,500	100.00%
Joint City/County Street Projects	200,000	50,000	-	50,000	100.00%
Preliminary Engineering	15,000	3,750	-	3,750	100.00%
Downtown Parking Lot Improvements	75,000	18,750	-	18,750	100.00%
Fire Department Equipment	-	-	-	-	0.00%
Parks Department Equipment	30,000	7,500	-	7,500	100.00%
Capital lease payments	-	-	-	-	0.00%
Total Expenditures & Encumbrances	\$ 570,000	\$ 142,500	\$ -	\$ 142,500	100.00%
Excess (Deficiency) of Revenues Over Expenditures	\$ (171,565)	\$ (42,891)	\$ 109,045	\$ 133,064	310.24%
Beginning Fund Balance	621,736	914,217	1,022,346	-	
Ending Fund Balance	\$ 450,171	\$ 871,326	\$ 1,131,391	\$ 133,064	

City of Bethany, Oklahoma

2016 LIBRARY GO BOND FUND

09/30/2016

ACCOUNT TITLE	Adjusted Balance 06/30/2016	Balance At 09/30/2016	Adjustment Debit	Adjustment Credit	Adjusted Balance
ASSETS					
Cash in Bank	8,148,320.65	4,475,778.21	0.00	0.00	4,475,778.21
Cash in Liberty Bank	0.00	3,675,873.97	0.00	0.00	3,675,873.97
Certificates of Deposit	0.00	0.00	0.00	0.00	0.00
Accrued Interest Receivable	0.00	-124.85	124.85	0.00	0.00
Due From Other Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL ASSETS	<u>8,148,320.65</u>	<u>8,151,527.33</u>	<u>124.85</u>	<u>0.00</u>	<u>8,151,652.18</u>
LIABILITIES & FUND BALANCE					
Accounts Payable	0.00	0.00	0.00	0.00	0.00
Bonds Payable	8,180,000.00	8,180,000.00	0.00	0.00	8,180,000.00
Fund Balance:					
Reserved for Encumbrances	0.00	0.00	0.00	0.00	0.00
Designated for CEM Park	0.00	0.00	0.00	0.00	0.00
Designated for Streetscape	0.00	0.00	0.00	0.00	0.00
Undesignated Fund Balance	<u>-31,679.35</u>	<u>-31,679.35</u>	<u>0.00</u>	<u>3,331.53</u>	<u>-28,347.82</u>
TOTAL LIABILITIES & FUND BALANCE	<u>8,148,320.65</u>	<u>8,148,320.65</u>	<u>0.00</u>	<u>3,331.53</u>	<u>8,151,652.18</u>
REVENUES:					
				Difference	<u>0.00</u>
Grants and Donations	0.00	0.00	0.00	0.00	0.00
CEM Park Contributions	0.00	0.00	0.00	0.00	0.00
Street Project Contributions	0.00	0.00	0.00	0.00	0.00
Street Project Grants	0.00	0.00	0.00	0.00	0.00
Interest Income	214,674.41	3,206.68	0.00	124.85	3,331.53
Other Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	<u>214,674.41</u>	<u>3,206.68</u>	<u>0.00</u>	<u>124.85</u>	<u>3,331.53</u>
EXPENDITURES:					
Park Light Project	246,353.76	0.00	0.00	0.00	0.00
Park Pond Project	0.00	0.00	0.00	0.00	0.00
Street Projects	0.00	0.00	0.00	0.00	0.00
Streetscape Expenditures	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>
Total Expenditures	<u>246,353.76</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TRANSFERS (TO) FROM OTHER FUNDS:					
Transfer From Other Funds	0.00	0.00	0.00	0.00	0.00
Transfer to Other Funds	<u>0.00</u>	<u>0.00</u>			<u>0.00</u>
Net Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income(Loss)	-31,679.35	3,206.68	0.00	124.85	3,331.53

MINUTES

BETHANY PUBLIC WORKS AUTHORITY

TUESDAY, OCTOBER 4, 2016

7:30 P.M.

MEMBERS PRESENT:	Bryan Taylor	Chairman
	Randy Luinstra	Trustee
	Curtis Moore	Trustee
	Kathi Holloway	Trustee
	Kathy Larsen	Trustee
	John Herren	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

MEMBERS ABSENT:	Arlita Harris	Trustee
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OTHERS PRESENT:	Steve Harzman	Acting City Manager
	David Davis	City Attorney
	Steve Katen	Public Works Director
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Taylor called the Bethany Public Works Authority meeting to order at 9:39 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the September 20, 2016 Regular Meeting.
- B. Approval of Claims:
Bethany Public Works Authority Fund in the amount of \$105,285.04.

Motion was made by Trustee Larsen, seconded by Trustee Knapp to approve the Consent Docket as submitted. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL OCTOBER 18, 2016**.

Chairman Taylor adjourned the Bethany Public Works Authority meeting at 9:40 P.M. until October 18, 2016.

CHAIRMAN

SECRETARY

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: N/A NON-DEPARTMENTAL						
17-21238	10-3436	BANCFIRST	DEBT SERVICE REPAYMENT	10/2016	21238	35,000.00
DEPARTMENT TOTAL:						35,000.00
DEPARTMENT: 02.0 FINANCE						
17-21128	10-004417	MCLAIN-CHITWOOD OFFICE	MISC OFFICE SUPPLIES	10/2016	0220673	78.97
17-21234	10-1196	POSTMASTER	BULK POSTAGE	10/2016	21234	10,000.00
17-21280	10-1715	TYLER TECHNOLOGIES	INSITE TRANSACTION FEES	10/2016	025-169573	5,330.00
17-21285	10-1730	CITY OF BETHANY	MISC. CASH PURCHASES	10/2016	21285	12.95
17-21076	10-2442	IMAGE WORKS OF OKLAHOMA	MAINTENANCE COMCOLOR	10/2016	426421176	246.16
17-21239	10-2442	IMAGE WORKS OF OKLAHOMA	COMCOLOR INK	10/2016	144519	2,100.00
17-21243	10-2442	IMAGE WORKS OF OKLAHOMA	COMCOLOR LEASE	10/2016	143971-2	1,750.00
17-21242	10-4009	ONESOURCE MANAGED SERVICES	MONTHLY MAINTENANCE	10/2016	671222	109.84
17-21092	10-4388	ISG TECHNOLOGY, LLC	MONTHLY MAINTENANCE	10/2016	OK130042	255.00
17-21226	10-4388	ISG TECHNOLOGY, LLC	CABLE REPLACEMENT	10/2016	OK130363	45.00
DEPARTMENT TOTAL:						19,927.92
DEPARTMENT: 08.1 PUBLIC WORKS - ADMIN						
17-19986	10-005006	AMERICAN WATER CAPITAL CORPWELLS 7 & 10		10/2016	3208	180.00
17-19987	10-005006	AMERICAN WATER CAPITAL CORPWELLS 7 & 10		10/2016	3209	180.00
17-19988	10-005006	AMERICAN WATER CAPITAL CORPWELLS 7 & 10		10/2016	3210	180.00
17-19989	10-005006	AMERICAN WATER CAPITAL CORPWELLS 7 & 10		10/2016	3211	180.00
17-20901	10-3042	ACCURATE ENVIRONMENTAL	VOC WELLS 7 & 10	10/2016	6122029	288.00
17-20945	10-3042	ACCURATE ENVIRONMENTAL	VOC WELLS 7 & 10	10/2016	6129010	288.00
DEPARTMENT TOTAL:						1,296.00
DEPARTMENT: 08.3 PUBLIC WORKS - SANIT						
17-20891	10-004919	ARROW WRECKER SERVICE	TOW #991 TO RUSH TRUCK	10/2016	488176	215.53
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662661	58.66
17-21147	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64665159	58.66
17-20572	10-1501	T & W TIRE LLC	SANITATION TIRES (RECAPS)	10/2016	5711489	1,360.35
17-20892	10-3226	INTERSTATE BILLING SERVICE,REP #991 DPF PWR LOSS		10/2016	3004018134	463.15
17-20950	10-4010	HARD HAT SAFETY & GLOVE	GLASSES/GLOVES FOR CREWS	10/2016	28884	60.15
17-21077	10-4208	CITY OF OKLA CITY	HOUSEHOLD HAZ WASTE/SEPT	10/2016	100916	1,145.50
DEPARTMENT TOTAL:						3,362.00

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 08.4 PUBLIC WORKS - MAINT						
17-21005	10-004601	QUALITY PETROLEUM	HYDRAULIC OIL	10/2016	06133679-001	735.90
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662662	29.73
17-21151	10-1261	RED ROCK PETRO	4500 UNLEAD/3500 DIESEL	10/2016	861763	13,484.04
DEPARTMENT TOTAL:						14,249.67
DEPARTMENT: 12.1 UTILITY - WATER						
17-21240	10-0006	A WELDORS SUPPLY	DEMURRAGE/SEPTEMBER	10/2016	223715	12.00
17-20878	10-004522	INDUSTRIAL SPECIALTIES	1.5" TUBING	10/2016	28022210-00	192.00
17-20957	10-004725	RUCKER ELECTRIC INCORPORATE	REPAIR AUGER-SODA ASH	10/2016	6258	110.00
17-21146	10-004925	LOU'S GLOVES, INC	3 CASES LATEX GLOVES	10/2016	015112	222.00
17-21137	10-005156	COX COMMUNICATIONS INC.	MONTHLY PHONE SERVICE	10/2016	21137	92.28
17-20937	10-005210	CALIBER STEEL LLC	STEEL FOR FORMS-FILTER 2	10/2016	1584	50.00
17-20952	10-005210	CALIBER STEEL LLC	STEEL PLATES-FILTER #2	10/2016	1638	499.01
17-20903	10-0091	BRENNTAG SOUTHWEST INC	SODIUM HYPOCHLORITE	10/2016	BSW768668	4,619.86
17-20942	10-0091	BRENNTAG SOUTHWEST INC	AMMONIA	10/2016	BSW769751	447.09
17-20946	10-0091	BRENNTAG SOUTHWEST INC	ALUMINUM SULFATE	10/2016	BSW769750	1,239.89
17-21153	10-0225	GENUINE PARTS	BATTERY FOR #661	10/2016	097711	116.13
17-21290	10-0382	CITY OF OKLA CITY	MONTHLY SERVICE	10/2016	21290	5,298.70
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662660	127.23
17-21147	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64665158	127.23
17-20689	10-0948	MIDCO LABORATORY	SEPT CONSULTING	10/2016	20689	325.00
17-20954	10-1054	OFFICE DEPOT	PRINTER/SOFTWARE	10/2016	1991185212	479.98
17-21063	10-1063	OG&E	MONTHLY SERVICE	10/2016	21063	373.32
17-21075	10-1063	OG&E	MONTHLY SERVICE	10/2016	21075	13,060.17
17-21245	10-1063	OG&E	MONTHLY SERVICE	10/2016	21245	48.98
17-21279	10-1063	OG&E	MONTHLY SERVICE	10/2016	21279	641.46
17-21064	10-1068	ONG	MONTHLY SERVICE	10/2016	21064	197.48
17-21148	10-1509	TOM'S SPEEDY LOCK & KEY	SERKEYS FOR WELL 215 & 12	10/2016	63588	4.00
17-20938	10-1552	CERTEX USA, INC.	PULLING CABLES	10/2016	11512229-00	441.50
17-20939	10-2123	HOME DEPOT CREDIT SVCS	JANITORIAL SUPPLIES	10/2016	9014451	48.83
17-21159	10-3001	EASTON SOD	5 ROLLS OF SOD-LAWN REP.	10/2016	183481	20.00
17-19880	10-3042	ACCURATE ENVIRONMENTAL	BAC T SAMPLES	10/2016	6G12061	225.00
17-21015	10-3042	ACCURATE ENVIRONMENTAL	BAC T SAMPLES	10/2016	6J05057	225.00
17-20999	10-3919	MISSISSIPPI LIME	LOAD OF LIME	10/2016	1283751	6,580.51
17-20950	10-4010	HARD HAT SAFETY & GLOVE	GLASSES/GLOVES FOR CREWS	10/2016	28884	60.15
17-21078	10-4090	AT&T MOBILITY	ON CALL CELL PHONE	10/2016	21078	42.55
17-21241	10-4141	DISH NETWORK	MONTHLY SERVICE	10/2016	21241	53.03
DEPARTMENT TOTAL:						35,980.38

P.O.#	VENDOR #	NAME	SUMMARY DESCRIPTION	DATE	INVOICE	AMOUNT
DEPARTMENT: 12.2 UTILITY - SEWER						
17-20949	10-0225	GENUINE PARTS	JETTER BATTERY	10/2016	096070	110.17
17-20956	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64662664	24.85
17-21147	10-0395	CINTAS CORP	UNIFORMS/MATS/SHP TWLS	10/2016	64665161	24.85
17-20998	10-1066	OKLAHOMA CONTRACTOR'S SUPPL	COUPLINGS	10/2016	0337416-IN	288.00
DEPARTMENT TOTAL:						447.87
DEPARTMENT: 99.0 NON-DEPARTMENTAL						
17-21227	10-1785	BETHANY-WARR ACRES PWA	SEWER TREATMENT-SEPT2016	10/2016	21227	97,274.47
17-21238	10-3436	BANCFIRST	DEBT SERVICE REPAYMENT	10/2016	21238	19,996.17
DEPARTMENT TOTAL:						117,270.64
FUND TOTAL:						227,534.48

MINUTES

BETHANY HOSPITAL TRUST

TUESDAY, OCTOBER 4, 2016

7:30 P.M.

MEMBERS PRESENT:	Bryan Taylor	Chairman
	Randy Luinstra	Trustee
	Curtis Moore	Trustee
	Kathi Holloway	Trustee
	Kathy Larsen	Trustee
	John Herren	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

MEMBERS ABSENT:	Arlita Harris	Trustee
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OTHERS PRESENT:	Steve Harzman	Acting City Manager
	David Davis	City Attorney
	Steve Katen	Public Works Director
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Taylor called the Bethany Hospital Trust meeting to order at 9:40 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the September 20, 2016 Regular Meeting.
- B. Approval of Claims

Motion was made by Trustee Larsen, seconded by Trustee Moore to approve the Consent Docket as submitted. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL OCTOBER 18, 2016**.

Chairman Taylor adjourned the Bethany Hospital Trust meeting at 9:41 P.M. until October 18, 2016.

CHAIRMAN

SECRETARY

MINUTES

BETHANY DEVELOPMENT AUTHORITY

TUESDAY, OCTOBER 4, 2016

7:30 P.M.

MEMBERS PRESENT:	Bryan Taylor	Chairman
	Randy Luinstra	Trustee
	Curtis Moore	Trustee
	Kathi Holloway	Trustee
	Kathy Larsen	Trustee
	John Herren	Trustee
	Phill Shirey	Trustee
	Jeff Knapp	Trustee

MEMBERS ABSENT:	Arlita Harris	Trustee
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OTHERS PRESENT:	Steve Harzman	Acting City Manager
	David Davis	City Attorney
	Steve Katen	Public Works Director
	Jon Robinson	Finance Director
	Susan Tate	Secretary
	(See Roster)	

Chairman Taylor called the Bethany Development Authority meeting to order at 9:41 P.M.

ITEM NO. 1 on the agenda was **CONSENT DOCKET:**

- A. Approval of Minutes from the September 20, 2016 Regular Meeting.
- B. Approval of Claims

Motion was made by Trustee Larsen, seconded by Trustee Herren to approve the Consent Docket as submitted. Yes votes: Taylor, Luinstra, Moore, Holloway, Larsen, Herren, Shirey, Knapp. Motion passed.

ITEM NO. 2 on the agenda was **NEW BUSINESS**.

Nothing was presented.

ITEM NO. 3 on the agenda was **ADJOURN UNTIL OCTOBER 18, 2016**.

Chairman Taylor adjourned the Bethany Development Authority meeting at 9:42 P.M. until October 18, 2016.

CHAIRMAN

SECRETARY

Bethany Development Authority

MEMO

TO: CHAIRMAN AND BOARD OF TRUSTEES
FROM: Jon Robinson
DATE: October 14, 2016

SUBJECT: September, 2016 Financial Report

The Bethany Development Authority expenditures for the first three months of fiscal year 2017 were \$10,428. That amount includes the sales tax incentive rebate(s) for the fourth quarter of fiscal 2016 and residual Freedom Festival expenses. Expenses for the same period last year were \$22,619.

Year to date revenues from Freedom Festival were \$7,116. Fund balance at month end was \$253,577.

Please let me know if you need any additional information.

Bethany Development Authority
Statement of Net Assets
as of September 30, 2016

Assets:	
Cash	\$ 253,577
Secured Investment Program	-
Accounts Receivable	-
Total assets	<u>\$ 253,577</u>
Liabilities	
Accounts payable	\$ -
Due to other funds	-
Total liabilities	-
Fund Balance	
Designated for economic development	<u>253,577</u>
Total fund balance	<u>253,577</u>
Total liabilities and fund balance	<u>\$ 253,577</u>

Bethany Development Authority
Statement of Revenues, Expenditures
and Changes in Fund Balance
as of September 30, 2016

	Annual Budget	YTD Budget	YTD Actual	FAVORABLE/(UNFAVORABLE)	
				Variance Amount	Variance Percent
Revenues:					
Interest Income	\$ -	\$ -	\$ -	\$ -	0.00%
Freedom Fest	30,000	7,500	7,116	(384)	-5.12%
Transfer from Gen. Fund	<u>185,000</u>	<u>46,250</u>	<u>-</u>	<u>(46,250)</u>	<u>-100.00%</u>
Total Revenues	<u>\$ 215,000</u>	<u>\$ 53,750</u>	<u>\$ 7,116</u>	<u>\$ (46,634)</u>	<u>-86.76%</u>
Expenditures:					
Personal Services	\$ 1,500	\$ 375	\$ -	\$ 375	100.00%
Materials and Supplies	2,000	500	-	500	100.00%
Maintenance Services	-	-	-	-	0.00%
Professional Services	64,800	16,200	-	16,200	100.00%
Economic Development Grants	60,000	15,000	7,153	7,847	52.31%
Advertising and Promotion	30,000	7,500	-	7,500	100.00%
Freedom Fest	<u>60,000</u>	<u>15,000</u>	<u>3,275</u>	<u>11,725</u>	<u>78.17%</u>
Total Expenditures	<u>\$ 218,300</u>	<u>\$ 54,575</u>	<u>\$ 10,428</u>	<u>\$ 44,147</u>	<u>80.89%</u>
Net Income	<u>\$ (3,300)</u>	<u>\$ (825)</u>	<u>\$ (3,312)</u>	<u>\$ (2,487.34)</u>	<u>301.50%</u>
Net Assets - Beginning	<u>55,095</u>	<u>126,226</u>	<u>256,889</u>		
Net Assets - Ending	<u>\$ 51,795</u>	<u>\$ 125,401</u>	<u>\$ 253,577</u>		

BETHANY DEVELOPMENT AUTHORITY

FROM: Jon Robinson
DATE: October 14, 2016
SUBJECT: Claims list for the October 18, 2016

BACKGROUND:

The claims list for approval for the October 18, 2016:

FUND	AMOUNT
Bethany Development Authority	\$0.00
TOTAL	\$0.00

RECOMMENDED ACTION:

1. Approve the claims as presented